



**CITY OF SOUTH PASADENA
CITY COUNCIL - REGULAR MEETING**

MINUTES

WEDNESDAY, SEPTEMBER 15, 2021 AT 7:00 PM

CALL TO ORDER:

The Regular Meeting of the South Pasadena City Council was called to order by Mayor Mahmud on Wednesday, September 15, 2021, at 7:00 p.m. The City Council Chamber are located at 1424 Mission Street, South Pasadena, California.

ROLL CALL

PRESENT

Mayor Pro Tem Michael Cacciotti
Councilmember Jack Donovan
Councilmember Jon Primuth
Councilmember Evelyn G. Zneimer

ABSENT

Mayor Diana Mahmud

Lucie Colombo, City Clerk, announced a quorum.

CITY Armine Chaparyan, City Manager; Andrew Jared, City Attorney; Lucie
STAFF Colombo, City Clerk were present at Roll Call. Other staff members
PRESENT: presented reports or responded to questions as indicated in the minutes.

PLEDGE OF ALLEGIANCE

The Flag Salute was led by Mayor Pro Tem Cacciotti

CLOSED SESSION ANNOUNCEMENTS

1. Closed Session Announcements

A. CONFERENCE WITH LEGAL COUNSEL: EXISTING LITIGATION

Gov. Code sec. 54956.9(d)(1)

City of South Pasadena, et al. v. California Department of Transportation, et al.
(LASC Case No. 21STCP01779)

City Attorney Jared reported that Council met in Closed Session to receive a briefing on the item. He noted direction was provided to the City Attorney's Office but no action was taken in closed session.

B. CONFERENCE WITH LEGAL COUNSEL: REAL PROPERTY NEGOTIATIONS

Gov. Code sec. 54956.8

Property Address: 1503-1507 El Centro Street, South Pasadena

APN: 5315-003903 and 5315-003-904

Agency Negotiator: Armine Chaparyan, City Manager

Negotiating Parties: Hollywood Community Housing

Under Negotiations: Price and Terms

City Attorney Jared reported that Council met in Closed Session to receive a briefing on the item. He noted direction was provided to the City Attorney's Office but no action was taken in closed session.

The City Council adjourned closed session at 6:58 p.m.

PUBLIC COMMENT

2. Public Comment - General

Mayor Pro Tem Cacciotti announced public comments are intended to address matters not on the agenda for the meeting. Members of the public have the option of emailing, participating via Zoom (audio), or speaking in-person to address the City Council, as listed on the agenda.

Mayor Pro Tem Cacciotti announced that email comments were submitted via email and are added to the record as "Additional Docs" and added to the agenda and listed on the website. Note: These comments were not read, but the names of such Additional Docs are listed below.

Written Public Comment:

- Care First South Pasadena submitted a letter and petition regarding the South Pasadena Police Department audit.
- Shlomo Nitzani expressed concern over invoices legal invoices.

Live Public Comment

:

- Victoria Patterson expressed concern with the lack of transparency with the Police Department audit.
- Omari Ferguson expressed concern with racial bias by the Police Department.

Zoom Public Comment:

- Julie Kim requested that the Police Department undergo a racial bias assessment.
- Fahren James expressed concern with the lack of transparency with the Police Department audit and requested that a racial bias assessment be included.
- Laboni Hoq requested that the Police Department undergo a racial bias assessment.
- Meredith Davis expressed concerns with the racial bias by the Police Department.

PRESENTATIONS

3. INTRODUCTION OF STAFF

Manager of Long Range Planning & Economic Development Lim introduced Marianna Khrustaleva, Assistant Planner.

Community Services Director Pautsch introduced Natalie Wilcox, Community Services Supervisor.

Interim Assistant City Manager Aguilar introduced Ken Louie, Interim Finance Director.

4. WATER SUPPLY PRESENTATION UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT (USGVMWD)

Charles Trevino & Tom Love from USGVMWD made a presentation.

Councilmember Primuth asked what key metrics the district utilizes to make determinations.

Councilmember Zneimer asked if the district has a grants related to turf installation for residents.

Mayor Pro Tem Cacciotti inquired about groundwater contamination and what preventative measures the district has in place.

Councilmember Zneimer asked if there are any programs in place to assist in changing out filters.

Mr. Love responded to City Council inquiries.

COMMUNICATIONS

5. Councilmembers Communications

Councilmember Zneimer discussed a joint meeting with the Cultural Heritage Commission and the Planning Commission; discussed a recent meeting of the South Pasadena Tournament of Roses Committee; discussed the recent 9/11 remembrance ceremony.

Councilmember Donovan discussed a recent meeting of the Parks & Recreation Commission; discussed the status of SB 381; thanked Mayor Mahmud and City staff for their work on SB 381.

Councilmember Primuth discussed a recent Public Safety Commission meeting; discussed potential unarmed traffic enforcement programs; discussed an upcoming Police Citizens Academy; discussed recent safety and health efforts from the South Pasadena School District; discussed a recent meeting of the Mobility, Transportation & Infrastructure Commission.

Motion by Mayor Pro Tem Cacciotti, seconded by Councilmember Zneimer to direct the Parks & Recreation Commission to provide recommendations on noise and parking issues at parks.

Mayor Pro Tem Cacciotti discussed the draft safe storage ordinance to require that all firearms be locked in households; shared photos of a demonstration of an electric leaf blower; shared photos of a tour of the local unhoused neighbors; shared photos of volunteers working at the Giving Bank; shared photos of a robotic lawn mower; shared photos of Public Works staff installing a stop sign; shared photos of outreach for electric lawn equipment.

6. City Manager Communications

City Manager Chaparyan provided an update on the strategic planning process and noted that the online survey is now available for the public.

7. Reordering of, Additions, or Deletions to the Agenda

None

CONSENT CALENDAR

8. THIS ITEM WAS MOVED OUT-OF-ORDER FOR SEPARATE DISCUSSION.

9. APPROVAL OF THE PROPOSED BYLAWS AMENDMENTS TO BE CONSIDERED AT THE 2021 LEAGUE OF CALIFORNIA CITIES GENERAL ASSEMBLY

Recommendation

It is recommended that the City Council authorize the City delegate (Councilmember Evelyn G. Zneimer) to vote in support of the proposed Bylaws Amendments being considered at the 2021 League of California Cities' (League) General Assembly.

10. THIS ITEM WAS MOVED OUT-OF-ORDER FOR SEPARATE DISCUSSION.

11. AWARD A CONTRACT TO ALLSUP CORPORATION IN A NOT-TO-EXCEED AMOUNT OF \$36,501.37 FOR REPAIR OF THE COMPRESSED NATURAL GAS COMPRESSOR AND APPROPRIATE \$36,502 FROM PROPOSITION C FUNDS.

Recommendation

It is recommended that the City Council:

1. Award a contract to Allsup Corporation for repair of the Compressed Natural Gas (CNG) Compressor in the amount of \$36,501.37 (\$33,183.07 for the proposed amount and \$3,318.30 for a 10% contingency); and
2. Appropriate \$36,502 in Proposition C Funds to account 207-8030-8025-8520-000.

12. APPROVE CONTRACT EXTENSION (SECOND AMENDMENT) TO EUROFINS EATON ANALYTICAL, LLC, IN A NOT-TO-EXCEED AMOUNT OF \$33,000 FOR LABORATORY TESTING AND ANALYSIS OF POTABLE WATER SAMPLES; DIRECT PREPARATION OF REQUEST FOR PROPOSAL FOR CITY-WIDE WATER QUALITY SAMPLING.

Recommendation

It is recommended that the City Council authorize the City Manager to:

1. Execute the second contract amendment with Eurofins Eaton Analytical, LLC (Eurofins) to increase the contract value by \$33,000 and extend the agreement for Laboratory Testing and Analysis of Potable Water Samples' professional services until June 30, 2022; and
2. Direct staff to issue a Request for Proposal (RFP) for a City-wide water quality sampling and analysis contract on receipt of the amended permit.

- 13. **ADOPTION OF A RESOLUTION CONTINUING THE PROCLAMATION OF A LOCAL EMERGENCY DUE TO THE OUTBREAK OF COVID-19, AUTHORIZING THE CITY MANAGER TO TAKE ALL NECESSARY ACTIONS AS THE DIRECTOR OF EMERGENCY SERVICES**

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, CONTINUING ITS PROCLAMATION OF A LOCAL EMERGENCY DUE TO THE OUTBREAK OF COVID-19 AND AUTHORIZING THE CITY MANAGER TO CONTINUE TO TAKE ALL NECESSARY ACTIONS AS THE DIRECTOR OF EMERGENCY SERVICES.

Recommendation

It is recommended that the City Council approve the attached resolution continuing the proclamation of a local emergency due to the outbreak of COVID-19 and authorizing the City Manager to take all necessary actions as the Director of Emergency Services

- 14. **THIS ITEM WAS MOVED OUT-OF-ORDER FOR SEPARATE DISCUSSION.**
- 15. **THIS ITEM WAS MOVED OUT-OF-ORDER FOR SEPARATE DISCUSSION.**

COUNCIL ACTION AND MOTION

Mayor Pro Tem Cacciotti requested to pull Item Nos. 8, 14, and 15 for separate discussion.

City Clerk Colombo requested to pull Item No. 10 for public comment.

A motion was made by Councilmember Donovan, seconded by Councilmember Zneimer and approved by roll call vote to approve Consent Calendar Item(s) 9 and 11-13, as presented.

Motion carried, 5-0.

CONSENT CALENDAR - AGENDA ITEM(S) PULLED FOR SEPARATE DISCUSSION

- 8. **APPROVAL OF PREPAID WARRANTS IN THE AMOUNT OF \$98,579.35; GENERAL CITY WARRANTS IN THE AMOUNT OF \$1,069,218; SUPPLEMENTAL ACH PAYMENTS IN THE AMOUNT OF \$69,950.10; TRANSFERS OUT IN THE AMOUNT OF \$3,569,617.12; PAYROLL IN THE AMOUNT OF \$573,516.53.**

Recommendation

It is recommended that the City Council approve the Warrants as presented.

COUNCIL ACTION AND MOTION

Mayor Pro Tem Cacciotti inquired about the purchase of a catalytic converter; requested that staff look into security to prevent individuals from stealing catalytic converters in the future.

Community Services Director Pautsch responded to City Council inquiries.

Mayor Pro Tem Cacciotti opened the public comment period.

With no other requests to speak, the public comment period was closed.

A motion was made by Councilmember Zneimer, seconded by Councilmember Primuth and approved by roll call vote to approve the Item No. 8, as presented.

Motion carried, 4-0.

- 10. SECOND READING AND ADOPTION OF ZONING CODE AMENDMENT (0064-ZCA) AMENDING SECTION 36.230.030 (COMMERCIAL DISTRICT LAND USES AND PERMIT REQUIREMENTS) OF DIVISION 36.230 (COMMERCIAL ZONING DISTRICTS) OF ARTICLE 3 (SITE PLANNING AND GENERAL DEVELOPMENT STANDARDS) OF CHAPTER 36 (ZONING) OF THE SOUTH PASADENA MUNICIPAL CODE; SECTION 36.395.020 (“EXEMPT DEVELOPMENTS”) OF DIVISION 36.390 (“PUBLIC ART PROGRAM”) OF CHAPTER 36.395 (“PUBLIC ART DEVELOPMENT”) OF ARTICLE III OF CHAPTER 36; AND SECTION 4.3 (CONDITIONAL USES) OF THE MISSION STREET SPECIFIC PLAN REGARDING PERMIT REQUIREMENTS (SPMC).**

ORDINANCE

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AMENDING SECTION 36.230.030 (“COMMERCIAL DISTRICT LAND USES AND PERMIT REQUIREMENTS”) OF DIVISION 36.230 (“COMMERCIAL ZONING DISTRICTS) OF ARTICLE 3 (SITE PLANNING AND GENERAL DEVELOPMENT STANDARDS”) OF CHAPTER 36 (“ZONING”) OF THE SOUTH PASADENA MUNICIPAL CODE; SECTION 36.395.020 (“EXEMPT DEVELOPMENTS”) OF DIVISION 36.390 (“PUBLIC ART PROGRAM”) OF CHAPTER 36.395 (“PUBLIC ART DEVELOPMENT”) OF ARTICLE III OF CHAPTER 36; AND SECTION 4.3 (“CONDITIONAL USES”) OF THE MISSION STREET SPECIFIC PLAN REGARDING PERMIT REQUIREMENTS

Recommendation

It is recommended that the City Council conduct the Second Reading and Adopt Zoning Code Amendment (0064-ZCA) amending:

1. Section 36.230.030 (Commercial District Land Uses and Permit Requirements) of Division 36.230 (Commercial Zoning Districts) of Article 3 (Site Planning and General Development Standards) of Chapter 36 (Zoning) of the South Pasadena Municipal Code (SPMC);
2. Section 36.395.020 (“Exempt Developments”) of Division 36.390 (“Public Art Program”) of Chapter 36.395 (“Public Art Development”) of Article III of Chapter 36; and

COUNCIL ACTION AND MOTION

Mayor Pro Tem Cacciotti opened the public comment period.

Live Public Comment:

- Alan Ehrlich expressed his concern for the proposed ordinance

Interim Planning & Community Development Director Lin briefly responded to Mr. Ehrlich’s comments.

With no other requests to speak, the public comment period was closed.

Councilmember Primuth inquired how many businesses are utilizing outdoor dining administrative permits.

Mayor Pro Tem Cacciotti noted a minor correction in the year listed in the ordinance from “2020” to “2021”.

A motion was made by Councilmember Primuth, seconded by Councilmember Zneimer and approved by roll call vote to approve the Item No. 10, as presented and amended with the year change to “2021”.

Motion carried, 4-0.

14. PURCHASE AND REPLACEMENT OF CARBON MEDIA FROM CALGON CARBON CORPORATION FOR THE WILSON WELLHEAD TREATMENT SYSTEM FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$450,000.

Recommendation

It is recommended that the City Council authorize the sole source purchase and replacement of carbon media from Calgon Carbon Corporation (Calgon) for a total not-to-exceed amount of \$450,000 for the Wilson Water Reservoir Wellhead

Treatment System (\$438,380 for the proposed amount and \$11,620 for contingencies, namely, price fluctuations, testing, and acceptance testing).

COUNCIL ACTION AND MOTION

Mayor Pro Tem Cacciotti asked if this recommendation includes carbon media replacement for all the City's reservoirs.

Public Works Director Abbas responded to City Council inquiries and noted that Calgon is currently the only supplier in the State.

Mayor Pro Tem Cacciotti opened the public comment period.

With no requests to speak, the public comment period was closed.

A motion was made by Councilmember Zneimer, seconded by Councilmember Primuth and approved by roll call vote to approve the Item No. 14, as presented.

Motion carried, 4-0.

15. AWARD OF CONTRACT TO EVGATEWAY FOR THE INSTALLATION OF AN ELECTRIC VEHICLE CHARGING STATION AT CITY HALL FOR A NOT-TO-EXCEED AMOUNT OF \$90,000.00 USING PROPOSITION C FUNDS AND A GRANT UNDER LOCAL GOVERNMENT PARTNERSHIP PROGRAM FROM SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT (AQMD) AND APPROPRIATION OF FUNDS.

Recommendation

It is recommended that the City Council:

1. Accept a proposal from EVGateway for the installation of a direct-current fast charger (DCFC)/Level 3 electric vehicle (EV) charging station at City Hall; and
2. Authorize the City Manager to execute the agreement with EVGateway for a not-to-exceed amount of \$90,000.00 (\$85,481.21 for the proposal amount and \$4,518.79 for a contingency); and
3. Reject all other proposals received.
4. Authorize an appropriation of Proposition C funds to Account No. 207-9000-94022-9402-001 in the amount of \$60,000; and
5. Authorize an appropriation of Air Quality Management District (AQMD) Mobile Source Air Pollution Reduction Review Committee (MSRC) funds to Account No. 238-9000-9402-9402-001 in the amount of \$30,000, and appropriation of the grant revenue funds to AQMD MSRC Revenue Account No. 238-0000-0000-5071-014, upon reimbursement.

COUNCIL ACTION AND MOTION

Mayor Pro Tem Cacciotti opened the public comment period.

Live Public Comment:

- Alan Ehrlich expressed concern with installing an electric charging station at City Hall since the land City Hall currently sits on will be designated for housing in the proposed Housing Element.

With no other requests to speak, the public comment period was closed.

Mayor Pro Tem Cacciotti discussed an issue in the past to install charging stations and difficulties with Southern California Edison; he inquired if the City would experience similar issues with the proposed installation; noted that City electric public safety vehicles should be given priority for charging at night.

Public Works Director Abbas responded to City Council inquiries.

A motion was made by Councilmember Zneimer, seconded by Councilmember Donovan and approved by roll call vote to approve the Item No. 15, as presented.

Motion carried, 4-0.

PUBLIC HEARING

None

ACTION / DISCUSSION

16. DIRECTION REGARDING STATUS OF ANIMAL COMMISSION

Recommendation

It is recommended that the City Council provide direction regarding the status of the Animal Commission.

COUNCIL ACTION AND MOTION

Assistant to the City Manager Demirjian presented the staff report.

Councilmember Zneimer requested that the Animal Commission address the peacock issues in the City if the Commission were to continue.

Councilmember Primuth inquired if the work given to the Commission rises to the level of a Commission or if its better as a advisory body.

Mayor Pro Tem Cacciotti opened the public comment period.

Written Public Comment:

- Ed Simpson expressed his support to keep the Animal Commission.
- Elizabeth Cavanaugh expressed her support to keep the Animal Commission.
- Erin Fleming expressed her support to keep the Animal Commission.
- Beverly Biber expressed her support to keep the Animal Commission.
- Tracy Reiman expressed her support to keep the Animal Commission.
- Beatrice J. Simpson expressed her support to keep the Animal Commission.
- Betty Emirhanian expressed her support to keep the Animal Commission.

Live Public Comment:

- Beatrice J. Simpson expressed her support to keep the Animal Commission.
- Ed Simpson expressed his support to keep the Animal Commission.
- Lela Bissner expressed her support to keep the Animal Commission.
- Betty Emirhanian expressed her support to keep the Animal Commission.
- Beverly Biber expressed her support to keep the Animal Commission.
- Erin Fleming expressed her support to keep the Animal Commission.
- Marysia Wojcik expressed her support to keep the Animal Commission.

Zoom Public Comment:

- Joanne Nuckols expressed her support to keep the Animal Commission.

With no other requests to speak, the public comment period was closed.

Councilmember Donovan discussed the pros and cons of the Animal Commission; he noted that he is leaning towards keeping the Animal Commission.

Councilmember Primuth stated that the work is important but expressed concern with the amount of time and resources another Commission will take from City staff; he noted that the City already has a large number of existing Commissions and Committees; noted that an Advisory Ad-Hoc Committee would be better suited going forward.

Councilmember Zneimer noted that the Pasadena Humane Society currently provides animal services to the City; expressed concern over the burden on City staff to run an additional Commission; expressed support to form an Ad-Hoc Committee to address animal issues going forward.

Mayor Pro Tem Cacciotti expressed support to keep the Animal Commission but to modify the ordinance to state that the Animal Commission meet quarterly instead of bi-monthly.

Councilmembers discussed the pros and cons of keeping the Animal Commission or created an Ad-Hoc Advisory Committee.

A motion was made by Councilmember Primuth, seconded by Councilmember Zneimer, and approved by roll call vote to table this item to a future City Council meeting and direct the City Manager to bring back another staff report with other potential options.

INFORMATION REPORTS

17. 2021-2029 Housing Element Update.

Recommendation

It is recommended that the City Council receive and file an update regarding the 2021-2029 Housing Element.

COUNCIL ACTION AND MOTION

Interim Planning & Community Development Director Lin made a presentation.

Councilmember Zneimer inquired about grant opportunities to cover some of the costs; inquired if there are funds to return to the slater reserve; inquired about the safe harbor provisions; inquired about the timeline for the housing element adoption.

Councilmember Primuth stated that the Housing Element is a complicated document and noted that the City Council should be well educated and informed of the document by the time it comes before them for adoption.

City staff responded to City Council inquiries.

Mayor Pro Tem Cacciotti opened the public comment period.

Live Public Comment:

- Alan Ehrlich stated that the proposed housing element is likely to be rejected by the State; expressed concern over the City's regional housing needs assessment number (RHNA).

Written Public Comment:

- Josh Albrektson asked a number of questions regarding the proposed housing element.

With no other requests to speak, the public comment period was closed.

Councilmember Primuth asked if this is the best use of slater funds.

City staff responded to Mr. Ehrlich and City Council inquiries.

The City Council received and filed the update.

18. RECEIVE AND FILE CALTRANS SURPLUS PROPERTIES DISPOSITION UPDATE.

Recommendation

It is recommended that the City Council receive and file updates from both the Legislative and Non-Legislative California Department of Transportation (Caltrans) Surplus Properties Disposition Ad Hoc Committees.

COUNCIL ACTION AND MOTION

City Manager Chaparyan presented the staff report and provided an update on SB 381.

Councilmember Primuth provided an update on the Non-Legislative Ad-Hoc Committee; he noted that Caltrans opted to not participate in the tour of the Caltrans homes.

Councilmember Zneimer inquired if the City has a copy of the recent amendments to SB 381.

Assistant to the City Manager Demirjian noted that the latest copy of the bill is included in the agenda packet.

Mayor Pro Tem Cacciotti opened the public comment period.

Live Public Comment:

- Victoria Patterson expressed concerns of how SB 381 will benefit the current tenants of the Caltrans homes.

Zoom Public Comment:

- Mark Gallatin stated that the signing of SB 381 will be just the beginning of the hard work; he expressed his support for a collaborative process going forward. With no requests to speak, the public comment period was closed.

The City Council received and filed the update.

ADJOURNMENT

There being no further matters, Mayor Mahmud adjourned the meeting of the City Council at 10:00 PM, to the next Regular City Council meeting scheduled on Wednesday, October 6, 2021.

Respectfully submitted:

_____/s/_____
Christina Muñoz
Acting Deputy City Clerk

APPROVED

_____/s/_____
DIANA MAHMUD
MAYOR

Attest:

_____/s/_____
Christina Muñoz
Acting Deputy City Clerk