



**CITY OF SOUTH PASADENA  
CITY COUNCIL**

**A G E N D A  
REGULAR MEETING  
WEDNESDAY, NOVEMBER 17, 2021 AT 7:00 P.M.**

**CITY COUNCIL CHAMBERS  
1424 MISSION STREET, SOUTH PASADENA, CA 91030**

**South Pasadena City Council Statement of Civility**

*As your elected governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.*

**NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY**

Pursuant to AB 361 Government Code section 54953, subdivision (e)(3), the City Council may conduct its meetings remotely and may be held via video conference. Pursuant to such Executive Order, the City Council may participate remotely and not be physically present in the City Council Chambers. Until further notice and as such Executive Orders remain in effect, the City Council may also allow public participation to continue via live public comment conducted over ZOOM.

The South Pasadena City Council Meeting for **November 17, 2021** will be conducted in-person from the Council Chambers, Amedee O. "Dick" Richards, Jr., located at 1424 Mission Street, South Pasadena.

Please be advised that pursuant to government code, and to ensure the health and safety of the public, staff, and City Council, as the Council Chambers will be open to the public for the meeting and members of the public may attend and/or participate in the in-person meeting, all are kindly reminded to follow Los Angeles County Public Health and CDC regulations and guidelines that are in place and may be posted. The In-person Hybrid meeting will be conducted live in the City Council Chambers.

The Meeting will be available

- In Person Hybrid – City Council Chambers, 1424 Mission Street
- Live Broadcast via the website –  
[http://www.spectrumstream.com/streaming/south\\_pasadena/live.cfm](http://www.spectrumstream.com/streaming/south_pasadena/live.cfm)
- Via Zoom – **Webinar ID: 825 9999 2830**

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the three methods below.

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link:  
<https://us06web.zoom.us/j/82599992830> or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID and Passcode when prompted.

For additional Zoom assistance with telephone audio, you may find your local number at:

<https://zoom.us/u/aiXV0TAW2>

<b>CALL TO ORDER:</b>	Mayor	Diana Mahmud
<b>ROLL CALL:</b>	Mayor	Diana Mahmud
	Mayor Pro Tem	Michael Cacciotti
	Councilmember	Jack Donovan
	Councilmember	Jon Primuth
	Councilmember	Evelyn G. Zneimer
<b>PLEDGE OF ALLEGIANCE:</b>	Mayor Pro Tem	Michael Cacciotti

## CLOSED SESSION ANNOUNCEMENTS

### 1. CLOSED SESSION ANNOUNCEMENTS

#### PUBLIC COMMENT AND SUGGESTIONS

The City Council welcomes public input. If you would like to comment on an agenda item, members of the public may participate **by means of one of the following options:**

Option 1:

Participate in-person at the City Council Chambers.

Option 2:

Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during comment portions of the agenda to speak for up to 3 minutes per item. *(Note: For the purpose of best ensuring that all of the agenda items are considered at the Council Meeting, the Mayor may exercise the Chair’s discretion, subject to the approval of the majority of the City Council, to limit public comment(s) to less than 3 minutes on any given agenda item).*

Option 3:

Email public comment(s) to [ccpubliccomment@southpasadenaca.gov](mailto:ccpubliccomment@southpasadenaca.gov).

Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record. Written public comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s). Please make sure to indicate:

- 1) Name (optional), and
- 2) Agenda item you are submitting public comment on.
- 3) Submit by no later than 12:00 p.m., on the day of the Council meeting.

NOTE: Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

#### PUBLIC COMMENT

### 2. PUBLIC COMMENT – GENERAL

**PRESENTATIONS****3. INTRODUCTION OF STAFF****COMMUNICATIONS****4. COUNCILMEMBERS COMMUNICATIONS**

Time allotted per Councilmember is 3 minutes. Additional time will be allotted at the end of the City Council meeting agenda, if necessary.

**5. CITY MANAGER COMMUNICATIONS****6. REORDERING OF, ADDITIONS, OR DELETIONS TO THE AGENDA****CONSENT CALENDAR****OPPORTUNITY TO COMMENT ON CONSENT CALENDAR**

Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless a public comment has been received or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

**7. APPROVAL OF PREPAID WARRANTS IN THE AMOUNT OF \$116,233.85; GENERAL CITY WARRANTS IN THE AMOUNT OF \$264,769.36; SUPPLEMENTAL ACH PAYMENTS IN THE AMOUNT OF \$328,166.17; VOIDS IN THE AMOUNT OF (\$3,810.91); PAYROLL IN THE AMOUNT OF \$622,296.68.**  
**Recommendation**

It is recommended that the City Council approve the Warrants as presented.

**8. PRESENTATION OF CITY COUNCIL MEETING MINUTES****Recommendation**

It is recommended that the City Council approve the minutes as listed on the agenda and as presented.

**9. MONTHLY INVESTMENT REPORT FOR SEPTEMBER 2021****Recommendation**

It is recommended that the City Council receive and file the Monthly Investment Report for September 2021.

**10. APPROVAL OF 2022 CITY COUNCIL MEETING SCHEDULE****Recommendation**

It is recommended that the City Council approve a City Council meeting schedule for the 2022 calendar year.

**CONSENT CALENDAR - CONTINUED****11. ADOPTION OF RESOLUTION APPROVING A CLASSIFICATION AND SALARY RANGE FOR DEPUTY COMMUNITY SERVICES DIRECTOR****RESOLUTION**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA ESTABLISHING THE POSITION OF DEPUTY COMMUNITY SERVICES DIRECTOR, AND ADOPTING NEW JOB DESCRIPTIONS AND SALARY RANGES

**Recommendation**

It is recommended that the City Council consider the following actions:

1. Adopt a resolution approving the classification and salary range for a new Deputy Community Services Director.
2. Appropriate \$20,420.00 to Community Services/ Salaries – Permanent Account 101-7011-7000-000 to cover the difference in cost for the new Deputy Community Services Director.

**12. APPOINTMENT OF ROBERT JOE TO MOSQUITO VALLEY VECTOR CONTROL DISTRICT (DISTRICT) BOARD OF TRUSTEES****Recommendation**

It is recommended that the City Council re-appoint Robert Joe to serve as the City's representative to the San Gabriel Valley Mosquito and Vector Control District (District) Board of Trustees effective January 1, 2022, for a second two-year term.

**PUBLIC HEARING****ITEM 13 WILL BE HEARD AT 7:30 PM PER ELECTIONS CODE 21607.1.(D)**

(d) If a public hearing is consolidated with a regular or special meeting of the council that includes other substantive agenda items, the public hearing shall begin at a fixed time regardless of its order on the agenda, except that the council may first conclude any item being discussed or acted upon, including any associated public comment, when that time occurs. The time of the public hearing shall be noticed to the public.

**13. PUBLIC HEARING TO RECEIVE PUBLIC INPUT REGARDING COMMUNITIES OF INTEREST RELATED TO REDISTRICTING FOR SOUTH PASADENA CITY COUNCIL DISTRICTS****Recommendation**

It is recommended that the City Council:

1. Receive a report on the redistricting process and permissible criteria to be considered to redraw district boundaries; and
2. Conduct a public hearing to receive public input regarding communities of interest.

**PUBLIC HEARING – CONTINUED**

- 14. FIRST READING AND INTRODUCTION OF AN ORDINANCE, AMENDING CHAPTER 16 (GARBAGE AND WASTE) AND CHAPTER 2 (ADMINISTRATION) OF THE SOUTH PASADENA MUNICIPAL CODE TO IMPLEMENT A MANDATORY ORGANIC WASTE DISPOSAL REDUCTION ORDINANCE AS REQUIRED BY SB 1383 AND CALRECYCLE (CONTINUED PUBLIC HEARING)**

**ORDINANCE**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AMENDING SOUTH PASADENA MUNICIPAL CODE SECTION 16.1 (“DEFINITIONS”), SECTION 16.3 (“ILLEGAL ACCUMULATIONS”), SECTION 16.5 (“COLLECTION AND REMOVAL GENERALLY”), SECTION 16.13 (“TRANSPORTATION ALONG STREETS”), SECTION 16.14 (“PILING OF BRUSH, TREE, ETC., TRIMMINGS AND STUMPS”), SECTION 16.17 (“GENERALLY”), SECTION 16.18 (“LOCATION”), SECTION 16.19 (“UNAUTHORIZED REMOVAL OR INTERFERENCE WITH”), AND SECTION 16.22 (“COVERING OF GARBAGE RECEPTACLES; WRAPPING GARBAGE”) OF CHAPTER 16 (“GARBAGE AND WASTE”) RELATING TO MANDATORY ORGANIC WASTE DISPOSAL AND ADDING A NEW ARTICLE V (ORGANIC WASTE DISPOSAL) TO CHAPTER 16 (“GARBAGE AND WASTE”) CONSISTENT WITH THE STATE’S MODEL MANDATORY ORGANIC WASTE DISPOSAL REDUCTION ORDINANCE AND ADDING A NEW SECTION 2.99-29C (“RECOVERED ORGANIC WASTE PRODUCT AND RECYCLED-CONTENT PAPER PROCUREMENT REQUIREMENTS”) OF CHAPTER 2 (“ADMINISTRATION”) OF THE SOUTH PASADENA MUNICIPAL CODE RELATING TO RECYCLED AND ORGANIC WASTE PROCUREMENT

**Recommendation**

It is recommended that the City Council read by title only for first reading, waiving further reading, and introduce an ordinance to amend Chapter 16 and Chapter 2 of the South Pasadena Municipal Code (SPMC) to implement a Mandatory Organic Waste Disposal Reduction Ordinance as required by SB 1383 and CalRecycle, within the City of South Pasadena.

**ACTION / DISCUSSION**

- 15. 2021-2029 PUBLIC REVIEW DRAFT GENERAL PLAN HOUSING ELEMENT**

**Recommendation**

It is recommended that the City Council provide comments and suggestions to staff for revising the Public Review Draft Housing Element in preparation of a final draft.

- 16. UPDATE ON STATE AND PASADENA AREA COMMUNITY COLLEGE REDISTRICTING AND DIRECTION ON DRAFT MAPS**

**Recommendation**

It is recommended that the City Council:

1. Receive an update on the State Redistricting process and provide the City Manager and staff direction to submit comments regarding the

**ACTION / DISCUSSION – CONTINUED**

- visualizations and draft maps being considered for legislative districts affecting South Pasadena; and
2. Receive an update on the Pasadena Area Community College District (PACCD) redistricting process and provide the City Manager and staff direction to submit comments regarding the visualizations and draft maps.

**INFORMATION REPORTS - NONE****ADJOURNMENT****FOR YOUR INFORMATION****FUTURE CITY COUNCIL MEETINGS**

December 15, 2021	Regular City Council Meeting Council Chamber	7:00 p.m.
December 01, 2021	Regular City Council Meeting Council Chamber	7:00 p.m.

**PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS**

City Council meeting agenda packets, any agenda related documents, and additional documents are available online for public inspection on the City's website: <https://www.southpasadenaca.gov/government/city-council-meetings/2021-council-meetings>.

Regular meetings are live streamed via the internet at:

[http://www.spectrumstream.com/streaming/south\\_pasadena/live.cfm](http://www.spectrumstream.com/streaming/south_pasadena/live.cfm)

**AGENDA NOTIFICATION SUBSCRIPTION**

If you wish to receive an agenda email notification please contact the City Clerk's Division via email at [CityClerk@southpasadenaca.gov](mailto:CityClerk@southpasadenaca.gov) or call (626) 403-7230.

**ACCOMMODATIONS**

The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230 or [CityClerk@southpasadenaca.gov](mailto:CityClerk@southpasadenaca.gov). Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

**CERTIFICATION OF POSTING**

*I declare under penalty of perjury that I posted this notice of agenda for the meeting to be held on **November 17, 2021**, on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's, website as required by law, on the date listed below.*

11/10/2021

*Christina Muñoz*

Date

Christina Muñoz, Acting Deputy City Clerk