



**CITY OF SOUTH PASADENA
CITY COUNCIL**

**A G E N D A
REGULAR MEETING
WEDNESDAY, FEBRUARY 16, 2022 AT 7:00 P.M.**

**CITY COUNCIL CHAMBERS
1424 MISSION STREET, SOUTH PASADENA, CA 91030
VIA ZOOM TELECONFERENCE**

South Pasadena City Council Statement of Civility

As your elected governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

Pursuant to AB 361 Government Code section 54953, subdivision (e)(3), the City Council may conduct its meetings remotely and may be held via video conference. Pursuant to such Executive Order, the City Council may participate remotely and not be physically present in the City Council Chambers. Until further notice and as such Executive Orders remain in effect, the City Council may also allow public participation to continue via live public comment conducted over ZOOM.

The South Pasadena City Council Meeting for **February 16, 2022** will be conducted virtually from the Council Chambers, Amedee O. "Dick" Richards, Jr., located at 1424 Mission Street, South Pasadena.

Please be advised that pursuant to government code, and to ensure the health and safety of the public, staff, and City Council, as the Council Chambers will not be open to the public for the meeting and members of the public may attend and/or participate by the following means:

The Meeting will be available

- Live Broadcast via the website – http://www.spectrumstream.com/streaming/south_pasadena/live.cfm
- Via Zoom – **Webinar ID: 825 9999 2830**

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the methods below.

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link:
<https://us06web.zoom.us/j/82599992830> or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID and Passcode when prompted.

For additional Zoom assistance with telephone audio, you may find your local number at:
<https://zoom.us/u/aiXVOTAW2>

CALL TO ORDER:	Mayor	Michael Cacciotti
ROLL CALL:	Mayor	Michael Cacciotti
	Mayor Pro Tem	Jon Primuth
	Councilmember	Jack Donovan
	Councilmember	Diana Mahmud
	Councilmember	Evelyn G. Zneimer
PLEDGE OF ALLEGIANCE:	Councilmember	Diana Mahmud

CLOSED SESSION ANNOUNCEMENTS**1. CLOSED SESSION ANNOUNCEMENTS****PUBLIC COMMENT GUIDELINES**

The City Council welcomes public input. Members of the public can comment on a non-agenda subject under the jurisdiction of the City Council or on an agenda item, you may participate **by one of the following options**:

Option 1:

Public Comment speakers have three minutes to address the Council, however, the Mayor and City Council can adjust time allotted as needed. Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during comment portions of the agenda to speak. for up to three minutes per item.

Option 2:

Email public comment(s) to ccpubliccomment@southpasadenaca.gov.

Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record. Written public comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s). Please make sure to indicate:

- 1) Name (optional), and
- 2) Agenda item you are submitting public comment on.
- 3) Submit by no later than 12:00 p.m., on the day of the Council meeting.

PLEASE NOTE: The Mayor may exercise the Chair's discretion, subject to the approval of the majority of the City Council, to adjust public comment(s) to less than three minutes.

Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

PUBLIC COMMENT**2. PUBLIC COMMENT – GENERAL (NON-AGENDA ITEMS)**

General Public Comment will be limited to 30 minutes at the beginning of the agenda. If there are speakers in the remaining in the queue, they will be heard at the end of the meeting.

PRESENTATIONS**3. PET ADOPTION****COMMUNICATIONS****4. COUNCILMEMBER COMMUNICATIONS**

Time allotted per Councilmember is 3 minutes. Additional time will be allotted at the end of the City Council meeting agenda, if necessary.

5. CITY MANAGER COMMUNICATIONS

6. REORDERING OF, ADDITIONS, OR DELETIONS TO THE AGENDA**CONSENT CALENDAR****OPPORTUNITY TO COMMENT ON CONSENT CALENDAR**

Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless a public comment has been received or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

- 7. APPROVAL OF PREPAID WARRANTS IN THE AMOUNT OF \$63,206.25; GENERAL CITY WARRANTS IN THE AMOUNT OF \$446,016.20; SUPPLEMENTAL ACH PAYMENTS IN THE AMOUNT OF \$132,496.67; VOIDS IN THE AMOUNT OF (\$3,330.00); TRANSFERS IN THE AMOUNT OF \$5,031,428.03; PAYROLL IN THE AMOUNT OF \$726,424.01**

Recommendation

It is recommended that the City Council approve the Warrants as presented.

- 8. AWARD OF CONTRACT TO STUDIO SPECTRUM, INC., FOR VIDEO PRODUCTION, WEB STREAMING AND ARCHIVING SERVICES IN AN AMOUNT NOT TO EXCEED \$53,880 ANNUALLY**

Recommendation

It is recommended that the City Council authorize the City Manager to execute an agreement with Studio Spectrum, Inc. (Studio Spectrum), to provide video production, web streaming and archiving services through June 30, 2024.

- 9. CONFIRMATION OF AMENDMENT TO EMPLOYMENT AGREEMENT WITH CITY MANAGER ARMINÉ CHAPARYAN**

Recommendation

It is recommended that the City Council authorize the Mayor to sign the amended employment agreement.

- 10. ADOPTION OF A RESOLUTION AUTHORIZING SUBMITTAL OF THE CALRECYCLE SB 1383 LOCAL ASSISTANCE PROGRAM APPLICATION**

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AUTORIZING SUBMITTAL OF AN APPLICATION FOR THE SB1383 LOCAL ASSISTANCE GRANT PROGRAM

Recommendation

It is recommended that the City Council:

1. Adopt a resolution authorizing the submittal of a grant application to participate in the State of California Department of Resources Recycling and Recovery's (CalRecycle) SB1383 Local Assistance Grant Program; and
2. Authorize the City Manager to execute all documents required to obtain the grant.

11. ADOPTION OF A RESOLUTION AUTHORIZING SUBMITTAL OF A NOTIFICATION OF INTENT TO COMPLY WITH SENATE BILL 1383 REGULATIONS

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AUTORIZING SUBMITTAL OF A NOTIFICATION OF INTENT TO COMPLY WITH SENATE BILL 1383 REGULATIONS

Recommendation

It is recommended that the City Council adopt a resolution authorizing the submittal of a "Notification of Intent to Comply" to the State of California Departments of Resources Recycling and Recovery's (CalRecycle) for compliance with SB1383 regulations.

12. APPROVE UPGRADE OF CLEAN POWER ALLIANCE'S DEFAULT ENERGY OPTION TO ONE HUNDRED PERCENT "GREEN" RENEWABLE ENERGY FOR THE CITY'S COMMERCIAL CUSTOMERS

Recommendation

It is recommended that the City Council approve an upgrade of Clean Power Alliance's default energy option for the City's commercial accounts from the fifty percent "Clean" renewable energy option to the one hundred percent "Green" renewable energy option.

PUBLIC HEARING

13. PUBLIC HEARING TO RECEIVE OBJECTIONS OR PROTESTS TO THE VEGETATION MANAGEMENT PROGRAM REGARDING THE ABATEMENT OF WEEDS, BRUSH, RUBBISH AND REFUSE UPON OR IN FRONT OF SPECIFIED PROPERTY IN THE CITY AND AUTHORIZING BY MINUTE ORDER THE ABATEMENT OF HAZARDOUS VEGETATION

Recommendation

It is recommended that the City Council, after holding a Public Hearing and receiving public testimony and hearing any objections or protests to the procedures for abating brush and native vegetation fire hazards identified in Resolution No. 7748, adopt by motion an order directing the abatement of hazardous vegetation.

ACTION / DISCUSSION

14. DISCRETIONARY FUND REQUEST FROM MAYOR CACCIOTTI IN THE AMOUNT OF \$1,000 AND COUNCILMEMBER ZNEIMER IN THE AMOUNT OF \$500 TO ASSIST WITH THE COST OF THE FIREWORKS SHOW FOR THE FESTIVAL OF BALLOONS EVENT

Recommendation

It is recommended that the City Council approve the Discretionary Fund request by Mayor Cacciotti designating \$1,000 and Councilmember Zneimer designating \$500 to assist with the cost of the fireworks show for the Festival of Balloons event.

15. DISCUSSION OF THE ELECTED CITY TREASURER POSITION

Recommendation

It is recommended that the City Council discuss the position of the elected City Treasurer and provide direction to staff.

16. MID-YEAR REPORT**Recommendation**

It is recommended that the City Council

1. Increase Estimated Revenues by \$758,002 as detailed in Exhibit A;
2. Increase General Fund appropriations by \$740,000 as detailed Exhibit A;
3. Increase Special Fund appropriations for Operations and Maintenance by \$250,000 as detailed in Exhibit B; and
4. Increase Capital Improvement Program (CIP) appropriations by \$250,000 as detailed in Exhibit B.

17. REVIEW OF PUBLIC ART PROJECTS AND EXHIBITS**Recommendation**

It is recommended that the City Council:

1. Review the public art proposals received to utilize the repurposed Civic Center Art Gallery funds; and
2. Direct staff to develop a Public Art Policy to govern the development of both City-commissioned and unsolicited public art in public spaces prior to the implementation of any new public art projects.

Based on the variety of proposals received and locations proposed, staff is recommending that a Public Art Policy be developed by staff and approved by the City Council prior to the award of any public art projects.

INFORMATION REPORTS

18. PUBLIC SAFETY BIENNIAL REPORTS

Presentations of the South Pasadena Police Department (SPPD) and South Pasadena Fire Department (SPFD) Biennial Reports.

PUBLIC COMMENT – CONTINUED

19. CONTINUED PUBLIC COMMENT – GENERAL

This time is reserved for speakers in the public comment queue not heard during the first 30 minutes of Item 2. No new speakers will be accepted at this time.

ADJOURNMENT

FOR YOUR INFORMATION

FUTURE CITY COUNCIL MEETINGS

February 23, 2022	Special City Council Meeting Council Chamber	6:00 p.m.
March 02, 2022	Regular City Council Meeting Council Chamber	7:00 p.m.
March 16, 2022	Regular City Council Meeting Council Chamber	7:00 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

City Council meeting agenda packets, any agenda related documents, and additional documents are available online for public inspection on the City’s website:

www.southpasadenaca.gov/CityCouncilMeetings2022

Regular meetings are live streamed via the internet at:

http://www.spectrumstream.com/streaming/south_pasadena/live.cfm

AGENDA NOTIFICATION SUBSCRIPTION

If you wish to receive an agenda email notification please contact the City Clerk’s Division via email at CityClerk@southpasadenaca.gov or call (626) 403-7230.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230 or CityClerk@southpasadenaca.gov. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

CERTIFICATION OF POSTING

*I declare under penalty of perjury that I posted this notice of agenda for the meeting to be held on **February 16, 2022**, on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City’s, website as required by law, on the date listed below.*

2/10/2022

/S/

Date

Christina A. Muñoz, Deputy City Clerk