



**CITY OF SOUTH PASADENA
CITY COUNCIL - SPECIAL MEETING**

MINUTES
WEDNESDAY, APRIL 27, 2022, 6:00 PM

CALL TO ORDER:

The Special Meeting of the South Pasadena City Council was called to order by Mayor Cacciotti on Wednesday, April 27, 2022, at 6:15 p.m. The meeting was held In Person Hybrid at the City Council Chambers, 1424 Mission Street, South Pasadena, California, and via Zoom.

ROLL CALL

PRESENT

Mayor Michael Cacciotti
Mayor Pro Tem Jon Primuth – Arrived at 6:27 p.m.
Councilmember Jack Donovan
Councilmember Diana Mahmud
Councilmember Evelyn G. Zneimer

Christina Muñoz, Deputy City Clerk, announced a quorum.

CITY Arminé Chaparyan, City Manager; Andrew Jared, City Attorney; Christina
STAFF Muñoz, Deputy City Clerk were present at Roll Call. Other staff members
PRESENT: presented reports or responded to questions as indicated in the minutes.

PLEDGE OF ALLEGIANCE

Councilmember Donovan led the Flag Salute.

PRESENTATION

1. PROCLAMATION: DONATE LIFE

Mayor Cacciotti presented the proclamation for DMV/Donate Life Month to Ms. Sorrentino.

Rene Sorrentino from OneLegacy shared her story of receiving the gift of life; and commented on the Donate Life's mission emphasizing the importance of organ donation.

**CONSENT CALENDAR
OPPORTUNITY TO COMMENT ON CONSENT CALENDAR**

2. AUTHORIZE APPOINTMENT OF COMMISSIONERS TO CITY BOARDS AND COMMISSIONS

Recommendation

It is recommended by Mayor Cacciotti that the City Council appoint the following to three-year terms ending December 31, 2024:

- Cynthia Quade, Finance Commission
- Peter Giulioni, Finance Commission
- Brian Nichols, Design Review Board
- Ella Hushagen, Natural Resources and Environmental Commission
- Walter Cervantes, Public Safety Commission
- Bethesda Gee, Public Safety Commission

3. AWARD OF CONTRACT TO AKD CONSULTING TO PROVIDE A SEISMIC AND STRUCTURAL EVALUATION OF THE WESTSIDE RESERVOIR IN AN ANNUAL AMOUNT NOT-TO-EXCEED \$92,345

Recommendation

It is recommended that the City Council accept a proposal from AKD Consulting (Consultant) to provide a Seismic and Structural Evaluation of the Westside Reservoir and authorize the City Manager to execute an agreement with the Consultant for a not-to-exceed annual amount of \$92,345.

COUNCIL ACTION AND MOTION

Deputy City Clerk Muñoz announced no requests to speak were received in the Council Chambers or via Zoom; and written Public Comments were submitted online and available for viewing on the City's website.

Councilmember Mahmud inquired regarding the specific Commercial Price Index ('CPI') by which rates may be adjusted in the future; and requested staff incorporate the CPI that is used for City consulting contracts.

Public Works Director Ted Gerber confirmed affirmatively.

A motion was made by Councilmember Mahmud, seconded by Councilmember Donovan, and approved by roll call vote to approve Consent Calendar, as presented.

Motion carried, 5-0.

STUDY SESSION

4. PRESENTATION BY SAN GABRIEL VALLEY BASIN WATERMASTER ON THE STATE OF WATER

Public Works Director Gerber introduced the item and introduced Kelly Gardner, Assistant Executive Officer and Charles Teviño, Upper San Gabriel Valley Municipal Water District Board of Directors.

Mr. Teviño commented regarding the current dire water situation.

Ms. Garner made a presentation and provided an overview of the Watermaster's responsibilities, including production, water quality compliance, basin storage, outreach, and education. She noted drought conditions and drought planning efforts.

There was discussion amongst the City Council regarding the Carson Project (sewage and industrial waste testing process to recharge that water) and the potential 90,000 to 100,000 acre water increase to the San Gabriel Basin; the added capacity from the Colorado River; deepening wells potential; banking of water and sustainability; increase in purchase of San Gabriel Valley reservoirs and population increase; private owner water rights; regional housing needs and increased water consumption; desalinization projects and environmental issues; and possible support of a pending Metropolitan Water District Bill that would allow for design-build in an effort to bring treatment plants to fruition in less time.

5. ONE WATER 2050 PLAN & SEWER SYSTEM MANAGEMENT PLAN

Recommendation

It is recommended that the City Council provide direction to staff regarding the drafts of the South Pasadena Integrated Water and Wastewater Resources Management Plan (IWWRMP), and the 2021 Sewer System Management Plan (SSMP). Staff will incorporate such direction into revised draft documents for future City Council adoption.

Public Works Director Gerber introduced the draft plan and introduced Inge Wiersema, Project Manager, Carollo Engineers.

Ms. Wiersema made a presentation and provided an overview of the One Water 2050 Plan and Sanitary Sewer Management Plan, highlighting the contents of the plan and the capital investments needed.

Councilmember Mahmud inquired regarding the specific use of Regional Housing Needs Assessment (RHNA) numbers for projections in the plan.

Community Development Director Angelica Frausto-Lupo confirmed the RHNA numbers will be referenced.

Councilmember Mahmud inquired regarding MS4 permit compliance and projected the wet weather flows.

Public Works Director Gerber responded other regulations control the level of wet weather that infiltrates the sewer system unintentionally and is a separate consideration from the 85 percentile requirements are applied to the flood control network.

Mayor Cacciotti noted the rising cost of construction cost.

Ms. Wiersema confirmed estimated costs are in today's dollars, the rate study will factor projected increase in costs and inflation.

Public Works Director Gerber thanked Ms. Wiersema and the team for the all the effort put into the Plan.

City Manager Chaparyan echoed the gratitude and invited continued dialogue with City Council as work on the Plan continues.

Public Comment via Zoom:

Alan Ehriich commended the presentations provided, requested PowerPoint slides used in presentation be made available in the packet, and requested the Capital Improvement Projects include water/wastewater infrastructure.

Deputy City Clerk Muñoz announced written Public Comments were submitted online and available for viewing on the City's website.

6. DISCUSSION OF POTENTIAL USES FOR THE CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS (SLFRF), AS ESTABLISHED THROUGH THE AMERICAN RESCUE PLAN ACT (ARPA) OF 2021, IN PREPARATION FOR THE FISCAL YEAR 2022/2023 BUDGET

Recommendation

It is recommended that the City Council:

1. Discuss potential uses of the Coronavirus State and Local Fiscal Recovery Funds (SLFRF), as established through the American Rescue Plan Act of 2021; and
2. Provide direction to staff as to potential uses to be included in the Fiscal Year 2022/2023 Preliminary Budget

Interim Finance Director Ken Louie made a presented and provided an overview highlighting key objectives, noting final rule for funding flexibility, expanding the eligible uses and simplicity for recipients to turn the tide on the pandemic while maintaining vital public services amid revenue shortfalls during recovery. He reviewed COVID-19 response expenses, long-term options, and potential funding sources.

Councilmember Mahmud inquired regarding Infrastructure Investment and Jobs Act; and the availability of disbursement guidelines, personal protective equipment (PPE) being the main reimbursement category, under FEMA, and law enforcement overtime.

Senior Management Analyst Alma Medina responded all funding sources are being explored for reimbursement.

There was discussion amongst the City Council related to the Fire Department's request for funding on equipment and vehicles.

Fire Chief Paul Riddle provided details on the equipment requested and the replacement cycle.

Public Works Director Ted Gerber provided additional details on the requested asphalt truck commenting that the new truck would make street maintenance much more efficient and safer for staff.

Mayor Pro Tem Primuth inquired regarding the practical outcome of use for the truck.

Director Gerber commented that the truck would be dedicated to asphalt projects alleviating the current labor-intensive load and unload due to the multiuse of the flatbed.

Mayor Cacciotti inquired regarding the use of the asphalt truck to complete work such as he noted in a photo taken where multiple trucks were used to complete work.

Director Gerber confirmed affirmatively.

Mayor Pro Tem Primuth requested the photo be included for public record.

City Manager Chaparyan noted funds can be used toward affordable housing initiatives, much needed technology projects, employee recruitment and retention efforts, and business assistance and economic development programs and requested feedback from Council on the recommendations.

Mayor Cacciotti opened the public comment period.

Zoom Public Comment.

Mark Gallatin commented regarding State and Local Fiscal Recovery Funds (SLFRF) funds; the need for affordable housing, and requested that funds not be allocated toward the purchase of Caltrans surplus property.

Alan Ehrlich requested consideration of funding for disaster mitigation, including overhead electric lines on Oak; solar panels on City owned parking lots; and funding for completion of the hook ramp project on Fair Oaks Boulevard.

Deputy City Clerk Muñoz announced written Public Comments were submitted online and available for viewing on the City's website.

Councilmember Mahmud inquired regarding the current analog phone system and an estimate of the annual savings for using a VoIP system; a comprehensive records management system; an IT Master Plan; and requested cost estimates.

Councilmember Zneimer inquired regarding the anticipated reimbursement funds from Federal Emergency Management Agency.

City Manager Chaparyan announced the reimbursement amount is not yet known.

Councilmember Zneimer expressed support for the Fire Department and Public Works vehicles, golf course LED lighting, and IT improvements.

Mayor Pro Tem Primuth inquired regarding alternative sources of available funding for some of the projects such as grants or user fees; supported vehicle and equipment purchases; IT Master Plan to ensure timing and availability of best technology; inquired regarding employee recruitment and retention; and supported affordable housing.

Councilmember Donovan expressed support for affordable housing recommendations; vehicle and equipment purchases; and requested a priority list for funding be provided.

Councilmember Mahmud expressed support in procurement of technology such as permitting software and document management software; noted the Southern California Edison has a program which may be utilized for an EV charging station; supports affordable housing and reminded Council of the Slater Fund reserves; supports employee recruitment and retention initiatives; and supports allocating funds toward streets and meeting Maintenance of Effort (MOE) requirements to ensure allocation of SB 1 funds.

Mayor Cacciotti expressed support of all equipment uses, Street Capital Improvement Projects; EV chargers; and suggested some funding toward affordable housing and business assistance.

INFORMATION REPORTS

7. FISCAL YEAR 2022-2023 BUDGET SCHEDULE

City Manager Arminé Chaparyan introduced item, and Interim Finance Director presented the schedule for the Budget process.

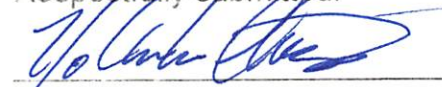
Mahmud inquired regarding the Planning Commission approval.

City Manager Chaparyan stated the purpose is to maintain consistency with General Plan, and confirmed staff will revisit the current budget approval process.

ADJOURNMENT

Mayor Cacciotti adjourned the special meeting of the City Council at 9:36 p.m.

Respectfully submitted:



Yolanda Chavez, CMC
Interim City Clerk Records Specialist

APPROVED:



MICHAEL CACCIOTTI
MAYOR

ATTEST:



Yolanda Chavez, CMC
Interim City Clerk Records Specialist