



**CITY OF SOUTH PASADENA
CITY COUNCIL - REGULAR MEETING**

MINUTES

WEDNESDAY, SEPTEMBER 1, 2021 AT 7:00 PM

CALL TO ORDER:

The Regular Meeting of the South Pasadena City Council was called to order by Mayor Mahmud on Wednesday, September 1, 2021, at 7:06 p.m. The City Council Chamber are located at 1424 Mission Street, South Pasadena, California.

ROLL CALL

PRESENT

- Mayor Diana Mahmud
- Mayor Pro Tem Michael Cacciotti
- Councilmember Jack Donovan
- Councilmember Jon Primuth
- Councilmember Evelyn G. Zneimer

Lucie Colombo, City Clerk, announced a quorum.

CITY Armine Chaparyan, City Manager; Andrew Jared, Assistant City Attorney;
STAFF Lucie Colombo, City Clerk were present at Roll Call. Other staff members
PRESENT: presented reports or responded to questions as indicated in the minutes.

PLEDGE OF ALLEGIANCE

The Flag Salute was led by Councilmember Primuth.

CLOSED SESSION ANNOUNCEMENTS

1. Closed Session Announcements

A. CONFERENCE WITH LEGAL COUNSEL: Pending Litigation

(Gov. Code sec. 54956.9(d)(1))

- 1. County of Los Angeles v. Sanitation Districts of Los Angeles County et al.

(LASC Case No. 20STCV08022; OCSC Case No. 30-2020-01153422)

Assistant City Attorney Jared reported that Council met in Closed Session to receive a briefing on the item. He noted direction was provided to the City Attorney's Office but no action was taken in closed session.

B. CONFERENCE WITH LEGAL COUNSEL: Potential Litigation – City Initiating
(Gov. Code sec. 54956.9(d)(2))
No. of Cases: One (1)

Assistant City Attorney Jared reported that Council met in Closed Session to receive a briefing on the item. He noted direction was provided to the City Attorney's Office but no action was taken in closed session.

C. CONFERENCE WITH LEGAL COUNSEL: Liability Claims
(Gov. Code sec. 54956.1)
Claimant: Lyman
Agency Claimed Against: City of South Pasadena

D. CONFERENCE WITH LEGAL COUNSEL: Potential Exposure to Litigation
(Gov. Code sec. 54956.9(d)(2))
No. Of Cases: One (1)

Assistant City Attorney Jared reported that Council met in Closed Session and conducted a performance evaluation of the City Attorney. He noted no action was taken in closed session.

The City Council adjourned closed session at 6:58 p.m.

PUBLIC COMMENT

2. Public Comment - General

Mayor Mahmud announced public comments are intended to address matters not on the agenda for the meeting. Members of the public have the option of emailing or participating via Zoom (audio) to address the City Council, as listed on the agenda.

Mayor Mahmud announced that email comments were submitted via email and are added to the record as "Additional Docs" and added to the agenda and listed on the website. Note: These comments were not read, but the names of such Additional Docs are listed below.

Written Public Comment:

- Mark Gallatin reiterated the South Pasadena Preservation Foundation’s support for the work of the Non-Legislative Caltrans Surplus Properties Ad Hoc Subcommittee.
- Ella Hushagen thanked Catrina and Ruben in the Public Works Department for their prompt response to a downed branch in front of her house; expressed her support for the ordinance to prohibit gas powered leaf blowers.
- Virginia Montecino expressed her support for the ordinance to prohibit gas powered leaf blowers.
- Jennifer Trotoux expressed her support for the ordinance to prohibit gas powered leaf blowers.
- Sheila Swift expressed her support for the ordinance to prohibit gas powered leaf blowers.

Live Public Comment:

- Ronald Buckhold discussed the potential sale of the Caltrans homes and expressed concern that they might be sold below market value.
- Sam Burgess expressed concern that masks won’t be required at the Rialto Theatre.
- Shlomo Nitzani expressed concern over the peacocks in the City.

Zoom Public Comment:

- Victoria Patterson stated that the sale of the Caltrans homes is about more than economics.

COMMUNICATIONS

3. Councilmembers Communications

Councilmember Primuth discussed the recent unveiling of the Kobe Bryant mural in the City; discussed the upcoming meetings for the SCAG Transportation Committee and Public Safety Commission; discussed the Mobility & Transportation Infrastructure Commission’s recommendation on SB 1;

Councilmember Zneimer discussed a recent tour of Wilson Reservoir, Graves Reservoir, Westside Reservoir, the Bilicke Elevated Tank, the Raymond Elevated Tank, the Grand Reservoir, and the Garfield Reservoir

Councilmember Donovan discussed the recent unveiling of the Kobe Bryant mural in the City.

Mayor Pro Tem Cacciotti discussed a recent meeting of the SGVCOG Homeless Committee; shared photos of Police Officers assisting a homeless individual; shared photos of the Public Works staff performing street repairs; shared photos of an individual using electric lawn equipment; shared photos of a recent meeting with the Police Department; shared photos of an electric transportation expo; shared photos of the first all-electric street cleaning truck and van.

Mayor Mahmud discussed an upcoming Clean Power Alliance board meeting; discussed recent Caltrans Ad-Hoc Committee meetings; discussed a recent Planning Commission special meeting; discussed a recent San Gabriel Valley Council of Governments meeting; noted that SB 9 and SB 10 were passed recently by the legislature.

4. City Manager Communications

City Manager Chaparyan provided an update on the upcoming “One City One Story” reading program; invited Public Works Director Abbas to introduce a new employee.

Public Works Director Abbas introduced Guillermo Perez, Associate Civil Engineer.

5. Reordering of, Additions, or Deletions to the Agenda

Mayor Mahmud noted the Item No. 17 should be a public hearing item instead of a discussion item.

CONSENT CALENDAR

6. APPROVAL OF PREPAID WARRANTS IN THE AMOUNT OF \$127,997.53; GENERAL CITY WARRANTS IN THE AMOUNT OF \$189,736.36; SUPPLEMENTAL ACH PAYMENTS IN THE AMOUNT OF \$21,568.04; VOIDS IN THE AMOUNT OF (\$276.09); PAYROLL IN THE AMOUNT OF \$564,447.51.

Recommendation

It is recommended that the City Council approve the Warrants as presented.

7. MONTHLY INVESTMENT REPORTS FOR JULY 2021.

Recommendation

It is recommended that the City Council receive and file the monthly investment reports for July 2021.

8. THIS ITEM WAS MOVED OUT-OF-ORDER FOR SEPARATE DISCUSSION.

9. ADOPTION OF A RESOLUTION APPROVING THE ANNUAL AUDITOR’S REPORT AND AUTHORIZING THE COLLECTION OF THE LIBRARY SPECIAL TAX FOR FISCAL YEAR 2021 – 2022.

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, APPROVING THE ANNUAL AUDITOR’S REPORT AND SETTING THE RATE OF THE LIBRARY SPECIAL TAX TO FINANCE LIBRARY SERVICES FOR FISCAL YEAR 2021-22.

Recommendation

It is recommended that the City Council adopt a resolution to approve the Auditor’s Report and authorize the collection of the Fiscal Year (FY) 2021-22 Library Special Tax by the County of Los Angeles.

10. ACCEPT PROJECT COMPLETION AND AUTHORIZATION TO FILE A NOTICE OF COMPLETION FOR THE MONTEREY ROAD PHASE III PROJECT AND AUTHORIZATION TO RELEASE RETENTION PAYMENT TO EC CONSTRUCTION IN THE AMOUNT OF \$73,830.

Recommendation

It is recommended that the City Council:

1. Accept the Monterey Road Phase III project as complete;
2. Authorize the recordation of the Notice of Completion (NOC) with the Los Angeles County Registrar-Recorder County Clerk; and
3. Authorize release of retention payment to EC Construction (Contractor) in the amount of \$73,830.

11. APPROVAL TO RE-APPROPRIATE FUNDS FOR A NOT-TO-EXCEED AMOUNT OF \$12,830 TO FISCAL YEAR 2021-2022 FOR THE PAYMENT OF AN OUTSTANDING INVOICE TO KOA CORPORATION FOR THE PROFESSIONAL ENGINEERING DESIGN SERVICES FOR THE MODIFIED WORK SCOPE OF THE INTEGRATED CENTRAL ADVANCED TRAFFIC MANAGEMENT AND CONTROL SYSTEMS FOR FAIR OAKS AVENUE TRAFFIC SIGNAL IMPROVEMENT PROJECT.

Recommendation

It is recommended that the City Council re-appropriate funds, and authorize a Purchase Order to be carried over from Fiscal Year (FY) 2020-21 to FY 2021-22 for a not-to-exceed amount of \$12,830 for the payment of an outstanding invoice to KOA Corporation for professional engineering design services for the modified work scope of the Integrated Central Advanced Traffic Management and Control Systems for Fair Oaks Avenue Traffic Signal Improvement Project.

12. SECOND READING AND ADOPTION OF AN ORDINANCE, AMENDING CHAPTER 19A (NOISE REGULATION) AND CHAPTER 1 (GENERAL PROVISIONS) OF THE SOUTH PASADENA MUNICIPAL CODE TO PROHIBIT THE USE OF GAS-POWERED LEAF BLOWERS.

ORDINANCE

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AMENDING SECTIONS 19A.12.1 (“POWER YARD MAINTENANCE EQUIPMENT—DEFINITIONS”) AND 19A.12.4 (“LEAF BLOWERS —REGULATION OF USE”) AND 19A.12.5 (“POWER YARD MAINTENANCE EQUIPMENT – VIOLATION AND PENALTY”) OF CHAPTER 19A (“NOISE REGULATION”) AND 1.7A (“SAME–INFRACTIONS”) OF CHAPTER 1 (“GENERAL PROVISIONS”) OF THE SOUTH PASADENA MUNICIPAL CODE RELATING TO LEAF BLOWER.

Recommendation

It is recommended that the City Council read by title only, conduct second reading, waiving further reading, and adopt an ordinance to amend Chapter 19A (Noise Regulation) and Chapter 1 (General Provisions) of the South Pasadena Municipal Code (SPMC) to prohibit the use of gas-powered leaf blowers within the City of South Pasadena.

13. THIS ITEM WAS MOVED OUT-OF-ORDER FOR SEPARATE DISCUSSION.

14. ADOPTION OF RESOLUTION APPROVING A CLASSIFICATION AND SALARY RANGE FOR PLANNING MANAGER

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA APPROVING A CLASSIFICATION PLAN AND SALARY MATRIX BY CREATING THE PLANNING MANAGER

Recommendation

It is recommended that the City Council adopt a resolution approving the classification and salary range for Planning Manager.

15. THIS ITEM WAS MOVED OUT-OF-ORDER FOR SEPARATE DISCUSSION.

COUNCIL ACTION AND MOTION

Councilmember Zneimer requested to pull Item No. 15 for separate discussion.

City Clerk Colombo requested to pull Item Nos. 8 and 13 for public comment.

Mayor Mahmud noted that additional documents were submitted for Item Nos. 6,7,9, and 13 and represent minor modifications to each item.

A motion was made by Councilmember Primuth, seconded by Mayor Pro Tem Cacciotti and approved by roll call vote to approve Consent Calendar Item(s) 6-7, 9-12, and 14, as presented and revised by the additional documents.

Motion carried, 5-0.

CONSENT CALENDAR - AGENDA ITEM(S) PULLED FOR SEPARATE DISCUSSION

8. AUTHORIZING SERVICES WITH TIMECLOCK PLUS FOR SCHEDULING AND TIME & ATTENDANCE SOFTWARE, FOR THE IN-HOUSE PREPARATION OF PAYROLL BY THE CITY'S FINANCE DEPARTMENT.

Recommendation

It is recommended that the City Council authorize software services with TimeClock Plus in the amount of \$40,000 and appropriate General Fund Reserves in the total amount of \$40,000, to Non-Departmental, Professional Services 101-3010-3041-8170-000.

COUNCIL ACTION AND MOTION

Mayor Mahmud opened the public comment period.

Live Public Comment:

- Shlomo Nitzani requested increased transparency on how the City spends its funds.
- Alan Ehrlich expressed his support for the recommended action; requested the City Council appoint a citizen lead ad-hoc committee to investigate the City's implementation of ADP.

With no other requests to speak, the public comment period was closed.

Mayor Mahmud stated that after reviewing the item, she wasn't sure what was included in the proposed services; requested a detailed report of the scope of work; recommended to delegate authority to the City Manager to execute the agreement subsequent to an additional document verifying with the vendor that the software will integrate with Springbrook.

A motion was made by Mayor Mahmud, seconded by Councilmember Primuth and approved by roll call vote to approve the item, as presented with the following modifications: delegate authority to the City Manager to execute the agreement subsequent to an additional document verifying with the vendor that the software will integrate with Springbrook.

Motion carried, 5-0.

13. APPROPRIATE \$11,000 FROM THE FACILITIES AND EQUIPMENT REPLACEMENT FUND TO BE USED FOR COVID-19-RELATED EVALUATIONS OF VENTILATION SYSTEMS IN CITY BUILDINGS.

Recommendation

It is recommended that the City Council appropriate \$11,000 from the Facilities and Equipment Replacement Fund (105) to project account no. 105-9000-9301-9301-001 for the purpose of completing ventilation system evaluations at the Library, Senior Center, Orange Grove Recreation Center and War Memorial buildings.

COUNCIL ACTION AND MOTION

Mayor Mahmud opened the public comment period.

With no requests to speak, the public comment period was closed.

A motion was made by Mayor Pro Tem Cacciotti, seconded by Councilmember Primuth and approved by roll call vote to approve the item, as presented.

Motion carried, 5-0.

15. APPROVAL OF THE THIRD AMENDMENT TO THE AGREEMENT FOR LEGAL SERVICES WITH COLANTUONO, HIGHSMITH & WHATLEY, PC.

Recommendation

It is recommended that the City Council approve the Third Amendment to the contract with Colantuono, Highsmith & Whatley, PC, (CHW) for legal services.

COUNCIL ACTION AND MOTION

Councilmember Zneimer expressed concern with appointing Terry Highsmith as the Assistant City Attorney.

Mayor Mahmud opened the public comment period.

Zoom Public Comment:

- Mark Gallatin recommended to issue a request for proposal for City Attorney services; recommended annual performance evaluations for all firms the City contracts with.

Live Public Comment:

- John Srebalus recommended not approving a new contract with CHW.
- Anne Bagasao recommended not approving a new contract with CHW.
- Alan Ehrlich recommended not approving a new contract with CHW.

Written Public Comment:

- Ed Donnelly requested that the City terminate the contract with CHW.
- Chris Bray stated that this item should not be placed on the consent calendar; requested that an RFP be issued for City Attorney Services.

With no other requests to speak, the public comment period was closed.

Councilmember Primuth recommended that the City Council take the matter of appointing an Assistant City Attorney and the usage of Terry Highsmith to closed session at the next City Council meeting.

Mayor Mahmud stated that keeping Terry Highsmith as the Assistant City Attorney will give the City access to all her institutional knowledge of South Pasadena.

Assistant City Attorney Jared briefly responded to City Council inquiries and noted that Terry Highsmith is involved in a number of matters for the City.

Councilmember Zneimer recommended the City issue an RFP for City Attorney services.

Motion by Councilmember Zneimer, seconded by Mayor Pro Tem Cacciotti, to agendize the RFP for City Attorney services at a reasonable future City Council meeting at the City Manager's discretion.

Mayor Mahmud noted that there has been evaluations of the City Attorney's firm over the years; stated that she supports an RFP in the future but not at this moment.

Councilmember Donovan stated that he did not support an RFP for City Attorney services at this moment.

A motion was made by Councilmember Primuth, seconded by Mayor Mahmud and approved by roll call vote to approve the item, as presented with the language to appoint Terry Highsmith as the Assistant City Attorney stricken.

Motion carried, 5-0.

PUBLIC HEARING

16. AUTHORIZE THE CITY MANAGER TO 1) EXECUTE AN AWARD OF CONTRACT TO ITERIS, INC., FOR A TRAFFIC STUDY OF MISSION STREET AND MERIDIAN AVENUE IN AN AMOUNT NOT-TO-EXCEED \$64,985; 2) EXECUTE AN AWARD OF CONTRACT TO ALTA PLANNING + DESIGN, INC., FOR SLOW STREET PROGRAM IN AN AMOUNT NOT-TO-EXCEED \$167,812; AND 3) APPROPRIATE \$232,797 OF THE \$420,000 REPURPOSED METRO CYCLE 3 OPEN STREETS GRANT FUNDS

Recommendation

It is recommended that the City Council authorize the City Manager to:

1. Authorize the City Manager to execute the agreement and any amendments with Iteris, Inc. for a not-to-exceed amount of \$64,985 for a traffic study of Mission Street and Meridian Avenue;
2. Authorize the City Manager to execute the agreement and any amendments with Alta Planning + Design, Inc., for a not-to-exceed amount of \$167,812 for a Slow Streets Program; and
3. Appropriate \$232,797 of the \$420,000 repurposed Los Angeles County Metropolitan Transportation Authority (Metro) Cycle 3 Open Streets Grant Funds to the Golden Street Grant Line Item 249-2010-2011-8170, Professional Services in Management Services for the two projects and,
4. Reject all other proposals.

COUNCIL ACTION AND MOTION

Councilmember Zneimer recused herself from the item.

Deputy Public Works Director Shelleh and City Manager Chaparyan provided a staff report and overview of the proposed projects.

Mayor Mahmud opened the public hearing.

Written Public Comment:

- Shelley Stephens urged the City Council to act on the grant funds and that no money be left on the table.

With no requests to speak, the public comment period was closed.

Councilmember Donovan recommended that the term “slow streets” be removed from the recommended action and a more general term be used in place of it.

Manager of Long-Range Planning & Economic Development Lim responded to City Council inquiries and noted that “slow streets” represent temporary traffic control devices to help slow down vehicles.

Mayor Mahmud recommended the following streets for consideration: Meridian, Oak, Grand, Arroyo, Monterey Road, area East of Fair Oaks, and Garfield.

Public Works Director Abbas responded to City Council inquiries and noted that these projects are very time sensitive.

Mayor Mahmud recommended modifying the amount of funds allocated to Alt Planning + Design, Inc. to \$225,000.

City Manager Chaparyan that the Mobility & Transportation Infrastructure Commission (MTIC) hold a special meeting as soon as possible to review the proposed list of projects.

A motion was made by Mayor Mahmud, seconded by Councilmember Donovan and approved by roll call vote to approve the item, as presented, with the following modifications: appropriate the balance of the \$420,000 repurposed Measure A cycle funds to use as soon as possible with the City Manager’s discretion, delegate to the City Manager the authority to increase the Alta Planning + Design, Inc., contract to a maximum to \$225,000 with a balance of funds then available to the City for the implementation of the safe streets program, and to seek input from MTIC with a special meeting as soon as possible.

Motion carried, 4-0-1 (Councilmember Zneimer recused)

17. FIRST READING AND INTRODUCTION OF A ZONING CODE AMENDMENT (0064-ZCA) AMENDING SECTION 36.230.030 (COMMERCIAL DISTRICT LAND USES AND PERMIT REQUIREMENTS) OF DIVISION 36.230 (COMMERCIAL ZONING DISTRICTS) OF ARTICLE 3 (SITE PLANNING AND GENERAL DEVELOPMENT STANDARDS) OF CHAPTER 36 (ZONING) OF THE SOUTH PASADENA MUNICIPAL CODE; SECTION 36.395.020 (“EXEMPT DEVELOPMENTS”) OF DIVISION 36.390 (“PUBLIC ART PROGRAM”) OF CHAPTER 36.395 (“PUBLIC ART DEVELOPMENT”) OF ARTICLE III OF CHAPTER 36; AND SECTION 4.3 (CONDITIONAL USES) OF THE MISSION STREET SPECIFIC PLAN REGARDING PERMIT REQUIREMENTS.

ORDINANCE

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA AMENDING SECTION 36.230.030 (“COMMERCIAL DISTRICT LAND USES AND PERMIT REQUIREMENTS”) OF DIVISION 36.230 (“COMMERCIAL ZONING DISTRICTS) OF ARTICLE 3 (SITE PLANNING AND GENERAL DEVELOPMENT STANDARDS”) OF CHAPTER 36 (“ZONING”) OF THE SOUTH PASADENA MUNICIPAL CODE; SECTION 36.395.020 (“EXEMPT DEVELOPMENTS”) OF DIVISION 36.390 (“PUBLIC ART PROGRAM”) OF CHAPTER 36.395 (“PUBLIC ART DEVELOPMENT”) OF ARTICLE III OF CHAPTER 36; AND SECTION 4.3 (“CONDITIONAL USES”) OF THE MISSION STREET SPECIFIC PLAN REGARDING PERMIT REQUIREMENTS

Recommendation

It is recommended that the City Council read by title only, conduct first reading, waiving further reading, and introduce an ordinance for a Zoning Code Amendment (0064-ZCA) amending:

1. Section 36.230.030 (Commercial District Land Uses and Permit Requirements) of Division 36.230 (Commercial Zoning Districts) of Article 3 (Site Planning and General Development Standards) of Chapter 36 (Zoning) of the South Pasadena Municipal Code (SPMC);
2. Section 36.395.020 (“Exempt Developments”) of Division 36.390 (“Public Art Program”) of Chapter 36.395 (“Public Art Development”) of Article III of Chapter 36; and
3. Section 4.3 (Conditional Uses) of the Mission Street Specific Plan (MSSP) regarding permit requirements.

COUNCIL ACTION AND MOTION

Manager of Long-Range Planning & Economic Development Lim presented the staff report.

Mayor Pro Tem Cacciotti stated the importance of outreach to the community regarding this ordinance.

Mayor Mahmud inquired where individuals can obtain CARB certification decals for their equipment; inquired who would enforce the ordinance when the City’s Code Enforcement Officer is not working.

City staff discussed the outreach efforts and enforcement of the ordinance.

Mayor Mahmud opened the public hearing.

Live Public Comment:

- Alan Ehrlich expressed his opposition related to businesses being eligible for administrative use permits.

With no other requests to speak, the public hearing was closed.

Mayor Pro Tem Cacciotti inquired why this item is being requested.

City staff responded to City Council inquiries and noted that the proposed ordinance will help attract new businesses to the City.

A motion was made by Councilmember Zneimer, seconded by Mayor Pro Tem Cacciotti, and approved by roll call vote to approve Agenda Item 17, as presented.

Motion carried, 5-0.

18.ADOPTION OF A RESOLUTION FOR FY 2021-2022 TO SUBMIT TO THE CALIFORNIA TRANSPORTATION COMMISSION A LIST OF PROPOSED PROJECTS TO BE FUNDED BY SENATE BILL 1: ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017.

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, IDENTIFYING A LIST OF PROJECTS FOR FISCAL YEAR 2021-22 FUNDED BY SENATE BILL 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017.

Recommendation

It is recommended that the City Council:

1. Adopt a resolution for FY 2021-22 to submit to the California Transportation Commission (CTC) the SB 1 (Road Repair and Accountability Act of 2017) projects list for proposed street improvement projects to be funded through the State's Road Maintenance and Rehabilitation Account (RMRA); and
2. Authorize the City Manager and her designee (Public Works Director) to sign the application and all related program documents.

COUNCIL ACTION AND MOTION

Public Works Director Abbas made a presentation and provided an overview of the project selection process.

Mayor Mahmud opened the public hearing.

With no requests to speak, the public hearing was closed.

Mayor Mahmud suggested that during the mid-year budget, the Council consider an appropriation of additional funds in order to utilize the maximum amount of funds the City is allocated for these street improvement projects.

A motion was made by Mayor Pro Tem Cacciotti, seconded by Councilmember Zneimer, and approved by roll call vote to approve Agenda Item 18, as presented.

Motion carried, 5-0.

ACTION / DISCUSSION

19. APPROVAL OF AN AGREEMENT WITH THE SOUTH PASADENA CHAMBER OF COMMERCE (CHAMBER) FOR CONTINUED FUNDING FROM BUSINESS IMPROVEMENT TAX (BIT) REVENUES FOR BUSINESS IMPROVEMENT ACTIVITIES

Recommendation

It is recommended that the City Council authorize the City Manager to execute an agreement with the South Pasadena Chamber of Commerce (Chamber) for continued funding from Business Improvement Tax (BIT) revenues for business improvement activities.

COUNCIL ACTION AND MOTION

Assistant to the City Manager Demirjian presented the staff report.

Councilmember Primuth asked if the funding formula has stayed the same throughout the year; inquired if the City is doing any waivers of the BIT for any businesses; inquired how the City collects the fee from businesses; inquired how the Chamber of Commerce utilizes the BIT revenues in the community.

City staff and South Pasadena Chamber of Commerce President Wheeler responded to City Council inquiries.

Mayor Mahmud opened the public comment period.

With no requests to speak, the public comment period was closed.

A motion was made by Mayor Pro Tem Cacciotti, seconded by Councilmember Zneimer, and approved by roll call vote to approve Agenda Item 19, as presented.

Motion carried, 5-0.

20. APPROVAL OF A REDISTRICTING PROCESS FOR POST 2020 CENSUS REDISTRICTING; APPROVAL OF PROFESSIONAL SERVICES AGREEMENTS WITH NATIONAL DEMOGRAPHICS CORPORATION (NDC) FOR A NOT-TO-EXCEED AMOUNT OF \$32,500 FOR DEMOGRAPHIC SERVICES AND TRIPEPI SMITH FOR A NOT-TO-EXCEED AMOUNT OF \$41,120 FOR COMMUNITY OUTREACH/ENGAGEMENT SERVICES.

Recommendation

It is recommended that the City Council:

1. Select a redistricting process to meet statutory deadlines;
2. Authorize the City Manager to execute an agreement with National Demographics Corporation (NDC) in an amount not-to-exceed \$32,500 for demographic services; and
3. Authorize the City Manager to execute an agreement with Tripepi Smith in an amount not-to-exceed \$41,120 for community outreach/engagement services.

Assistant to the City Manager Demirjian made a presentation.

Councilmember Zneimer expressed her support for National Demographics Corporation.

Mayor Mahmud opened the public comment period.

With no requests to speak, the public comment period was closed.

Mayor Mahmud noted that when feasible, the City will share resources and costs with the South Pasadena School District.

Councilmember Primuth noted that sharing data with the school district is a good idea, but noted the potential of overlapping districts to confuse the voters.

A motion was made by Councilmember Zneimer, seconded by Councilmember Donovan, and approved by roll call vote to approve Agenda Item 20, as presented.

Motion carried, 5-0.

INFORMATION REPORTS

21. RECEIVE AND FILE FREMONT AVENUE AND MONTEREY ROAD TRAFFIC INCIDENT UPDATE.

Recommendation

It is recommended that the City Council receive and file the Fremont Avenue and Monterey Road Traffic Incident Update.

COUNCIL ACTION AND MOTION

Police Chief Solinsky made a presentation.

Councilmember Zneimer discussed the number of citations that was referenced in the presentation.

Mayor Pro Tem Cacciotti inquired how much of a citation actually goes back to the City.

Police Chief Solinsky responded to City Council inquiries.

Mayor Mahmud opened the public comment period.

Arogant Hollywood discussed recent incidents where he has been arrested by the South Pasadena Police Department.

With no requests to speak, the public comment period was closed.

The City Council received and filed the update.

22. UPDATE ON BUSINESS MARKETING PROGRAM

Recommendation

It is recommended that the City Council receive and file the Business Marketing Program Update.

COUNCIL ACTION AND MOTION

Assistant to the City Manager Demirjian introduced the item and South Pasadena Chamber of Commerce President Wheeler made a presentation.

Councilmember Zneimer inquired if sales tax revenue is expected to increase as businesses are starting to reopen.

Ms. Wheeler answered affirmatively.

Mayor Mahmud opened the public comment period.

With no requests to speak, the public comment period was closed.

The City Council received and filed the update.

23. RECEIVE AND FILE CALTRANS SURPLUS PROPERTIES DISPOSITION UPDATE.

Recommendation

It is recommended that the City Council receive and file updates from both the Legislative and Non-Legislative California Department of Transportation (Caltrans) Surplus Properties Disposition Ad Hoc Committees.

COUNCIL ACTION AND MOTION

Assistant to the City Manager Demirjian presented a staff report.

Councilmember Primuth asked for an update from Senator Portantino's Office.

Kristi Lopez, Representative from Senator Portantino's Office, provided an update.

Councilmember Zneimer inquired if there is any conflicts between SB 51 and SB 381.

Assistant to the City Manager Demirjian responded to City Council inquiries and noted that SB 51 and SB 381 will give current tenants the first right to purchase their homes.

Mayor Mahmud opened the public comment period.

Zoom Public Comment:

- Victoria Patterson expressed her support for a negotiated, non-legislative solution.
- Mark Gallatin thanked the Non-Legislative Ad-Hoc Committee, expressed his support for a negotiated, non-legislative solution.

With no other requests to speak, the public comment period was closed.

Councilmember Donovan thanked City staff and Senator Portantino's Office for their work on this matter.

Mayor Mahmud noted that the bill will benefit existing tenants that are in good standing; discussed the timeline for the bill in the legislature.

Councilmember Zneimer inquired if any resistance is expected in the State legislature.

Mayor Pro Tem Cacciotti shared a photo at a recent electric vehicle expo where Caltrans was present.

Councilmember Primuth stated that he would like to see Caltrans engage more with the South Pasadena community on this matter.

Mayor Mahmud stated that there will be a robust public process regarding the Caltrans homes.

The City Council received and filed the update.

ADJOURNMENT

There being no further matters, Mayor Mahmud adjourned the meeting of the City Council at 10:47 PM, to the next Regular City Council meeting scheduled on Wednesday, September 15, 2021.

Respectfully submitted:

_____/s/_____
Christina Muñoz
Acting Deputy City Clerk

APPROVED

_____/s/_____
DIANA MAHMUD
MAYOR

Attest:

_____/s/_____
Christina Muñoz
Acting Deputy City Clerk

Approved at City Council Meeting: 12/01/2021