



**CITY OF SOUTH PASADENA
CITY COUNCIL**

**AGENDA
REGULAR MEETING
WEDNESDAY, MARCH 16, 2022, AT 7:00 P.M.**

**CITY COUNCIL CHAMBERS
1424 MISSION STREET, SOUTH PASADENA, CA 91030**

South Pasadena City Council Statement of Civility

As your elected governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

Pursuant to AB 361 Government Code section 54953, subdivision (e)(3), the City Council may conduct its meetings remotely and may be held via video conference. Pursuant to such Executive Order, the City Council may participate remotely and not be physically present in the City Council Chambers. Until further notice and as such Executive Orders remain in effect, the City Council may also allow public participation to continue via live public comment conducted over ZOOM.

The South Pasadena City Council Meeting for **March 16, 2022** will be conducted in-person from the Council Chambers, Amedee O. "Dick" Richards, Jr., located at 1424 Mission Street, South Pasadena.

Please be advised that pursuant to government code, and to ensure the health and safety of the public, staff, and City Council, as the Council Chambers will be open to the public for the meeting and members of the public may attend and/or participate in the in-person meeting, all are kindly reminded to follow Los Angeles County Public Health and CDC regulations and guidelines that are in place and may be posted. The In-person Hybrid meeting will be conducted live in the City Council Chambers.

The Meeting will be available

- In Person Hybrid – City Council Chambers, 1424 Mission Street
- Live Broadcast via the website – http://www.spectrumstream.com/streaming/south_pasadena/live.cfm
- Via Zoom – **Webinar ID: 825 9999 2830**

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the three methods below.

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link:
<https://us06web.zoom.us/j/82599992830> or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID.

CALL TO ORDER:	Mayor	Michael Cacciotti
ROLL CALL:	Mayor	Michael Cacciotti
	Mayor Pro Tem	Jon Primuth
	Councilmember	Jack Donovan
	Councilmember	Diana Mahmud
	Councilmember	Evelyn G. Zneimer
PLEDGE OF ALLEGIANCE:	Mayor	Michael Cacciotti

PUBLIC COMMENT GUIDELINES

The City Council welcomes public input. Members of the public can comment on a non-agenda subject under the jurisdiction of the City Council or on an agenda item, you may participate **by one of the following options**:

Option 1:

Participate in-person at the City Council Chambers.

Option 2:

Public Comment speakers have three minutes to address the Council, however, the Mayor and City Council can adjust time allotted as needed. Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during comment portions of the agenda to speak. for up to three minutes per item.

Option 3:

Email public comment(s) to ccpubliccomment@southpasadenaca.gov.

Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record. Written public comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s). Please make sure to indicate:

- 1) Name (optional), and
- 2) Agenda item you are submitting public comment on.
- 3) Submit by no later than 12:00 p.m., on the day of the Council meeting.

PLEASE NOTE: The Mayor may exercise the Chair's discretion, subject to the approval of the majority of the City Council, to adjust public comment(s) to less than three minutes.

Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

CLOSED SESSION ANNOUNCEMENTS**1. CLOSED SESSION ANNOUNCEMENTS****PUBLIC COMMENT****2. PUBLIC COMMENT – GENERAL (NON-AGENDA ITEMS)**

General Public Comment will be limited to 30 minutes at the beginning of the agenda. If there are speakers remaining in the queue, they will be heard at the end of the meeting. Only Speakers who sign up in the first 30 minutes of public comment will be queued up to speak.

PRESENTATIONS**3. MERCHANT MINUTE**

Waverly LA, Sandy Olivas

4. INTRODUCTION OF STAFF

Deputy Community Services Director Lucy Hakobian
Community Improvement Coordinator Christopher Mandala

COMMUNICATIONS**5. COUNCILMEMBER COMMUNICATIONS**

Time allotted per Councilmember is 3 minutes. Additional time will be allotted at the end of the City Council meeting agenda, if necessary.

6. CITY MANAGER COMMUNICATIONS**7. REORDERING OF, ADDITIONS, OR DELETIONS TO THE AGENDA****CONSENT CALENDAR****OPPORTUNITY TO COMMENT ON CONSENT CALENDAR**

Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless a public comment has been received or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

8. APPROVAL OF PREPAID WARRANTS IN THE AMOUNT OF \$17,336.19; GENERAL CITY WARRANTS IN THE AMOUNT OF \$1,325,835.95; SUPPLEMENTAL AUTOMATED CLEARING HOUSE (ACH) PAYMENTS IN THE AMOUNT OF \$93,150.05; VOIDS IN THE AMOUNT OF (\$1,688.48); TRANSFERS IN THE AMOUNT OF \$3,000,000; PAYROLL IN THE AMOUNT OF \$1,038,411.98**Recommendation**

It is recommended that the City Council approve the Warrants as presented.

9. MONTHLY INVESTMENT REPORT FOR JANUARY 2022**Recommendation**

It is recommended that the City Council receive and file the Monthly Investment Report for January 2022.

10. SELECTION OF OTHER POST-EMPLOYMENT BENEFITS (OPEB) TRUSTEE**RESOLUTION**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, ADOPTING AN AGREEMENT TO PARTICIPATE IN THE PREFUNDING PLAN FOR OTHER POST-EMPLOYMENT BENEFITS (OPEB) THROUGH CALPERS – CERBT

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DELEGATING AUTHORITY TO REQUEST DISBURSEMENTS FROM CALPERS OTHER POST-EMPLOYMENT BENEFITS (OPEB) PREFUNDING PLAN

Recommendation

It is recommended that the City Council:

1. Select CalPERS – CERBT as the City's OPEB Trustee;
2. Adopt a resolution to participate in OPEB Prefunding through CalPERS;
3. Adopt a resolution for the Delegation of Authority to Request Disbursements; and
4. Authorize the City Manager to execute appropriate documents to secure trustee.

11. ADOPTION OF A RESOLUTION CONFIRMING THE FIRE DEPARTMENT'S COMPLIANCE WITH MANDATED INSPECTION DUTIES**RESOLUTION**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, ACKNOWLEDGING RECEIPT OF THE FIRE DEPARTMENT'S ANNUAL REPORT OF COMPLIANCE WITH MANDATED INSPECTION DUTIES

Recommendation

It is recommended that the City Council adopt a resolution acknowledging receipt of the Fire Department's annual report of compliance for mandated inspection duties.

12. AUTHORIZE REAPPOINTMENT OF COMMISSIONERS TO CITY BOARDS AND COMMISSIONS**Recommendation**

It is recommended by Mayor Cacciotti that the City Council reappoint the following incumbents to the three-year term ending December 31, 2024:

- Kristin Morrish, Cultural Heritage Commission
- Samantha Hill, Design Review Board
- Kay Younger, Design Review Board
- Zhen Tao, Finance Commission
- Bianca Richards, Library Board of Trustees
- Kim Hughes, Mobility and Transportation Infrastructure Commission
- John Fisher, Mobility and Transportation Infrastructure Commission
- Rona Bortz, Natural Resources and Environmental Commission
- Casey Law, Natural Resources and Environmental Commission
- Laura Dahl, Planning Commission
- Ed Donnelly, Public Safety Commission
- Stephanie Cao, Public Safety Commission
- Amin Al-Sarraf, Public Safety Commission
- Frank Catania, Public Works Commission

13. APPROVAL OF MAYOR'S LIST OF CITY COUNCIL LIAISON AND REGIONAL GROUP APPOINTMENTS AND ADOPTION OF A RESOLUTION APPOINTING DELEGATES, REPRESENTATIVES, AND ALTERNATES TO VARIOUS AGENCIES AND ORGANIZATIONS**RESOLUTION**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, APPOINTING DELEGATES, REPRESENTATIVES, AND ALTERNATES AS OFFICIAL REPRESENTATIVES OF THE CITY OF SOUTH PASADENA

Recommendation

It is recommended that the City Council:

1. Approve the Mayor's list of City Council Liaison and Regional Group Appointments to various commissions, boards, and committees; and
2. Adopt a Resolution appointing delegates, representatives, and alternates as official representatives of the City of South Pasadena.

14. AUTHORIZE SECOND AMENDMENT TO LEASE AGREEMENT FOR 1503-1507 EL CENTRO STREET WITH STEPHEN GODWIN AND SALLY SMYTHE**Recommendation**

It is recommended that the City Council direct City Manager to enter into an amended lease agreement for South Pasadena Housing Authority owned property at 1503-1507 El Centro Street with Stephen Godwin and Sally Smythe.

PUBLIC HEARING**ITEM 15 WILL BE HEARD AT 7:30 PM PER ELECTIONS CODE 21607.1.(D)**

(d) If a public hearing is consolidated with a regular or special meeting of the council that includes other substantive agenda items, the public hearing shall begin at a fixed time regardless of its order on the agenda, except that the council may first conclude any item being discussed or acted upon, including any associated public comment, when that time occurs. The time of the public hearing shall be noticed to the public.

15. PUBLIC HEARING TO RECEIVE PUBLIC INPUT REGARDING BOUNDARIES FOR SOUTH PASADENA CITY COUNCIL DISTRICTS; AND FIRST READING AND INTRODUCTION OF AN ORDINANCE DESIGNATING A CITY COUNCIL ELECTION DISTRICT MAP AS REQUIRED BY THE ELECTIONS CODE**ORDINANCE**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, ADOPTING A CITY COUNCIL ELECTION DISTRICT MAP UNDER ELECTIONS CODE SECTIONS 21600–21609

Recommendation

It is recommended that the City Council:

1. Conduct a public hearing to receive public input regarding the boundaries of potential City Council election districts based on 2020 U.S. Census data, as required by applicable law;
2. Review draft map(s); and
3. Read by title only for first reading, waiving further reading, and introduce an ordinance designating a City Council Election District Map under Elections Code Sections 21600-21609.

16. FIRST READING AND INTRODUCTION OF AN ORDINANCE AMENDING CHAPTER 20F, OF THE SOUTH PASADENA MUNICIPAL CODE (SPMC) REGARDING SAFE STORAGE OF FIREARMS IN RESIDENCES**ORDINANCE**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, ADDING CHAPTER 20F "SAFE STORAGE OF FIREARMS IN RESIDENCES" TO THE SOUTH PASADENA MUNICIPAL CODE

Recommendation

It is recommended that the City Council read by title only for first reading, waiving further reading, and introduce an ordinance to amend Chapter 20F of the South Pasadena Municipal Code, Safe Storage of Firearms in Residences.

ACTION / DISCUSSION**17. DISCUSSION AND DIRECTION ON INCLUSIONARY HOUSING ORDINANCE: DEVELOPMENT OF IN-LIEU FEE****Recommendation**

It is recommended that the City Council review and provide direction on the options for establishing an inclusionary housing in-lieu fee.

18. AUTHORIZE A LETTER OF SUPPORT TO ELECTED OFFICIALS URGING STRICTER REGULATIONS ON THE RECYCLING INDUSTRY WHEN RECEIVING CATALYTIC CONVERTERS**Recommendation**

It is recommended that the City Council authorize a letter of support for Senate Bill 919, Senate Bill 366, Assembly Bill 1653, Assembly Bill 1659, and request to establish a task force or Blue Ribbon Committee to hear testimony regarding stricter regulations on the recycling industry when receiving catalytic converters.

INFORMATION REPORTS – NONE**PUBLIC COMMENT – CONTINUED****19. CONTINUED PUBLIC COMMENT – GENERAL**

This time is reserved for speakers in the public comment queue not heard during the first 30 minutes of Item 2. No new speakers will be accepted at this time.

ADJOURNMENT**FOR YOUR INFORMATION****FUTURE CITY COUNCIL MEETINGS**

April 6, 2022	Regular City Council Meeting	7:00 p.m.
April 20, 2022	Regular City Council Meeting	7:00 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

City Council meeting agenda packets, any agenda related documents, and additional documents are available online for public inspection on the City's website:

www.southpasadenaca.gov/CityCouncilMeetings2022

Regular meetings are live streamed via the internet at:

http://www.spectrumstream.com/streaming/south_pasadena/live.cfm

AGENDA NOTIFICATION SUBSCRIPTION

If you wish to receive an agenda email notification please contact the City Clerk's Division via email at CityClerk@southpasadenaca.gov or call (626) 403-7230.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230 or CityClerk@southpasadenaca.gov. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

CERTIFICATION OF POSTING

*I declare under penalty of perjury that I posted this notice of agenda for the meeting to be held on **March 16, 2022**, on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's, website as required by law, on the date listed below.*

3/10/2022

/S/

Date

Christina A. Muñoz, Deputy City Clerk