



**CITY OF SOUTH PASADENA
CITY COUNCIL**

**A G E N D A
REGULAR MEETING
WEDNESDAY, DECEMBER 1, 2021 AT 7:00 P.M.**

**CITY COUNCIL CHAMBERS
1424 MISSION STREET, SOUTH PASADENA, CA 91030**

South Pasadena City Council Statement of Civility

As your elected governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

Pursuant to AB 361 Government Code section 54953, subdivision (e)(3), the City Council may conduct its meetings remotely and may be held via video conference. Pursuant to such Executive Order, the City Council may participate remotely and not be physically present in the City Council Chambers. Until further notice and as such Executive Orders remain in effect, the City Council may also allow public participation to continue via live public comment conducted over ZOOM.

The South Pasadena City Council Meeting for **December 1, 2021** will be conducted in-person from the Council Chambers, Amedee O. "Dick" Richards, Jr., located at 1424 Mission Street, South Pasadena.

Please be advised that pursuant to government code, and to ensure the health and safety of the public, staff, and City Council, as the Council Chambers will be open to the public for the meeting and members of the public may attend and/or participate in the in-person meeting, all are kindly reminded to follow Los Angeles County Public Health and CDC regulations and guidelines that are in place and may be posted. The In-person Hybrid meeting will be conducted live in the City Council Chambers.

The Meeting will be available

- In Person Hybrid – City Council Chambers, 1424 Mission Street
- Live Broadcast via the website –
http://www.spectrumstream.com/streaming/south_pasadena/live.cfm
- Via Zoom – **Webinar ID: 825 9999 2830**

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the three methods below.

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link:
<https://us06web.zoom.us/j/82599992830> or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID and Passcode when prompted.

For additional Zoom assistance with telephone audio, you may find your local number at:

<https://zoom.us/u/aiXV0TAW2>

CALL TO ORDER:	Mayor	Diana Mahmud
ROLL CALL:	Mayor	Diana Mahmud
	Mayor Pro Tem	Michael Cacciotti
	Councilmember	Jack Donovan
	Councilmember	Jon Primuth
	Councilmember	Evelyn G. Zneimer
PLEDGE OF ALLEGIANCE:	Councilmember	Jack Donovan

CLOSED SESSION ANNOUNCEMENTS

1. CLOSED SESSION ANNOUNCEMENTS

PUBLIC COMMENT AND SUGGESTIONS

The City Council welcomes public input. If you would like to comment on an agenda item, members of the public may participate **by means of one of the following options:**

Option 1:

Participate in-person at the City Council Chambers.

Option 2:

Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during comment portions of the agenda to speak for up to 3 minutes per item. *(Note: For the purpose of best ensuring that all of the agenda items are considered at the Council Meeting, the Mayor may exercise the Chair’s discretion, subject to the approval of the majority of the City Council, to limit public comment(s) to less than 3 minutes on any given agenda item).*

Option 3:

Email public comment(s) to ccpubliccomment@southpasadenaca.gov.

Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record. Written public comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s). Please make sure to indicate:

- 1) Name (optional), and
- 2) Agenda item you are submitting public comment on.
- 3) Submit by no later than 12:00 p.m., on the day of the Council meeting.

NOTE: Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

PUBLIC COMMENT

2. PUBLIC COMMENT – GENERAL

PRESENTATIONS

3. INTRODUCTION OF STAFF: Jordan Bell, Community Services Program Specialist

COMMUNICATIONS**4. COUNCILMEMBER COMMUNICATIONS**

Time allotted per Councilmember is 3 minutes. Additional time will be allotted at the end of the City Council meeting agenda, if necessary.

5. CITY MANAGER COMMUNICATIONS**6. REORDERING OF, ADDITIONS, OR DELETIONS TO THE AGENDA****CONSENT CALENDAR****OPPORTUNITY TO COMMENT ON CONSENT CALENDAR**

Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless a public comment has been received or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

7. APPROVAL OF PREPAID WARRANTS IN THE AMOUNT OF \$7,390.00; GENERAL CITY WARRANTS IN THE AMOUNT OF \$573,732.44; SUPPLEMENTAL ACH PAYMENTS IN THE AMOUNT OF \$32,659.98; VOIDS IN THE AMOUNT OF (\$110.00); TRANSFERS IN THE AMOUNT OF \$188,100.55; PAYROLL IN THE AMOUNT OF \$595,166.68.**Recommendation**

It is recommended that the City Council approve the Warrants as presented.

8. PRESENTATION OF CITY COUNCIL MEETING MINUTES**Recommendation**

It is recommended that the City Council approve the minutes as listed on the agenda and as presented.

9. MONTHLY INVESTMENT REPORT FOR OCTOBER 2021**Recommendation**

It is recommended that the City Council receive and file the Monthly Investment Report for October 2021.

10. ANNUAL REPORT FOR THE LIBRARY SPECIAL TAX**Recommendation**

It is recommended that the City Council receive and file a report on the Fiscal Year 2020-2021 Library Special Tax, per the requirements of the State of California Local Agency Special Tax and Bond Accountability Act.

CONSENT CALENDAR - CONTINUED

- 11. APPROVAL OF A LETTER IN OPPOSITION TO THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY DEFUNDING LAW ENFORCEMENT AND CANCELLATION OF LAW ENFORCEMENT CONTRACTS FOR THE METRO RAIL SYSTEM**

Recommendation

It is recommended that the City Council authorize a letter of opposition to the Los Angeles County Metropolitan Transportation Authority (Metro) regarding defunding law enforcement and the cancellation of law enforcement contracts on the Metro Rail System.

- 12. ADOPTION OF A RESOLUTION AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE CITY**

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE CITY OF SOUTH PASADENA FOR THE PERIOD OF DECEMBER 2, 2021 THROUGH JANUARY 1, 2022, PURSUANT TO BROWN ACT PROVISIONS

Recommendation

It is recommended that the City Council approve the attached authorizing remote teleconference meetings of the legislative bodies of the City.

- 13. SECOND READING AND ADOPTION OF AN ORDINANCE, AMENDING CHAPTER 16 (GARBAGE AND WASTE), CHAPTER 5 (ANIMALS AND FOWL), AND CHAPTER 2 (ADMINISTRATION) OF THE SOUTH PASADENA MUNICIPAL CODE TO IMPLEMENT A MANDATORY ORGANIC WASTE DISPOSAL REDUCTION ORDINANCE AS REQUIRED BY SB 1383 AND CALRECYCLE**

ORDINANCE

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AMENDING SOUTH PASADENA MUNICIPAL CODE CHAPTER 16 "GARBAGE AND WASTE" BY RENAMING AS "ORGANIC WASTE AND NON-ORGANIC WASTE", BY MAKING SUCH AMENDMENTS TO CHAPTER 16 RELATING TO STATEWIDE MANDATORY ORGANIC WASTE DISPOSAL REGULATIONS, AND ADDING A NEW ARTICLE V ("ORGANIC WASTE DISPOSAL") CONSISTENT WITH THE STATE'S MODEL MANDATORY ORGANIC WASTE DISPOSAL REDUCTION ORDINANCE AND ADDING A NEW SECTION 2.99-29C ("RECOVERED ORGANIC WASTE PRODUCT AND RECYCLED-CONTENT PAPER PROCUREMENT REQUIREMENTS") TO CHAPTER 2 ("ADMINISTRATION") OF THE SOUTH PASADENA MUNICIPAL CODE RELATING TO RECYCLED AND ORGANIC WASTE PROCUREMENT AND AMENDING SECTION 5.22 ("DEAD ANIMALS") IN CHAPTER 5 ("ANIMALS AND FOWL") OF THE SOUTH PASADENA MUNICIPAL CODE RELATING TO DISPOSAL OF DEAD ANIMALS.

CONSENT CALENDAR - CONTINUED**Recommendation**

It is recommended that the City Council read by title only for second reading, waiving further reading, and adopt an ordinance to amend Chapter 16 (Garbage and Waste), Chapter 5 (Animals and Fowl), and Chapter 2 (Administration) of the South Pasadena Municipal Code (SPMC) to implement a mandatory organic waste disposal reduction ordinance as required by Senate Bill No. 1383.

14. ADOPTION OF A RESOLUTION APPROVING PARTICIPATION IN THE LOS ANGELES URBAN COUNTY PERMANENT LOCAL HOUSING ALLOCATION PROGRAM**RESOLUTION**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, APPROVING PARTICIPATION IN THE LOS ANGELES URBAN COUNTY PERMANENT LOCAL HOUSING ALLOCATION PROGRAM BY AUTHORIZING THE MAYOR, OR THEIR DESIGNEE, TO SIGN A REIMBURSEABLE CONTRACT WITH THE LOS ANGELES COUNTY DEVELOPMENT AUTHORITY ACTION ON BEHALF OF THE COUNTY

Recommendation

It is recommended that the City Council adopt a resolution approving participation in the Los Angeles Urban County Permanent Local Housing Allocation (PLHA) Program.

15. APPROVAL OF THE RECOMMENDATION TO HOLD SENIOR CONGREGATE LUNCH PROGRAM IN-PERSON TO ONLY FULLY VACCINATED SENIORS**Recommendation**

It is recommended that the City Council approve the recommendation to hold senior congregate lunch program in-person to only fully vaccinated seniors.

PUBLIC HEARING**16. AMENDMENT TO CHAPTER 36 (ZONING) OF THE SOUTH PASADENA MUNICIPAL CODE PERTAINING TO ADD SECTION 36.350.200.J (DESIGN STANDARDS FOR HISTORIC PROPERTIES) AND DESIGN GUIDELINES FOR ADU DEVELOPMENT ON HISTORIC PROPERTIES****RESOLUTION**

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF SOUTH PASADENA, CALIFORNIA, RECOMMENDING THAT THE CITY COUNCIL ADOPT AN ORDINANCE AMENDING SECTION 36.350.200 (RESIDENTIAL USES –ACCESSORY DWELING UNITS) ADDING NEW ADU DESIGN STANDARDS FOR HISTORIC PROPERTIES, OF DIVISION 36.350 (STANDARDS FOR SPECIFIC LAND USES) OF CHAPTER 36 (ZONING) OF THE SOUTH PASADENA MUNICIPAL CODE

PUBLIC HEARING – CONTINUED**Recommendation**

It is recommended by the Planning Commission that the City Council conduct a public hearing and provide direction regarding the following:

1. Zoning Code Amendment to Section 36.350.200 of Division 36.350 (Standards for Specific Land Uses) to Chapter 36 (Zoning) of the South Pasadena Municipal Code pertaining to Accessory Dwelling Units (ADUs) on historic properties (Phase II ADU Ordinance); and
2. Design Guidelines for ADU Development on Historic Properties.

ACTION / DISCUSSION**17. REPURPOSE CIVIC CENTER ART GALLERY BUDGET TO FUND PUBLIC ART PROJECTS AND EXHIBITS ON CITY-OWNED PROPERTIES****Recommendation**

It is recommended that the City Council:

1. Repurpose the \$25,000 budgeted for the Civic Center Art Gallery to fund public art projects and exhibits on city-owned properties; and
2. Direct staff to issue a request for proposals for art projects for review by the Public Arts Commission and approval of projects by the City Council.

18. SENATE BILL 381 IMPLEMENTATION**Recommendation**

It is recommended that the City Council review and provide direction regarding implementation of Senate Bill 381 (SB 381):

1. Establish a City Council Ad Hoc Implementation Committee for the next phase of the California Department of Transportation (Caltrans) surplus properties disposition;
2. Conduct additional community outreach to work with tenants;
3. Establish a Memorandum of Understanding with the South Pasadena Preservation Foundation (SPPF) to inspect the historic surplus Caltrans properties and identify the character defining features;
4. Release a Request for Proposals to identify Housing Related Entities (HREs) for potential partnership opportunities or consultant to assist in the development of a Community Land Trust; and
5. Release a Request for Proposals to conduct property inspection and repair estimates of the properties that the City wants to purchase.

INFORMATION REPORTS

19. ALTERNATIVE MOBILE CRISIS RESPONSE PROGRAM PILOT & GAPS IN SERVICES UPDATES

Recommendation

No staff report for this item, receive and file Power Point presentation.

ADJOURNMENT

FOR YOUR INFORMATION

FUTURE CITY COUNCIL MEETINGS

December 15, 2021	Regular City Council Meeting Council Chamber	7:00 p.m.
January 19, 2022	Regular City Council Meeting Council Chamber	7:00 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

City Council meeting agenda packets, any agenda related documents, and additional documents are available online for public inspection on the City's website: <https://www.southpasadenaca.gov/government/city-council-meetings/2021-council-meetings>.

Regular meetings are live streamed via the internet at:

http://www.spectrumstream.com/streaming/south_pasadena/live.cfm

AGENDA NOTIFICATION SUBSCRIPTION

If you wish to receive an agenda email notification please contact the City Clerk's Division via email at CityClerk@southpasadenaca.gov or call (626) 403-7230.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230 or CityClerk@southpasadenaca.gov. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

CERTIFICATION OF POSTING

*I declare under penalty of perjury that I posted this notice of agenda for the meeting to be held on **December 1, 2021**, on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's, website as required by law, on the date listed below.*

11/23/2021

Christina Muñoz

Date

Christina Muñoz, Acting Deputy City Clerk