



**CITY OF SOUTH PASADENA  
CITY COUNCIL**

**AGENDA  
REGULAR MEETING  
WEDNESDAY, APRIL 6, 2022, AT 7:00 P.M.**

**CITY COUNCIL CHAMBERS  
1424 MISSION STREET, SOUTH PASADENA, CA 91030**

**South Pasadena City Council Statement of Civility**

*As your elected governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.*

**NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY**

Pursuant to AB 361 Government Code section 54953, subdivision (e)(3), the City Council may conduct its meetings remotely and may be held via video conference. Pursuant to such Executive Order, the City Council may participate remotely and not be physically present in the City Council Chambers. Until further notice and as such Executive Orders remain in effect, the City Council may also allow public participation to continue via live public comment conducted over ZOOM.

The South Pasadena City Council Meeting for **April 6, 2022** will be conducted in-person from the Council Chambers, Amedee O. "Dick" Richards, Jr., located at 1424 Mission Street, South Pasadena.

Please be advised that pursuant to government code, and to ensure the health and safety of the public, staff, and City Council, as the Council Chambers will be open to the public for the meeting and members of the public may attend and/or participate in the in-person meeting, all are kindly reminded to follow Los Angeles County Public Health and CDC regulations and guidelines that are in place and may be posted. The In-person Hybrid meeting will be conducted live in the City Council Chambers.

The Meeting will be available

- In Person Hybrid – City Council Chambers, 1424 Mission Street
- Live Broadcast via the website – [http://www.spectrumstream.com/streaming/south\\_pasadena/live.cfm](http://www.spectrumstream.com/streaming/south_pasadena/live.cfm)
- Via Zoom – **Webinar ID: 825 9999 2830**

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the three methods below.

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link:  
<https://us06web.zoom.us/j/82599992830> or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID.

<b>CALL TO ORDER:</b>	Mayor	Michael Cacciotti
<b>ROLL CALL:</b>	Mayor	Michael Cacciotti
	Mayor Pro Tem	Jon Primuth
	Councilmember	Jack Donovan
	Councilmember	Diana Mahmud
	Councilmember	Evelyn G. Zneimer
<b>PLEDGE OF ALLEGIANCE:</b>	Mayor	Michael Cacciotti

## **PUBLIC COMMENT GUIDELINES**

The City Council welcomes public input. Members of the public can comment on a non-agenda subject under the jurisdiction of the City Council or on an agenda item, you may participate **by one of the following options**:

Option 1:

Participate in-person at the City Council Chambers.

Option 2:

Public Comment speakers have three minutes to address the Council, however, the Mayor and City Council can adjust time allotted as needed. Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during comment portions of the agenda to speak. for up to three minutes per item.

Option 3:

Email public comment(s) to [ccpubliccomment@southpasadenaca.gov](mailto:ccpubliccomment@southpasadenaca.gov).

Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record. Written public comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s). Please make sure to indicate:

- 1) Name (optional), and
- 2) Agenda item you are submitting public comment on.
- 3) Submit by no later than 12:00 p.m., on the day of the Council meeting.

PLEASE NOTE: The Mayor may exercise the Chair's discretion, subject to the approval of the majority of the City Council, to adjust public comment(s) to less than three minutes.

Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

## **CLOSED SESSION ANNOUNCEMENTS**

### **1. CLOSED SESSION ANNOUNCEMENTS**

## **PUBLIC COMMENT**

### **2. PUBLIC COMMENT – GENERAL (NON-AGENDA ITEMS)**

General Public Comment will be limited to 30 minutes at the beginning of the agenda. If there are speakers remaining in the queue, they will be heard at the end of the meeting. Only Speakers who sign up in the first 30 minutes of public comment will be queued up to speak.

## **PRESENTATIONS**

- 3. PROCLAMATION DECLARING APRIL 7, 2022, AS “LIBRARY VOLUNTEER RECOGNITION DAY” IN THE CITY OF SOUTH PASADENA**
- 4. PROCLAMATION DECLARING APRIL 2022, AS “AUTISM ADVOCACY MONTH” IN THE CITY OF SOUTH PASADENA**
- 5. CERTIFICATES OF RECOGNITION TO REGION 214 GIRLS WESTERN STATE CHAMPIONS**

**COMMUNICATIONS****6. COUNCILMEMBER COMMUNICATIONS**

Time allotted per Councilmember is 3 minutes. Additional time will be allotted at the end of the City Council meeting agenda, if necessary.

**7. CITY MANAGER COMMUNICATIONS****8. REORDERING OF, ADDITIONS, OR DELETIONS TO THE AGENDA****CONSENT CALENDAR****OPPORTUNITY TO COMMENT ON CONSENT CALENDAR**

Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless a public comment has been received or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

**9. APPROVAL OF PREPAID WARRANTS IN THE AMOUNT OF \$376,931.24; GENERAL CITY WARRANTS IN THE AMOUNT OF \$460,681.05; SUPPLEMENTAL AUTOMATED CLEARING HOUSE PAYMENTS IN THE AMOUNT OF \$61,161.44; VOIDS IN THE AMOUNT OF (\$46,609.16); TRANSFERS IN THE AMOUNT OF \$586,005.65; PAYROLL IN THE AMOUNT OF \$707,690.13****Recommendation**

It is recommended that the City Council approve the Warrants as presented.

**10. REVIEW AND APPROVAL OF THE 2022 LEGISLATIVE PLATFORM****Recommendation**

It is recommended that the City Council review and approve the 2022 Legislative Platform that will serve as the guiding policy document for the City when determining whether a position should be taken on proposed State and Federal legislation that may impact the City during the 2022 Legislative Session.

**11. ADOPTION OF A RESOLUTION TO OPPOSE INITIATIVE TAXPAYER PROTECTION AND GOVERNMENT ACCOUNTABILITY ACT 21-0042A1****RESOLUTION**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA OPPOSING CALIFORNIA STATEWIDE BALLOT INITIATIVE 21-0042A1

**Recommendation**

It is recommended that the City Council:

1. Adopt a resolution to oppose Initiative Taxpayer Protection and Government Accountability Act 21-00421A; and
2. Approve a letter to the League of California Cities (CalCities) in formal opposition to the Initiative.

**12. APPROVAL OF REORGANIZATION OF THE PUBLIC WORKS DEPARTMENT****Recommendation**

It is recommended that the City Council:

1. Approve the implementation of changes recommended by the Public Works organizational assessment to include elimination of one Deputy Director position; updated classification for the Deputy Public Works Director position, and addition of two Management Analyst positions; and
2. Approve a modified organizational chart for the Public Works Department.

**13. SECOND READING AND ADOPTION OF AN ORDINANCE DESIGNATING A CITY COUNCIL ELECTION DISTRICT MAP AS REQUIRED BY THE ELECTIONS CODE****ORDINANCE**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, ADOPTING A CITY COUNCIL ELECTION DISTRICT MAP UNDER ELECTIONS CODE SECTIONS 21600–21609

**Recommendation**

It is recommended that the City Council read by title only for second reading, waving further reading, and adopt an ordinance designating a City Council Election District Map under Elections Code Sections 21600-21609.

**14. SECOND READING AND ADOPTION OF AN ORDINANCE ADDING CHAPTER 20F “SAFE STORAGE OF FIREARMS IN RESIDENCES” TO THE SOUTH PASADENA MUNICIPAL CODE****ORDINANCE**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, ADDING CHAPTER 20F “SAFE STORAGE OF FIREARMS IN RESIDENCES” TO THE SOUTH PASADENA MUNICIPAL CODE

**Recommendation**

It is recommended that the City Council read by title only, waiving further reading, and adopt an ordinance to add Chapter 20F “Safe Storage of Firearms in Residences” to the South Pasadena Municipal Code (SPMC).

**15. AUTHORIZE THE PURCHASE OF MOBILE DATA COMPUTERS WITH CODE 3 TECHNOLOGIES FOR A NOT-TO-EXCEED AMOUNT OF \$63,920.20 FROM THE URBAN AREA SECURITY INITIATIVE GRANT****Recommendation**

It is recommended that the City Council:

1. Authorize the purchase of Mobile Data Computers (MDCs) with CODE 3 Technologies Inc., in the amount of \$63,920.20; and
2. Authorize the City Manager or designee to execute all necessary documents.

**16. ADOPTION OF A RESOLUTION INITIATING THE PROCEEDINGS AND ORDERING OF THE PREPARATION OF THE ENGINEER'S REPORT FOR FISCAL YEAR 2022-23 LIGHTING AND LANDSCAPING MAINTENANCE DISTRICT**

**RESOLUTION**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, INITIATING PROCEEDINGS FOR THE FISCAL YEAR 2022-23 LEVY AND COLLECTION OF ASSESSMENTS FOR CERTAIN LIGHTING AND LANDSCAPE MAINTENANCE IN AN EXISTING DISTRICT AND ORDERING THE PREPARATION OF A REPORT PURSUANT TO THE PROVISIONS OF DIVISION 15, PART 2, OF THE STREETS AND HIGHWAYS CODE OF THE STATE OF CALIFORNIA

**Recommendation**

It is recommended that the City Council:

1. Adopt the attached resolution initiating the proceedings for the Fiscal Year (FY) 2022-23 Lighting and Landscaping Maintenance District (LLMD); and
2. Authorize the preparation of the Engineer's Report for the annual levy and collection of assessments.

**17. APPROVE A MEMORANDUM OF AGREEMENT WITH THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS FOR THE 626 GOLDEN STREETS MISSION-TO-MISSION 2022 EVENT**

**Recommendation**

It is recommended that the City Council to approve a Memorandum of Agreement between with the San Gabriel Valley Council of Governments (SGVCOG) and the Cities of Alhambra, San Gabriel, and South Pasadena for the 626 Golden Streets Mission-to-Mission 2022 Event.

**PUBLIC HEARING**

**18. FIRST READING AND INTRODUCTION OF AN ORDINANCE AMENDING CHAPTER 18, ARTICLE VI OF THE SOUTH PASADENA MUNICIPAL CODE TO PROHIBIT THE SALE OF ALL TOBACCO PRODUCTS AND ELECTRONIC SMOKING DEVICES**

**ORDINANCE**

AN ORDINANCE OF THE CITY OF SOUTH PASADENA AMENDING CHAPTER 18, ARTICLE VI OF THE SOUTH PASADENA CITY CODE TO PROHIBIT THE SALE OF ALL TOBACCO PRODUCTS AND ELECTRONIC SMOKING DEVICES

**Recommendation**

It is recommended that the City Council:

1. Select the version of the proposed ordinance for introduction; and
2. Read by title only for first reading, waiving further reading, and introduce an ordinance to amend Chapter 18, Article VI of the South Pasadena Municipal Code to Prohibit the Sale of All Tobacco Products and Electronic Smoking Devices.

**ACTION / DISCUSSION****19. DIRECTION ON CITYWIDE COMMISSIONS****Recommendation**

It is recommended that the City Council:

1. Dissolve the Animal Commission;
2. Consolidate the Youth, Senior Citizen and Park and Recreation Commissions' scopes of work to create a seven-member Community Services Commission, and reserve at least one seat each for members of youth and senior citizen populations;
3. Direct the City Manager and staff to implement an annual Animal Events Advisory Committee to focus on "Doggy Days" and "Be Kind to Animals Day" and other programming;
4. Change frequency of meetings for the Public Arts Commission to quarterly, or on an as-needed basis;
5. Change frequency of meetings for the Public Safety Commission to quarterly, or on an as-needed basis;
6. Dissolve the Finance Ad Hoc Committee;
7. Dissolve the Economic Development Ad Hoc Committee; and
8. Consider adding an engineering staff position to further support the Mobility and Transportation Infrastructure Commission in the Public Works Department.

**INFORMATION REPORTS – NONE****PUBLIC COMMENT – CONTINUED****20. CONTINUED PUBLIC COMMENT – GENERAL**

This time is reserved for speakers in the public comment queue not heard during the first 30 minutes of Item 2. No new speakers will be accepted at this time.

**ADJOURNMENT****FOR YOUR INFORMATION****FUTURE CITY COUNCIL MEETINGS**

April 20, 2022	Regular City Council Meeting	7:00 p.m.
April 27, 2022	Special City Council Meeting	6:00 p.m.

**PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS**

City Council meeting agenda packets, any agenda related documents, and additional documents are available online for public inspection on the City's website:

[www.southpasadenaca.gov/CityCouncilMeetings2022](http://www.southpasadenaca.gov/CityCouncilMeetings2022)

Regular meetings are live streamed via the internet at:

[http://www.spectrumstream.com/streaming/south\\_pasadena/live.cfm](http://www.spectrumstream.com/streaming/south_pasadena/live.cfm)

**AGENDA NOTIFICATION SUBSCRIPTION**

If you wish to receive an agenda email notification please contact the City Clerk’s Division via email at [CityClerk@southpasadenaca.gov](mailto:CityClerk@southpasadenaca.gov) or call (626) 403-7230.

**ACCOMMODATIONS**



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230 or [CityClerk@southpasadenaca.gov](mailto:CityClerk@southpasadenaca.gov). Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

**CERTIFICATION OF POSTING**

*I declare under penalty of perjury that I posted this notice of agenda for the meeting to be held on **April 6 2022**, on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's, website as required by law, on the date listed below.*

3/31/2022

/S/

Date

Christina A. Muñoz, Deputy City Clerk