



**CITY OF SOUTH PASADENA  
CITY COUNCIL**

**AGENDA**

**SPECIAL MEETING  
CLOSED SESSION**

**WEDNESDAY, AUGUST 10, 2022  
5:00 P.M.**

**CITY MANAGER’S CONFERENCE ROOM, SECOND FLOOR, CITY HALL  
1414 MISSION STREET, SOUTH PASADENA, CA 91030**

**NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY**

The South Pasadena Special City Council Closed Session Meeting will be conducted in-person from the City Manager’s Conference Room, Second Floor, City Hall, 1414 Mission Street, South Pasadena. Pursuant to AB 361 Government Code section 54953, subdivision (e)(3), the City Council may conduct its meetings remotely and may be held via video conference.

Public comment regarding items on the Closed Session agenda will be taken at the beginning of the meeting. The public will be released from the meeting so that the Council can convene closed session discussion of items allowed under the Government Code. Any reportable action taken in closed session will be reported by the City Attorney during the next open session meeting. A separate Zoom webinar link will be provided for the open session for the public to attend.

Public Participation may be made as follows:

- In Person Hybrid – City Hall, City Manager’s Conference Room, Second Floor, 1414 Mission St
- Via Zoom – Meeting ID: **226 442 7248**
- Written Public Comment – written comment must be submitted by 12:00 p.m. the day of the meeting

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link:  
<https://us06web.zoom.us/j/2264427248?pwd=aEFuSGszQ2I5WjJkemoTms0RTIVUT09> or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID and Passcode when prompted.

**CALL TO ORDER:** Mayor Michael Cacciotti

**ROLL CALL:**

Mayor	Michael Cacciotti
Mayor Pro Tem	Jon Primuth
Councilmember	Jack Donovan
Councilmember	Diana Mahmud
Councilmember	Evelyn G. Zneimer

**PUBLIC COMMENT**

**CLOSED SESSION AGENDA ITEMS**

**A. CONFERENCE WITH LEGAL COUNSEL: EXISTING LITIGATION**

(Government Code Section 54956.9(d)(1))

1. *Californians for Homeownership, Inc. v. City of South Pasadena*, (LASC Case No. 22STCP01388)
2. *Californians for Homeownership, Inc. v. City of South Pasadena*, (LASC Case No. 22STCP01161)

**CERTIFICATION OF POSTING**

*I declare under penalty of perjury that I posted this notice of agenda for the meeting to be held on **August 10, 2022**, on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's, website as required by law, on the date listed below.*

8/9/2022

Date

*Yolanda Chavez*

Yolanda Chavez, Interim City Clerk Records Specialist



**CITY OF SOUTH PASADENA  
CITY COUNCIL AND  
PLANNING COMMISSION**

**A G E N D A  
SPECIAL JOINT MEETING  
WEDNESDAY, AUGUST 10, 2022, AT 6:00 P.M.**

**CITY COUNCIL CHAMBERS  
1424 MISSION STREET, SOUTH PASADENA, CA 91030**

**South Pasadena City Council Statement of Civility**

*As your elected governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.*

**NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY**

The South Pasadena City Council Meeting will be conducted in-person from the Council Chambers, Amedee O. "Dick" Richards, Jr., located at 1424 Mission Street, South Pasadena. Pursuant to AB 361 Government Code section 54953, subdivision (e)(3), the City Council may conduct its meetings remotely and may be held via video conference.

The Meeting will be available:

- In Person Hybrid – City Council Chambers, 1424 Mission Street
- Live Broadcast via the website - [http://www.spectrumstream.com/streaming/south\\_pasadena/live.cfm](http://www.spectrumstream.com/streaming/south_pasadena/live.cfm)
- Via Zoom – **Webinar ID: 825 9999 2830**

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the three methods below.

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link:  
<https://us06web.zoom.us/j/82599992830> or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID.

<b>CALL TO ORDER:</b>	Mayor	Michael Cacciotti
<b>ROLL CALL:</b>	Mayor	Michael Cacciotti
	Mayor Pro Tem	Jon Primuth
	Councilmember	Jack Donovan
	Councilmember	Diana Mahmud
	Councilmember	Evelyn G. Zneimer
	Chair	John Lesak
	Vice-Chair	Laura Dahl
	Commissioner	Amitabh Barthakur
	Commissioner	Janet Braun
	Commissioner	Lisa Padilla

**PUBLIC COMMENT GUIDELINES**

The City Council welcomes public input. Members of the public can only comment on items listed on the agenda. Participation can be made **by one of the following options**:

Option 1:

Participate in-person at the City Council Chambers.

Option 2:

Public Comment speakers have three minutes to address the Council, however, the Mayor and City Council can adjust time allotted as needed. Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during comment portions of the agenda to speak. for up to three minutes per item.

Option 3:

Email public comment(s) to [ccpubliccomment@southpasadenaca.gov](mailto:ccpubliccomment@southpasadenaca.gov).

Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record. Written public comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s). Please make sure to indicate:

- 1) Name (optional), and
- 2) Agenda item you are submitting public comment on.
- 3) Submit by no later than 12:00 p.m., on the day of the Council meeting.

PLEASE NOTE: The Mayor may exercise the Chair's discretion, subject to the approval of the majority of the City Council, to adjust public comment(s) to less than three minutes.

Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

**ACTION/DISCUSSION****1. 3RD DRAFT HOUSING ELEMENT UPDATE AND SCHEDULE****Recommendation**

It is recommended that the City Council receive a presentation on the 6th Cycle Housing Element 3rd draft schedule.

**PUBLIC COMMENT – CONTINUED****2. CONTINUED PUBLIC COMMENT**

This time is reserved for speakers in the public comment queue not heard during the first 30 minutes of an item. No new speakers will be accepted at this time.

**ADJOURNMENT****FOR YOUR INFORMATION****FUTURE CITY COUNCIL MEETINGS**

August 17, 2022	Regular City Council Meeting	7:00 p.m.
September 7, 2022	Regular City Council Meeting	7:00 p.m.

**PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS**

City Council meeting agenda packets, any agenda related documents, and additional documents are available online for public inspection on the City’s website:

[www.southpasadenaca.gov/CityCouncilMeetings2022](http://www.southpasadenaca.gov/CityCouncilMeetings2022)

Regular meetings are live streamed via the internet at:

[http://www.spectrumstream.com/streaming/south\\_pasadena/live.cfm](http://www.spectrumstream.com/streaming/south_pasadena/live.cfm)

**AGENDA NOTIFICATION SUBSCRIPTION**

If you wish to receive an agenda email notification please contact the City Clerk’s Division via email at [CityClerk@southpasadenaca.gov](mailto:CityClerk@southpasadenaca.gov) or call (626) 403-7230.

**ACCOMMODATIONS**



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk’s Division at (626) 403-7230 or [CityClerk@southpasadenaca.gov](mailto:CityClerk@southpasadenaca.gov). Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

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8/9/2022

/S/

Date

Yolanda Chavez, Interim City Clerk Records Specialist



# City Council Agenda Report

ITEM NO. 01

**DATE:** August 10, 2022  
**FROM:** Arminé Chaparyan, City Manager *AC*  
**PREPARED BY:** Angelica Frausto-Lupo, Director of Community Development  
**SUBJECT:** 3<sup>rd</sup> Draft Housing Element Update and Schedule

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## Recommendation

It is recommended that the City Council receive a presentation on the 6<sup>th</sup> Cycle Housing Element 3<sup>rd</sup> draft schedule.

## Background

The City of South Pasadena submitted a draft (October 2021) and subsequent draft (April 2022) of the 6<sup>th</sup> Cycle (2021-2029) Housing Element to the State Department of Housing and Community Development (HCD) for compliance/certification review. In response to informal comments received from HCD during the HCD review period, staff provided a letter to HCD with additional revisions and explanations and posted such for public access on June 29, 2022.

On July 8, 2022, HCD sent a response letter to the 2<sup>nd</sup> draft. HCD accepted several revisions as fully responsive. However, HCD had additional comments noting that several areas still require additional information and analysis in order to obtain certification. In some cases, HCD's direction requires clarification from HCD to enable the City to address the comments. Staff and consultants have been in communication with HCD to address those comments.

Following receipt of the comment letter from HCD, the City Council discussed strategies to complete the housing element and receive certification at the July 20, 2022 City Council meeting. The Council asked for additional input from the Planning Commission on strategies involving the inclusionary housing ordinance and the potential initiation of a ballot measure related to the City's existing 45' citywide height limit, which requires voter approval to change.

A special meeting of the Planning Commission was held July 26, 2022. At the July 27<sup>th</sup> City Council Special Meeting various strategies and potential schedule were discussed to achieve Housing and Community Development (HCD) certification of the Housing Element, including a revision to the City's inclusionary housing ordinance and potential initiation of a ballot measure related to the City's existing 45' citywide height limit, which

requires voter approval to change. Staff has developed an expedited schedule to submit the 3<sup>rd</sup> Draft of the 6<sup>th</sup> Cycle Housing Element in order to receive certification as soon as possible.

**Discussion**

Due to the expedited schedule a joint City Council and Planning Commission meeting was scheduled (August 10, 2022) to receive an update and schedule on the 3<sup>rd</sup> draft of the Housing Element.

**Fiscal Impact**

Receiving a presentation on the revised schedule for the 3<sup>rd</sup> draft does not have a fiscal impact.