



## Additional Documents List City Council Meeting May 4, 2022

Item No.	Agenda Item Description	Distributor	Document
3	Proclamation: Declaring May as "Asian American and Pacific Islander Heritage Month" in the City of South Pasadena	Christina Muñoz, Deputy City Clerk	Corrected Proclamation.
9	Presentation of City Council Meeting Minutes	Christina Muñoz, Deputy City Clerk	Memo provides revision to Minutes.
12	Revised Budget Calendar	Ken Louie, Interim Director of Finance	Memo provides revision.
13	First Reading and Introduction of an Ordinance Adopting a Policy for the Approval, Acquisition, and Reporting of Military Equipment by the South Pasadena Police Department	Brian Solinsky, Chief of Police Tom Jacobs, Lieutenant	Memo provides additional information.
	Emailed Public Comment Closed Session Item A Open Session Item #2, 13,	Christina Muñoz, Deputy City Clerk	Emailed Public Comment.



**City of South Pasadena  
Management Services  
Department**

# Memo

**Date:** May 3, 2022  
**To:** The Honorable City Council  
**Via:** Arminé Chaparyan, City Manager  
**From:** Christina Muñoz, Deputy City Clerk  
**Re:** May 4, 2022, City Council Meeting Item No. 3 Additional Document  
– Proclamation: Declaring May as “Asian American and Pacific Islander  
Heritage Month” in the City of South Pasadena

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Attached is the corrected Proclamation.

CITY OF SOUTH PASADENA  
**PROCLAMATION**



Declaring May as  
“Asian American and Pacific Islander Heritage Month”  
in the City of South Pasadena

- WHEREAS, Asian American and Pacific Islander Heritage in the United States has been celebrated since 1978 and was made into a month-long event in 1992; and
- WHEREAS, Asian American and Pacific Islander Heritage month seeks to honor and recognize the contributions of residents from Asia, India, and the Pacific Islands; and
- WHEREAS, today more than 20 million Asian American Pacific Islanders live in the United States and through their action, make the United States of American a more vibrant, prosperous, and secure Nation; and
- WHEREAS, Asian American Pacific Islanders have distinguished themselves as leading researchers in science, medicine, and technology, as innovative farmers and ranchers, as distinguished lawyers, judges, and government leaders, as prominent contributors in the arts, literature, and sports, as war heroes who defended our country from fascism, and as peacetime healthcare heroes currently on the front lines of the COVID-19 pandemic; and
- WHEREAS, while we celebrate the achievements and contributions of Asian American and Pacific Islanders that enrich our history, society, and culture, we must also acknowledge the additional determination, hard work, and perseverance AAPI individuals must put forth to be heard and seen and that these additional efforts are a result of inequitable institutional and systemic injustices such as those must recently manifested in racist attacks on Asian Americans during the COVID-19 pandemic; and
- WHEREAS, the members of the South Pasadena City Council recognize the month of May 2022 “Asian American and Pacific Islander Heritage Month”

NOW, THEREFORE, BE IT RESOLVED I, Michael Cacciotti, on behalf of the City Council of the City of South Pasadena, hereby declare May 2022, as “Asian American and Pacific Islander Heritage Month” in the City of South Pasadena.

\_\_\_\_\_  
Mayor, Michael A. Cacciotti

\_\_\_\_\_  
5/4/22  
Date



**City of South Pasadena  
Management Services  
Department**

# Memo

**Date:** May 3, 2022  
**To:** The Honorable City Council  
**Via:** Arminé Chaparyan, City Manager  
**From:** Christina Muñoz, Deputy City Clerk  
**Re:** May 4, 2022, City Council Meeting Item No. 9 Additional Document –  
Presentation of City Council Meeting Minutes

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Revisions have been made to the December 15, 2021 Minutes to correct all mentions of "Deputy Community Development Director Lim" to "Deputy Community Development Director Lin".



## City of South Pasadena Finance Department

# Memo

**Date:** May 3, 2022  
**To:** The Honorable City Council  
**Via:** Arminé Chaparyan, City Manager  
**From:** Ken Louie, Interim Director of Finance  
**Re:** May 4, 2022, City Council Meeting Item No. 12 Additional Document –  
“Revised Budget Calendar” Revision

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Staff wishes to have the City Council as informed as possible and therefore has added an additional layer of City Council “1 on 1” sessions. These sessions will be held from May 10 - May 17, 2022 and will afford the City Council the opportunity to ask any detailed questions with appropriate department staff. All department heads and/or representatives will be present during the sessions.



# 2022 BUDGET CALENDAR

Jan 4	CIP planning meeting (continuous through adoption)
Feb 16	Mid-year Budget Report to Council
Feb 22	Budget Kickoff meeting for budget reps
Feb 22	Budget request forms distributed to departments
Feb 28	Revenue/Expenditure projections (21-22) to Finance
Mar 3	Budget request forms due in to Finance
Mar 15	Finance delivers dept. budget requests to CM
Mar 17	Narratives and Performance Indicators due in
Mar 21-31	Dept. review with CM and FD
Apr 1-21	Finance prepares Proposed Operating and CIP budgets
Apr 18-19	Citywide Budget Presentation for employees
Apr 25-28	Executive Team Budget Balancing (if necessary)
Apr 25-28	Individual Councilmember meetings with CM and FD
Apr 27	Budget Workshop Prep and ARPA Discussion
May 10-17	Councilmember mtgs. w/department heads
May 16	Notice of PH published for Budget, CIP, GANN
May 16-19	Preliminary Budget to Finance Commission (tentative)
May 17	Gann Limit Calculated
May 25	Budget Workshop (overview budgets/no decisions)
Jun 1	Public Hearing/Adoption of Budget, CIP, Fees, GANN
Jun 15	Continuation of Budget Hearing (if nec.)/Adoption



## City of South Pasadena Police Department

# Memo

**Date:** May 3, 2022

**To:** The Honorable City Council

**Via:** Arminé Chaparyan, City Manager

**From:** Brian Solinsky, Chief of Police  
Tom Jacobs, Lieutenant

**Re:** May 4, 2022 City Council Meeting Item No.13 Additional Document – First Reading and Introduction of an Ordinance Adopting a Policy for the Approval, Acquisition, and Reporting of Military Equipment by the South Pasadena Police Department

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Included here is additional material to provide background information for Agenda Item 13, which will be continued to the City Council Regular Meeting on May 18, 2022. On September 30, 2021, Governor Newsome signed Assembly Bill 481 (AB 481 Chiu). AB 481 is intended to increase transparency, accountability, and oversight surrounding the acquisition and use of military equipment by state and local law enforcement, including but not limited to armored or weaponized vehicles, large-caliber firearms, and explosive projectile launchers, explosive breaching tools, or "flashbang" grenades. There is no intended purchase of equipment that would fall under the purview of this policy in this fiscal year.

This statute requires any law enforcement agency to obtain approval from the agency's governing body before purchasing, raising funds for, or acquiring military equipment, by any means, including requesting surplus military equipment from the federal government.

Agencies are also required to seek governing body approval before collaborating with another law enforcement agency, such as mutual aid with local, state, or federal entities, in the deployment or use of military equipment within the governing body's territorial jurisdiction, or before using any new or existing military equipment for a purpose, in a manner, or by a person not previously approved by the governing body.

Governing body approval must take the form of an ordinance adopting a publicly released, written military equipment use policy, which must address specific topics, including the type, quantity, capabilities, purposes, and authorized uses of each type of military equipment, the fiscal impact of their acquisition and use, the legal and procedural rules that govern their use, the training required by any officer allowed to use them, the mechanisms in place to ensure policy compliance, and the procedures by which the public may register complaints. The governing body must consider a proposed military equipment use policy in an open session and may only approve a military equipment use policy if it makes various specific findings regarding the necessity of the military equipment and the lack of reasonable alternatives.

For law enforcement agencies that already have existing military equipment, this statute provides a temporary exemption but requires agencies to seek governing body approval for the continued use of that equipment.

There are currently no new purchases of equipment for the South Pasadena Police Department. This is to maintain compliance with the current equipment already in the Department's inventory.

#### AB 481 Definition of Military Equipment (Government Code 7070)

The Assembly Bill has created Government Code 7070 to designate the following 15 categories of items as military equipment:

- Category 1: Unmanned, remotely piloted, powered aerial or ground vehicles
- Category 2: Mine-resistant ambush-protected vehicles or armored personnel carriers
- Category 3: High mobility multipurpose wheeled vehicles (HMMWV), two-and-one-half-ton trucks, five-ton trucks, or wheeled vehicles that have a breaching or entry apparatus attached
- Category 4: Tracked armored vehicles that provide ballistic protection to their occupants
- Category 5: Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units
- Category 6: Weaponized aircraft, vessels, or vehicles of any kind
- Category 7: Battering rams, slugs, and breaching apparatuses that are explosive in nature
- Category 8: Firearms and ammunition of .50 caliber or greater, excluding standard-issue shotguns and standard-issue shotgun ammunition
- Category 9: Specialized firearms and ammunition of less than .50 caliber, including firearms and accessories identified as assault weapons in Penal Code § 30510 and Penal Code §30515, with the exception of standard-issue handguns
- Category 10: Any firearm or firearm accessory that is designed to launch explosive projectiles
- Category 11: Noise-flash diversionary devices and explosive breaching tools
- Category 12: Munitions containing tear gas or OC, excluding standard, service-issued



handheld pepper spray

Category 13: TASER® Shockwave, microwave weapons, water cannons, and long-range acoustic devices

Category 14: Kinetic energy weapons and munitions

Category 15: Any other equipment as determined by a governing body or a state agency to require additional oversight

The South Pasadena Police Department is in current possession of items in Categories 9, 11, 12, and 14 from the above list. Further details and a formal presentation will be provided at the May 18, 2022 City Council Regular Meeting.

**Closed Session Public Comment**  
**May 4, 2022**  
**Item A**

**From:** [Josh Albrektson](#)  
**To:** [City Council Public Comment](#); [Jack Donovan](#); [Jon Primuth](#); [Evelyn Zneimer](#); [Armine Chaparyan](#); [Diana Mahmud](#); [Michael Cacciotti](#)  
**Subject:** Closed session public comment  
**Date:** Wednesday, May 4, 2022 7:59:07 AM

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**CAUTION:** This email originated from outside of the City of South Pasadena. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I hope you read the lawsuit from Californians for Homeownership.

[https://www.caforhomes.org/\\_files/ugd/6934fb\\_27b8b2e13f1e4d0b8e7daba45c501be2.pdf](https://www.caforhomes.org/_files/ugd/6934fb_27b8b2e13f1e4d0b8e7daba45c501be2.pdf)

You will note the reason they are suing you is because Placeworks and planning told you that you could legally do 1,000 ADUs and they proposed multiple sites for low income housing that is blatantly illegal.

**In August 2020, Californians received information that led it to have concerns regarding South Pasadena's compliance with these laws. Based on publicly released information, the City was planning to include inappropriate non-vacant sites on its housing element "sites inventory" and vastly overcount accessory dwelling units toward meeting its planning obligations.**

When these things were proposed I directly told your planning commission, Placeworks, and your city attorney they were illegal and directly cited the 2017 laws. Your city attorneys firms, Placeworks, and Joanna are the reason for this and the other lawsuit.

I will also note, the sites that were blatantly illegal were directly cited by HCD on the 12/21/21 letter to South Pasadena, but they are still in the April 2022 Housing Element. You are paying your city attorney and placeworks hundreds of thousands of dollars to produce documents that will get you sued.

Ask Andrew Jarrett if Vons, Pavilions, and Ralphs have substantial evidence that the current use will be discontinued in the next 7 years. The answer today is the same as it was 2 years ago.

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Josh Albrektson MD  
Neuroradiologist by night  
Crime fighter by day

**Open Session Public Comment**  
**May 4, 2022**  
**Item #2**

**From:** [Yvonne LaRose](#)  
**To:** [City Council Public Comment](#)  
**Subject:** Public Comment: Cinco de Mayo - DEIB and Autonomy  
**Date:** Tuesday, May 3, 2022 6:55:20 PM

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With the advent of Cinco de Mayo, my thoughts have been focused on the founding of South Pasadena.

The man who received a 300-acre grant of land that involved the Mission of San Gabriel was Manuel Nieto, a mulatto Spanish soldier and essentially the father of what is now South Pasadena (by way of Whittier).





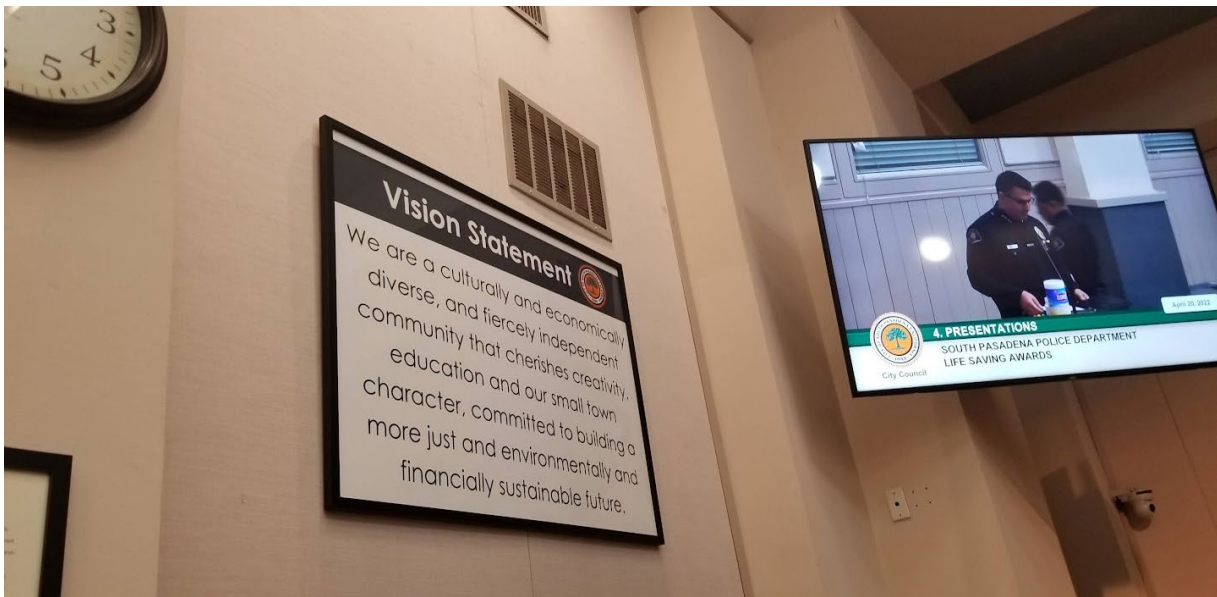
In 1773, the entire continent was going through its adolescence.

On its east coast, what was then known as the United States drew on an alliance with France to gain independence from Mother England.

On the west coast, New Spain was also going through its own adolescent growing pains as it struggled for independence from Spain and then Mexico. Ironically, France was the ally of Mexico, not New Spain.

Cinco de Mayo celebrates the victory of Mexico (and its territories) in removing the French rule.

New Spain had an indigenous population and a growing number of settlers (stemming from the string of missions along the El Camino Real). The population of those times held similar philosophies as our Chamber dedication plaque expresses - ". . .culturally . . . diverse, . . . and fiercely independent."



Race and ethnicity were unimportant as far as surviving and thriving in the developing land. In fact, there was a great deal of intermingling and beneficial growth in many aspects because of the adoption of the rich cultural practices of each ethnic representation, especially the cultural practices of the indigenes.

I would love to see our city return to the values and practices of that adolescent San Gabriel Valley that cherishes and celebrates all of those who contribute their talents to the betterment and healthy growth of where we are.

Let us acknowledge and be grateful for the founding father, Manuel Nieto.

Viva  
Yvonne LaRose  
Diversity/Title VII, Harassment, and Ethics Consultant

**From:** [Chris Bray](#)  
**To:** [City Council Public Comment](#)  
**Subject:** General Public Comment, May 4  
**Date:** Tuesday, May 3, 2022 2:22:50 PM  
**Attachments:** [2017 schedule.png](#)

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Councilmembers,

The City of South Pasadena is now operating with a general plan that was adopted in 1998, and has been running a general plan update process without success *since 2017*:

<https://www.southpasadenaca.gov/Home/Components/News/News/873/714?arch=1&npage=4>

In early 2020, Councilmember Diana Mahmud assured a WISPPA session, in comments that were captured on video, that the general plan process had only stalled because the consultant hired to run it had done a poor job. Fortunately, she said, the city had shrewdly replaced that terrible consultant with Placeworks, one of the most respected and capable municipal planning firms in the state, so the problem was solved. You can see that statement here:

[https://youtu.be/i\\_SAMEMNv1g?t=5161](https://youtu.be/i_SAMEMNv1g?t=5161)

Today, Placeworks has flooded City Hall with invoices – \$73,781.83 worth in just the current agenda packet – while the five-years-and-counting general fund effort has passed the million-dollar mark, we still don't have a general plan, and the housing element is producing nothing but lawsuits. Are you capable of embarrassment?

Meanwhile, a city government that until very recently budgeted \$250,000 a year for legal services is now on track to spend over a million dollars a year on lawyers. The current agenda packet alone includes a \$73,035.90 payment to Colantuono, Highsmith & Whatley, and a payment of \$81,565.63 to the San Francisco-based Shute, Mihaly & Weinberger LLP – **over \$150,000 in legal services costs in a single month**, for a 3.4 square-mile city. How absolutely shameful and pathetic. You have no clue what you're doing, or why, or what you hope to accomplish – you're just blasting money out the door.

Hilariously, the city government that can't begin to write a general plan in five years, and that has no control over its legal spending at all, now pretends that it's going to buy a large portfolio of residential real estate and go into the landlord business, complete with a new housing agency. How are you going to manage this kind of complicated process if you can't get a general plan written in five years without lawsuits, multiple consultants, and an endlessly metastasizing budget? What is the *factual basis* for the claim that the City of South Pasadena has the technical, legal, and operational skill to start and manage a large housing agency?

As this point, I can only conclude that we would be better off applying to the LAFCO for disincorporation. What would you say you *do*, here?

I have never seen a city that has this much failure baked into its every decision.

Chris Bray  
South Pasadena Resident



# Plan South Pasadena Charrette - The Week of April 24, 2017

**Post Date:** 04/03/2017

Join the City of South Pasadena as it embarks on a week-long charrette to develop guiding principles for development throughout the community and a feasible physical plan for the downtown area. The City will hold a series of lunch and evening meetings to make the best use of everyone's time by engaging people when their input will have the greatest impact. These meetings are open to all members of the public and will be held in the SPUSD District Board Room, 1020 El Centro Street. Lunch will be available at each noon presentation.

Since January, the City has been gathering information for the critical update of the City's General Plan and Mission Street Specific Plan. These documents, which are 15-20 years old, set forth the City's vision and policies to guide growth, development, and change over the next 20 years.

**Open Session Public Comment**  
**May 4, 2022**  
**Item #13**

**From:** [Care First South Pasadena](#)  
**To:** [City Council Public Comment](#)  
**Subject:** May 4 Meeting, Agenda Item 13 Public Comment  
**Date:** Tuesday, May 3, 2022 12:40:05 PM  
**Attachments:** [22.05.04 Agenda 13 Public Comment.pdf](#)

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Dear City Clerk,

Please find attached our public comment for Agenda Item 13.

Thanks,

Care First South Pasadena

May 3, 2022

Sent via email

**RE: Public Comment, Agenda Item 13, Ordinance Adopting a Policy for Military Equipment by South Pasadena Police Department**

Dear City Council:

We make these public comments to help the City's implementation of California law (AB 481). That law states the following:

The acquisition of military equipment and its deployment in our communities adversely impacts the public's safety and welfare, including increased risk of civilian deaths, significant risks to civil rights, civil liberties, and physical and psychological well-being, and incurment of significant financial costs.

The public has a right to know about any funding, acquisition, or use of military equipment by state or local government officials, as well as a right to participate in any government agency's decision to fund, acquire, or use such equipment.

Legally enforceable safeguards, including transparency, oversight, and accountability measures, must be in place to protect the public's welfare, safety, civil rights, and civil liberties before military equipment is funded, acquired, or used.

After reviewing the proposed South Pasadena Police Department Military Equipment Policy, we have strong concerns about the acquisition of any military equipment and use in our community. Toward that end, we request that the City Council fully address the following questions as part of its compliance with AB 481:

1. How is the decision made about when to use these weapons? Who makes that decision?
2. What less lethal methods are available for dealing with these situations?
3. What are the different options available for how SPPD could access military equipment, e.g., sharing some of these weapons with nearby police departments similar to the way fire departments share some equipment?
4. How has SPPD used these weapons in the past? What were the circumstances and outcomes?
5. AB 481 requires that legally enforceable accountability measures must be in place to protect the public's welfare before military equipment is funded, acquired or used.
  - a. Please describe in detail how the city plans to hold SPPD accountable for use of these weapons.
  - b. In compliance with AB 481, what measures will the city and/or SPPD have in place to notify the public when they have used one of these weapons, and provide information about the circumstances and outcomes?
6. How will the public be notified in the future when the city is proposing to acquire military equipment?
7. How will the city decide whether to acquire such equipment?
8. What are the costs to the city related to the acquisition, storage, safety protocols, and insurance of military equipment?

Sincerely,

Care First South Pasadena

Care First South Pasadena is a coalition of residents working to reimagine public safety and reallocate city dollars to reflect our community's priorities.

South Pasadena, CA | [carefirstsouthpas@gmail.com](mailto:carefirstsouthpas@gmail.com)

