



**CITY OF SOUTH PASADENA  
CITY COUNCIL - REGULAR MEETING**

**MINUTES  
WEDNESDAY, DECEMBER 15, 2021 AT 7:00 PM**

**CALL TO ORDER:**

The Regular Meeting of the South Pasadena City Council was called to order by Mayor Mahmud on Wednesday, December 15, 2021, at 7:00 p.m. The City Council Chamber are located at 1424 Mission Street, South Pasadena, California.

**ROLL CALL**

**PRESENT**

- Mayor Diana Mahmud
- Mayor Pro Tem Michael Cacciotti
- Councilmember Jack Donovan
- Councilmember Jon Primuth
- Councilmember Evelyn G. Zneimer

**ABSENT**

None

Christina Muñoz, Deputy City Clerk, announced a quorum.

**CITY** Arminé Chaparyan, City Manager; Andrew Jared, City Attorney; Christina  
**STAFF** Muñoz, Deputy City Clerk were present at Roll Call. Other staff members  
**PRESENT:** presented reports or responded to questions as indicated in the minutes.

**PLEDGE OF ALLEGIANCE**

The Flag Salute was led by Councilmember Evelyn Zneimer.

**CLOSED SESSION ANNOUNCEMENTS**

**1. Closed Session Announcements**

**A. CONFERENCE WITH LEGAL COUNSEL: EXISTING LITIGATION**

Government Code sec. 54956.9(d)(1)  
City of South Pasadena v. The Dow Chemical Company, et al.,  
Case No. 2:20-cv-07765-MWF-(SP)

City Attorney Jared reported that Council met in Closed Session to receive a briefing on the item. He noted direction was provided to the City Attorney's Office but no action was taken.

**B. CONFERENCE WITH LEGAL COUNSEL: EXISTING LITIGATION**

Government Code sec. 54956.9(d)(1)  
Owen Cliff Snider v. City of South Pasadena, UPC Case No. LA-CE-1180-M

City Attorney Jared reported that Council met in Closed Session to receive a briefing on the item. He noted direction was provided to the City Attorney's Office but no action was taken.

The City Council recessed closed session at 6:35 p.m.

<b>STATE OF THE CITY / PRESENTATIONS</b>
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**2. MAYOR'S STATE OF THE CITY PRESENTATION**

Mayor Mahmud presented her State of the City address.

<b>CITY COUNCIL REORGANIZATION</b>
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**3. ELECTION OF MAYOR AND MAYOR PRO TEM FOR THE 2021-2022 TERM**

Mayor Mahmud opened nominations for Mayor for the 2021-2022 term.

A motion was made by Councilmember Zneimer, seconded by Councilmember Primuth and approved by roll call vote to appoint Mayor Pro Tem Cacciotti as Mayor for the 2021-2022 term.

Motion carried, 5-0.

Mayor Cacciotti opened nominations for Mayor Pro Tem for the 2021-2022 term.

A nomination was made by Councilmember Mahmud and approved by roll call vote appoint to Councilmember Primuth as Mayor Pro Tem for the 2021-2022 term.

Motion carried, 5-0.

Mayor Cacciotti called for a brief recess.

**PUBLIC COMMENT**

**4. Public Comment - General**

Mayor Cacciotti announced public comments are intended to address matters not on the agenda for the meeting. Members of the public have the option of emailing, participating via Zoom (audio), or speaking in-person to address the City Council, as listed on the agenda.

Live Public Comment:

- Rabbi Jason Rosner thanked the City Council and the Chamber of Commerce for allowing him to participate in the first City Hanukkah celebration.
- Walter Quinn stated that he received no response when he requested to meet with the City Council; expressed concern with the South Pasadena Police Department in relation to a recent incident with a dog and a child.
- Dr. Sydney Ryan expressed her support for the law enforcement mental health outreach program.
- Alan Vlacich asked Mayor Cacciotti to draw raffle prizes related to the upcoming Tournament of Roses Parade.

Zoom Public Comment:

- Barbara Einstein expressed concern over the current design of the Arroyo Seco Infiltration and Wetlands project.
- Lulu Talesnick Lopez expressed her support for the City's Sun Downtown resolution amendment.
- Maya Turun expressed her support for the City's Sun Downtown resolution amendment.
- Yvonne LaRose complimented Public Works staff currently working on the Monterey Road construction.

Written Public Comment:

- Carol and Steve expressed support for the City opting-out of provisions in SB 10.

**COMMUNICATIONS**

**5. Councilmembers Communications**

Councilmember Zneimer provided an update on the South Pasadena Tournament of Roses Committee; shared photos of the construction of the South Pasadena float.

Councilmember Donovan discussed a recent meeting of the recreational facilities lease ad-hoc committee.

Councilmember Mahmud discussed a recent Cal Cities Los Angeles County Regional Divisions meeting; discussed a recent meeting of the Planning Commission; discussed a recent event with the South Pasadena Preservation Foundation pertaining to SB 9; discussed a recent briefing with the Upper Los Angeles County Watershed Area; discussed a recent meeting pertaining to the Arroyo Seco Infiltration and Wetlands Project.

Mayor Pro Tem Primuth congratulated Mayor Cacciotti on his appointment; discussed a recent meeting of the Arroyo Verdugo Joint Powers Authority; attended a recent meeting of the Public Safety Commission.

Mayor Cacciotti thanked the City Council and City staff for the work they do; shared a photo of the recent recreational facilities lease ad-hoc committee; discussed agenda items from a recent meeting of Los Angeles County Metro; shared a photo of a sheriff who used public transportation; shared photos of the recent Tiger Run event; shared photos from a recent scouts yard sale event; shared a photo of Volvo's first battery electric bulldozer; shared photos of the recent City Christmas party; stated that the City is slated to have the first homeless van to respond to crisis situations.

**6. City Manager Communications**

Community Development Director Frausto-Lupo introduced Planning Manager Matt Chang.

Management Services Director Demirjian introduced Senior Management Analyst Alma Medina and Human Resources & Risk Manager Belinda Varela.

Acting Public Works Director Gerber provided an update on the Residential Food Scrap Collection (Organics Waste Disposal) changes effective on January 1, 2022; stated that Southern California Edison will be conducting night work on Grevelia Avenue.

City Manager Chaparyan wished everyone a happy holiday season.

**7. Reordering of, Additions, or Deletions to the Agenda**

None.

<b>CONSENT CALENDAR</b>
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**8. THIS ITEM WAS MOVED OUT-OF-ORDER FOR SEPARATE DISCUSSION.**

**9. RECEIVE AND FILE REPORT TO EXTEND COMMISSION APPOINTMENTS UNTIL MARCH 31, 2022**

**Recommendation**

It is recommended that the City Council receive and file this report to extend Commission appointments until March 31, 2022 in order for the City Manager's Office to conduct a deep dive analysis on the City's current Commissions in February, 2022, for a final item to be brought back to City Council for Commission selections by March 31, 2022.

**10. ADOPTION OF A RESOLUTION AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE CITY**

**RESOLUTION**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE CITY OF SOUTH PASADENA FOR THE PERIOD OF DECEMBER 16, 2021 THROUGH JANUARY 15, 2022, PURSUANT TO BROWN ACT PROVISIONS

**Recommendation**

It is recommended that the City Council approve the attached authorizing remote teleconference meetings of the legislative bodies of the City.

**11. THIS ITEM WAS MOVED OUT-OF-ORDER FOR SEPARATE DISCUSSION.**

**12. THIS ITEM WAS MOVED OUT-OF-ORDER FOR SEPARATE DISCUSSION.**

**13. AWARD OF CONTRACT TO MICHAEL BAKER INTERNATIONAL FOR THE COMPLETION OF CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) FOR BERKSHIRE AND GREVELIA POCKET PARKS IN THE AMOUNT OF \$25,870 AND APPROPRIATE \$25,870 FROM THE PARK IMPACT FEE REVENUE ACCOUNT**

**Recommendation**

It is recommended that the City Council:

1. Award a Contract to Michael Baker International for the completion of CEQA compliance for Berkshire and Grevelia Pocket Parks in the amount of \$25,870 from the 275-6010-6410-8170-000 account; and
2. Appropriate funds from the Park Impact Fees Reserves.

**14. ADOPTION OF RESOLUTION APPROVING A CLASSIFICATION AND SALARY RANGE FOR DEPUTY COMMUNITY SERVICES DIRECTOR & A RESOLUTION APPROVING A CLASSIFICATION AND SALARY RANGE FOR ENVIRONMENTAL SERVICES & SUSTAINABILITY MANAGER**

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**RESOLUTION**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA ESTABLISHING THE POSITION OF DEPUTY COMMUNITY SERVICES DIRECTOR, AND ADOPTING A NEW JOB DESCRIPTION AND SALARY RANGE

**RESOLUTION**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA ESTABLISHING THE POSITION OF ENVIRONMENTAL SERVICES AND SUSTAINABILITY MANAGER, AND ADOPTING NEW JOB DESCRIPTION AND SALARY RANGE

**Recommendation**

It is recommended that the City Council consider the following actions:

1. Adopt a resolution approving the classification and salary range for a new Deputy Community Services Director.
2. Appropriate \$19,460 to Community Services/Salaries – Permanent account 101-7010-7011-7000-000 from General Fund Reserves to cover the difference in cost for the new Deputy Community Services Director.
3. Adopt a resolution approving the classification and salary range for a new Environmental Services and Sustainability Manager and authorize the City Manager to appoint this position.
4. Appropriate \$3,505 to Public Works/Environmental Services/Salaries – Permanent account 101-6010-6015-7000-000 and \$19,865 to 503-6010-6713-7000-000 Public Works/Water Efficiency/Salaries – Permanent account to cover the difference in cost for the new Environmental Services & Sustainability Manager.

**15. THIS ITEM WAS MOVED OUT-OF-ORDER FOR SEPARATE DISCUSSION.**

**16. THIS ITEM WAS MOVED OUT-OF-ORDER FOR SEPARATE DISCUSSION.**

**COUNCIL ACTION AND MOTION**

Councilmember Zneimer requested to pull Item Nos. 8, 11, 12, 15.

Mayor Cacciotti requested to pull Item No. 16.

A motion was made by Councilmember Mahmud, seconded by Councilmember Zneimer and approved by roll call vote to approve Consent Calendar Item Nos. 9,10,13, and 14. Motion carried, 5-0.

**CONSENT CALENDAR - AGENDA ITEM(S) PULLED FOR SEPARATE DISCUSSION**

- 8. APPROVAL OF PREPAID WARRANTS IN THE AMOUNT OF \$224,761.97; GENERAL CITY WARRANTS IN THE AMOUNT OF \$414,641.22; SUPPLEMENTAL ACH PAYMENTS IN THE AMOUNT OF \$100,051.01; VOIDS IN THE AMOUNT OF (\$10,116.71); TRANSFERS IN THE AMOUNT OF \$28,921.73; PAYROLL IN THE AMOUNT OF \$614,366.10**

**Recommendation**

It is recommended that the City Council approve the Warrants as presented.

**COUNCIL ACTION AND MOTION**

Councilmember Zneimer inquired about check no. 313578 in the amount of \$150,000.

City Attorney Jared responded to City Council inquiries and noted that amount is related to the settlement in the City of South Pasadena v. The Dow Chemical Company case.

Councilmember Zneimer inquired about the invoice paid to CivicStone; and, if the payment was after SB 381 was passed.

City Manager Chaparyan responded to City Council inquiries and noted the payment was for October's invoice after SB 381 passed. She confirmed staff will utilize the consultant when needed.

Mayor Cacciotti opened the public comment period.

- Alan Ehrlich suggested that the City Council not approve the payment to Colantuono Highsmith & Whatley.

With no other requests to speak, Mayor Cacciotti closed the public comment period.

A motion was made by Councilmember Zneimer, seconded by Councilmember Mahmud and approved by roll call vote to approve Item No. 8, as presented.

Motion carried, 5-0.

- 11. AUTHORIZE THE CITY MANAGER TO EXECUTE CONTRACT AMENDMENTS TO EXTEND THE CONTRACT TERMS FOR THE 2021-2029 HOUSING ELEMENT, GENERAL PLAN UPDATE/DOWNTOWN SPECIFIC PLAN, PROGRAM ENVIRONMENTAL IMPACT REPORT, AND INCLUSIONARY HOUSING IN-LIEU FEE STUDY**

**Recommendation**

It is recommended that the City Council authorize the City Manager to execute:

1. First Amendment to the PlaceWorks Professional Services Agreement (PSA) for the 2021-2029 Housing Element to extend the contract term to complete the existing scope of work;

2. Second Amendment to the PlaceWorks PSA for the General Plan Update/Downtown Specific Plan (GP/DTSP) to extend the contract term to complete the existing scope of work; and
3. Third Amendment to the Psomas PSA for the Program Environmental Impact Report (PEIR) to extend the contract term to complete the existing scope of work; and
4. First Amendment to the Economic and Planning Systems, Inc. (EPS) PSA for the Inclusionary Housing In-Lieu Fee Study to extend the contract term to complete the existing scope of work.

### **COUNCIL ACTION AND MOTION**

Councilmember Zneimer inquired about the termination date of the contract; inquired about the increased fees in the proposed amendment.

Deputy Community Development Director Lin responded to City Council inquiries. She confirmed the recommendation is to extend the term of the contract through the completion of the project.

Mayor Cacciotti opened the public comment period.

With no requests to speak, Mayor Cacciotti closed the public comment period.

A motion was made by Councilmember Mahmud, seconded by Councilmember Zneimer and approved by roll call vote to approve the Item No. 11, as presented.

Motion carried, 5-0.

## **12. CONSIDERATION OF RESOLUTION APPROVING PARTICIPATION IN NATIONAL OPIOID SETTLEMENT AGREEMENT AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE RELATED PARTICIPATION AGREEMENT**

### **Recommendation**

Staff recommends that the City Council consider adoption of Resolution (Attachment A), approving a Resolution authorizing participation in National Opioid Settlement and authorizing the City Manager to execute the related participation agreement.

### **COUNCIL ACTION AND MOTION**

Councilmember Zneimer inquired how the City can spend the funds related to the agreement; inquired if the cost will exceed the benefit.

City Attorney Jared stated expenditure of funds are restricted to drug abuse prevention, public outreach and education programs.



Police Chief Solinsky confirmed an analysis was conducted.

Mayor Cacciotti opened the public comment period.

With no requests to speak, Mayor Cacciotti closed the public comment period.

A motion was made by Councilmember Zneimer, seconded by Councilmember Mahmud and approved by roll call vote to approve the Item No. 12, as presented.

Motion carried, 5-0.

**15. RENEW ANNUAL AGREEMENT WITH DIGITAL MAP PRODUCTS, LP FOR GOVCLARITY, MAP-BASED LOCATION INFORMATION LICENSE AND APPLICATION**

**Recommendation**

It is recommended that the City Council:

1. Approve the Agreement with Digital Map Products, LP in an amount not to exceed \$25,602 to renew the annual agreement for GovClarity for the term of October 1, 2020 through September 30, 2021.

**COUNCIL ACTION AND MOTION**

Councilmember Zneimer inquired if the proposed contract is for services rendered.

Deputy Community Development Director Lin answered affirmatively.

Mayor Cacciotti opened the public comment period.

With no requests to speak, Mayor Cacciotti closed the public comment period.

A motion was made by Councilmember Zneimer, seconded by Councilmember Mahmud and approved by roll call vote to approve the Item No. 15, as presented.

Motion carried, 5-0.

**16. CITY ELECTRIFICATION PROJECTS**

**Recommendation**

It is recommended that the City Council receive and file updates related to the City's electrification projects.

**COUNCIL ACTION AND MOTION**

Mayor Cacciotti discussed the Southern California Edison Charge Ready Program Concept design; inquired if there was a way to developing solar into the project; inquired about the timeline of the project.

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Councilmember Mahmud inquired about the high estimate received and stated if two of the programs can be combined to bring down costs; inquired how many chargers will be installed.

Mayor Pro Tem Primuth expressed his support for the projects and noted that this is an interesting design challenge.

Acting Public Works Director Gerber responded to City Council inquiries. He noted the conceptual plan authorizes Southern California Edison to install the electrical infrastructure to support 35 EV Chargers for Police, Fire and City Staff; the City agrees to purchase and maintain the chargers for ten years. He provided a synopsis of the site qualification limitations of the conceptual plan with Clean Power Alliance to install Solar and Battery Backup System at Garfield Reservoir.

Mayor Cacciotti opened the public comment period.

With no requests to speak, Mayor Cacciotti closed the public comment period.

The City Council received and filed the item.

## **PUBLIC HEARING**

### **17. ADOPTION OF AN URGENCY ORDINANCE MAKING CERTAIN FINDINGS UNDER GOVERNMENT CODE SECTION 36937 AND AMENDING CHAPTER 36 (ZONING) OF THE SOUTH PASADENA MUNICIPAL CODE PERTAINING TO ACCESSORY DWELLING UNITS INCLUDING SECTION 36.350.200.J (DESIGN STANDARDS FOR HISTORIC PROPERTIES) AND ADOPTION OF DESIGN GUIDELINES FOR ADU DEVELOPMENT ON HISTORIC PROPERTIES**

#### **ORDINANCE**

AN URGENCY ORDINANCE OF THE CITY COUNCIL OF SOUTH PASADENA MAKING CERTAIN FINDINGS UNDER GOVERNMENT CODE SECTION 36937 AND AMENDING CHAPTER 36 ("ZONING"), ARTICLE III ("SITE PLANNING AND GENERAL DEVELOPMENT STANDARDS"), SECTION 36.350.200 ("RESIDENTIAL USES—ACCESSORY DWELLING UNITS") OF THE CITY OF SOUTH PASADENA MUNICIPAL CODE

#### **Recommendation**

It is recommended that the City Council:

1. Adopt Urgency Ordinance No. 2360 pursuant to Government Code Section 36937, amending Chapter 36 (Zoning) of the South Pasadena Municipal Code (SPMC) pertaining to Accessory Dwelling Units (ADUs) including Section 36.350.200.J (Design Standards for Historic Properties); and
2. Adopt Design Guidelines for ADU Development on Historic Properties.

**COUNCIL ACTION AND MOTION**

Mayor Cacciotti forgone the staff presentation since it was received at the last City Council meeting.

Mayor Cacciotti opened the public hearing.

Zoom Public Comment:

- Rian Barrett expressed his support for the proposed ordinance.

With no other requests to speak, Mayor Cacciotti closed the public hearing.

A motion was made by Mayor Pro Tem Primuth, seconded by Councilmember Mahmud and approved by roll call vote to approve Item No. 17, as presented.

Motion carried, 5-0.

City Attorney Jared noted that the entirety of section 6 of the proposed urgency ordinance should be deleted.

A motion was made by Councilmember Mahmud, seconded by Mayor Pro Tem Primuth and approved by roll call vote to approve Item No. 17, as amended.

Motion carried, 5-0.

**18. INTRODUCTION OF AN URGENCY ORDINANCE REGARDING REGULATION OF RESIDENTIAL HOUSING DEVELOPMENT AND URBAN LOT SPLITS (SB 9 PROPERTIES) BY ADDING ARTICLE 8 AND ARTICLE 9 TO CHAPTER 36 OF THE SOUTH PASADENA MUNICIPAL CODE**

**ORDINANCE**

AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA ADDING ARTICLE 8 AND 9 TO CHAPTER 36 OF THE SOUTH PASADENA MUNICIPAL CODE ESTABLISHING REGULATIONS FOR THE SUBDIVISION AND DEVELOPMENT OF QUALIFIED SB 9 PROPERTIES; DETERMINATION OF EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

**Recommendation**

Staff recommends that the City Council:

1. Receive public comment; and
2. Adopt an Urgency Ordinance of the City Council of the City of South Pasadena establishing regulations for the subdivision and development of qualified Senate Bill 9 properties through the introduction of Article 8 and

Article 9 of Chapter 36 of the South Pasadena Municipal Code and Declaring the Urgency Thereof. [Requires 4/5 Vote]

### **COUNCIL ACTION AND MOTION**

City Attorney Jared made a presentation and provided an overview of the item.

Councilmember Mahmud inquired if there is a limitation on time for the Building Official to make a written finding under SB 9; inquired if an urgency ordinance will speed up the timeline of SB 9; noted that the City Council would ultimately have to approve the designation of a historic district.

Councilmember Zneimer suggested to define the term “ministerial” in the ordinance; suggested to modify the list of exemptions in the ordinance to include “hillside properties with substandard streets”; discussed the City’s ability to deny a project.

City Attorney Jared responded to City Council inquires. He provided clarification of the designation of historical district exempted areas.

Mayor Pro Tem Primuth referenced the section on denial and suggested to modify the language to state, “consistent with these standards within this chapter shall be administerial approved without public hearing and discretionary review”; inquired if SB 9 is the basis for denial.

City Attorney Jared responded to City Council inquires.

Mayor Cacciotti thanked the City Attorney for his work on this item.

Mayor Cacciotti opened the public hearing.

Zoom Public Comment:

- Mark Gallatin spoke on behalf of the South Pasadena Preservation Foundation, thanked the City Council for drafting the proposed ordinance; referenced a typo in the ordinance; made several suggested edits for the proposed ordinance.
- Rian Barrett expressed her support for the ordinance and offered the City assistance in its implementation.

With no other requests to speak, Mayor Cacciotti closed the public hearing.

City Attorney Jared responded to comments made during the public hearing.

Councilmember Mahmud stated that she anticipates this ordinance will be amended several times in the future; thanked the City Attorney for his work on the ordinance; requested that issues that can be easily resolved be brought back as soon as possible; requested that the following issues be addressed in a future update, (1) maximum

housing unit size, (2) consider any fourth unit added to what was considered a single family parcel be made affordable housing with provisions of acceptance of an in-lieu payment, (3) consider 100% electric, (4) ability to charge impact fees, (5) consider a penalty of non-compliance; what is the penalty for an unpermitted demolition.

Councilmember Zneimer inquired if SB 9 triumphs ordinance that are currently in place in South Pasadena; inquired if Title 8 houses are affected by SB 9.

City Attorney Jared responded to City Council inquires. He confirmed the City can apply Zoning Regulations.

A motion was made by Councilmember Mahmud, seconded by Councilmember Zneimer and approved by roll call vote to approve Item No. 18, as presented.

Motion carried, 5-0.

<b>ACTION / DISCUSSION</b>
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**19. PUBLIC WORKS ORGANIZATIONAL ASSESSMENT**

**Recommendation**

It is recommended that the City Council receive and file this Public Works Organizational Assessment.

**COUNCIL ACTION AND MOTION**

Acting Public Works Director H. Ted Gerber introduced the item.

Tim D’Zmura, Annealta Group, made a presentation and presented an overview of the item.

Mayor Cacciotti inquired what recommendations are for the Garfield Water Reservoir facility.

Councilmember Mahmud inquired if the City has adequate staff in the Public Works Department.

Mr. D’Zmura confirmed the department’s need for Management Analysts and recommended the use of consultants for peak projects.

City Manager Chaparyan provided an overview of physical changes recently implemented to accommodate new staff members.

Mayor Cacciotti opened the public comment period.

With no requests to speak, the public comment period was closed.

The City Council received and filed the item.

**20. APPROVAL OF 2021-2026 STRATEGIC PLAN**

**Recommendation**

It is recommended that the City Council approve the City's Strategic Plan for 2021-2026.

**COUNCIL ACTION AND MOTION**

Management Services Director Demirjian made a presentation and provided an overview of the item.

Councilmember Mahmud inquired if City Commissions would develop their workplans in conjunction with the City's budget adoption.

City Manager Chaparyan responded to City Council inquires and noted that Commission workplans will be aligned with the City's goals going forward.

Mayor Cacciotti opened the public comment period.

With no requests to speak, the public comment period was closed.

A motion was made by Councilmember Mahmud, seconded by Councilmember Zneimer and approved by roll call vote to approve Item No. 20, as presented.

Motion carried, 5-0.

**21. SLOW STREETS PROGRAM STATUS AND METRO OPEN STREETS CYCLE 3 FUNDING UPDATE**

**Recommendation**

It is recommended that the City Council

1. Receive and file a status update presentation on the City's Slow Streets Program; and
2. Reappropriate remaining funds consistent with Council direction.

**COUNCIL ACTION AND MOTION**

Acting Public Works Director Gerber made a presentation and provided an overview of the item.

Lance Lowrey, Arroyo Group, made a presentation on urban design and placemaking; urban greening; and, the primary goal to connect Mission Street.

Councilmember Mahmud inquired how the planter pots will be kept alive after they are planted.

Mayor Pro Tem Primuth discussed the parklet flooring, inquired how it could be removed, discussed the Mobility and Transportation Infrastructure Commission's work on this item.

Mr. Lowrey responded to City Council inquiries and noted the parklet flooring transportable.

Councilmember Mahmud discussed the cost associated with the project; inquired if the current design could potentially attract homeless individuals and create sanitation concerns for nearby businesses.

Councilmember Zneimer referenced a similar project in the City of Santa Barbara; noted that the current design will probably attract homeless individuals.

Police Chief Solinsky responded to City Council inquires and noted that staff is looking at designs to minimize impacts.

Councilmember Mahmud inquired if staff is confident that the proposed projects would provide for greater symmetry and be covered under the grant.

Mayor Cacciotti inquired if the modular furniture is moveable.

Councilmember Donovan inquired what the drop-dead date is for the reappropriation of funds.

Mr. Lowrey stated his staff reviewed to City projects to identify expenditures eligible for reimbursement through the grant.

City staff responded to City Council inquiries.

Mayor Cacciotti opened the public comment period.

Zoom Public Comment:

- Mark Gallatin thanked Acting Public Works Director Gerber for reaching out to the Cultural Heritage Commission (CHC) regarding the project; hoped that the CHC would be consulted in the future in regards to capital improvement projects that are within their scope.

There was a discussion amongst Councilmembers and Mr. Gallatin in regards to the furniture and planter designs in the Historic District.

With no other requests to speak, the public comment period was closed.

Mayor Pro Tem Primuth supported the idea of creative public spaces and allowing City staff to experiment a bit with the proposed project.

There was a discussion amongst the City Council regarding the budget for the project and whether additional funds should go towards modular furniture or additional flooring and planters.

Mayor Pro Tem Primuth inquired if these funds cover the replacement flooring of the City's current parklets; expressed his support for this project.

Councilmember Mahmud asked that if cost estimates are higher than the proposed costing summary, that the difference be made up by deducting from the modular furniture.

A motion was made by Mayor Pro Tem Primuth, seconded by Councilmember Zneimer and approved by roll call vote to authorize the expenditure of funds up to the amount available under the slow streets program, that it would fund the items on the initial costing summary and any amounts above \$262,000 can be increased at the City Manager's discretion.

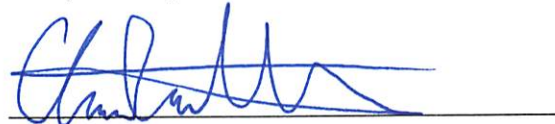
Motion carried, 5-0.

**INFORMATION REPORTS**

**ADJOURNMENT**

There being no further matters, Mayor Cacciotti adjourned the meeting of the City Council on December 16, 2021 at 12:12 a.m., to the next Special City Council meeting scheduled on Wednesday, January 12, 2022.

Respectfully submitted:



Christina Muñoz  
Deputy City Clerk

APPROVED



MICHAEL A. CACCIOTTI  
MAYOR



Attest:

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Christina Muñoz  
Deputy City Clerk

Approved at City Council Meeting: 05/04/2022.