



**CITY OF SOUTH PASADENA
CITY COUNCIL**

**A G E N D A
REGULAR MEETING
WEDNESDAY, MARCH 2, 2022, AT 7:00 P.M.**

**CITY COUNCIL CHAMBERS
1424 MISSION STREET, SOUTH PASADENA, CA 91030
VIA ZOOM TELECONFERENCE**

South Pasadena City Council Statement of Civility

As your elected governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

Pursuant to AB 361 Government Code section 54953, subdivision (e)(3), the City Council may conduct its meetings remotely and may be held via video conference. Pursuant to such Executive Order, the City Council may participate remotely and not be physically present in the City Council Chambers. Until further notice and as such Executive Orders remain in effect, the City Council may also allow public participation to continue via live public comment conducted over ZOOM.

The South Pasadena City Council Meeting for **March 2, 2022** will be conducted virtually from the Council Chambers, Amedee O. "Dick" Richards, Jr., located at 1424 Mission Street, South Pasadena.

Please be advised that pursuant to government code, and to ensure the health and safety of the public, staff, and City Council, as the Council Chambers will not be open to the public for the meeting and members of the public may attend and/or participate by the following means:

The Meeting will be available

- Live Broadcast via the website – http://www.spectrumstream.com/streaming/south_pasadena/live.cfm
- Via Zoom – **Webinar ID: 825 9999 2830**

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the methods below.

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link:
<https://us06web.zoom.us/j/82599992830> or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID and Passcode when prompted.

For additional Zoom assistance with telephone audio, you may find your local number at:
<https://zoom.us/u/aiXVOTAW2>

| | | |
|------------------------------|---------------|-------------------|
| CALL TO ORDER: | Mayor | Michael Cacciotti |
| ROLL CALL: | Mayor | Michael Cacciotti |
| | Mayor Pro Tem | Jon Primuth |
| | Councilmember | Jack Donovan |
| | Councilmember | Diana Mahmud |
| | Councilmember | Evelyn G. Zneimer |
| PLEDGE OF ALLEGIANCE: | Mayor Pro Tem | Jon Primuth |

PUBLIC COMMENT GUIDELINES

The City Council welcomes public input. Members of the public can comment on a non-agenda subject under the jurisdiction of the City Council or on an agenda item, you may participate **by one of the following options**:

Option 1:

Public Comment speakers have three minutes to address the Council, however, the Mayor and City Council can adjust time allotted as needed. Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during comment portions of the agenda to speak. for up to three minutes per item.

Option 2:

Email public comment(s) to ccpubliccomment@southpasadenaca.gov.

Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record. Written public comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s). Please make sure to indicate:

- 1) Name (optional), and
- 2) Agenda item you are submitting public comment on.
- 3) Submit by no later than 12:00 p.m., on the day of the Council meeting.

PLEASE NOTE: The Mayor may exercise the Chair's discretion, subject to the approval of the majority of the City Council, to adjust public comment(s) to less than three minutes.

Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

CLOSED SESSION ANNOUNCEMENTS**1. CLOSED SESSION ANNOUNCEMENTS****PUBLIC COMMENT****2. PUBLIC COMMENT – GENERAL (NON-AGENDA ITEMS)**

General Public Comment will be limited to 30 minutes at the beginning of the agenda. If there are speakers remaining in the queue, they will be heard at the end of the meeting. Only Speakers who sign up in the first 30 minutes of public comment will be queued up to speak.

PRESENTATIONS**3. PROCLAMATION DECLARING MARCH 7, 2022 AS “ARBOR DAY” IN THE CITY OF SOUTH PASADENA****COMMUNICATIONS****4. COUNCILMEMBER COMMUNICATIONS**

Time allotted per Councilmember is 3 minutes. Additional time will be allotted at the end of the City Council meeting agenda, if necessary.

5. CITY MANAGER COMMUNICATIONS**6. REORDERING OF, ADDITIONS, OR DELETIONS TO THE AGENDA****CONSENT CALENDAR****OPPORTUNITY TO COMMENT ON CONSENT CALENDAR**

Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless a public comment has been received or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

7. APPROVAL OF PREPAID WARRANTS IN THE AMOUNT OF \$111,515.51; GENERAL CITY WARRANTS IN THE AMOUNT OF \$598,342.66; SUPPLEMENTAL AUTOMATED CLEARING HOUSE PAYMENTS IN THE AMOUNT OF \$3,437.19; TRANSFERS IN THE AMOUNT OF \$21,533,943.05; PAYROLL IN THE AMOUNT OF \$561,263.28**Recommendation**

It is recommended that the City Council approve the Warrants as presented.

8. MONTHLY INVESTMENT REPORT FOR DECEMBER 2021**Recommendation**

It is recommended that the City Council receive and file the Monthly Investment Report for December 2021.

9. ADOPTION OF A RESOLUTION AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE CITY**RESOLUTION**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE CITY OF SOUTH PASADENA FOR THE PERIOD OF MARCH 3, 2022 THROUGH APRIL 2, 2022, PURSUANT TO BROWN ACT PROVISIONS

Recommendation

It is recommended that the City Council approve the attached authorizing remote teleconference meetings of the legislative bodies of the City.

10. ADOPTION OF A RESOLUTION UPDATING THE CITY'S CONFLICT OF INTEREST CODE**RESOLUTION**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AMENDING THE CITY'S CONFLICT OF INTEREST CODE AND RESCINDING RESOLUTION NO. 7679

Recommendation

It is recommended that the City Council adopt a resolution amending the City's Conflict of Interest Code to incorporate updated positions that are required to file Fair Political Practices Commission (FPPC) Form 700 Statement of Economic Interest.

- 11. AUTHORIZE THE ACCEPTANCE OF A GRANT AWARD FROM THE CALIFORNIA STATE LIBRARY IN THE AMOUNT OF \$12,201, EXECUTE AN AWARD AGREEMENT AND CERTIFICATION OF COMPLIANCE, INCREASE THE MISCELLANEOUS REVENUE ACCOUNT BY \$12,201, AND APPROPRIATE FUNDS FOR PERSONNEL AND EQUIPMENT**

Recommendation

It is recommended that the City Council:

1. Authorize the acceptance of a Grant Award from the California State Library in the amount of \$12,201 for the California State Library Memory Lab Program;
 2. Execute an Award Agreement and Certification of Compliance for the City to participate in the California State Library Memory Lab Program;
 3. Deposit \$12,201 to General Fund Miscellaneous Revenue (101-0000-0000-5071); and
 4. Appropriate \$12,201 from General Fund Reserves to Library Part-time Salaries (101-8010-8011-7010) in the amount of \$2,000 for a limited term library intern and Special Department Expenses (101-8010-8011-8020) in the amount of \$10,201 for equipment.
- 12. AUTHORIZE A CONTRACT AMENDMENT WITH ADHAMI ENGINEERING GROUP FOR PROFESSIONAL SERVICES TO PREPARE THE ENGINEERING DESIGN, CONSTRUCTION DOCUMENTS AND SPECIFICATIONS OF RECTANGULAR RAPID FLASHING BEACONS (RRFBs) IN AN AMOUNT NOT-TO-EXCEED \$5,000, FOR A TOTAL NOT-TO-EXCEED CONTRACT AMOUNT OF \$60,000**

Recommendation

It is recommended that the City Council:

1. Authorize the City Manager to execute a contract amendment with Adhami Engineering Group (the Consultant) to prepare the engineering design, construction documents and specifications of the rectangular rapid flashing beacons (RRFBs) in an amount not-to-exceed \$5,000, for a total not-to-exceed contract amount of \$60,000.00; and
 2. Appropriate an additional \$5,000 in Proposition C Funds to Account No. 207-9000-9351-9351-000, for a total appropriation of \$60,000 in Proposition C Funds to Account No. 207-9000-9351-9351-000.
- 13. AUTHORIZE A CONTRACT AMENDMENT WITH W. G. ZIMMERMAN ENGINEERING, INC. FOR PROFESSIONAL CONSULTING SERVICES TO CONDUCT THE TRANSPORTATION IMPACT, NOISE, AND AIR QUALITY ANALYSIS FOR THE MIXED-USE DEVELOPMENT PROJECT AT 815 FREMONT AVENUE IN AN AMOUNT NOT-TO-EXCEED \$2,500, FOR A TOTAL NOT-TO-EXCEED CONTRACT AMOUNT OF \$27,091.25**

Recommendation

It is recommended that the City Council authorize the City Manager to execute a contract amendment with W. G. Zimmerman Engineering, Inc. for professional consulting services to conduct the transportation impact, noise, and air quality analysis for the mixed-use development project at 815 Fremont Avenue in an amount not-to-exceed \$2,500, for a total not-to-exceed contract amount of \$27,091.25.

14. **AUTHORIZE A CONTRACT AMENDMENT WITH HR DYNAMICS & PERFORMANCE MANAGEMENT INC., FOR ADDITIONAL ANALYSIS ON THE COMPENSATION & BENEFITS STUDY, IN AN AMOUNT NOT-TO-EXCEED \$15,000 FOR A TOTAL NOT-TO-EXCEED CONTRACT AMOUNT OF \$40,000**

Recommendation

It is recommended that the City Council authorize the City Manager to execute the contract amendment with HR Dynamics & Performance Management Inc., in an additional not-to-exceed amount of \$15,000, for additional analysis on the Compensation & Benefits Study.

15. **APPROVE THE PROPOSED PROJECT LIST AND DIRECT STAFF TO SUBMIT THE LIST TO THE ARROYO VERDUGO COMMUNITIES JOINT POWER AUTHORITY (AVCJPA) FOR THE MEASURE M MULTI-YEAR SUBREGIONAL PROGRAM (MSP) FUNDING PLAN**

Recommendation

It is recommended that the City Council approve the proposed project list and direct staff to submit the list to the Arroyo Verdugo Communities Joint Power Authority (AVCJPA) for the Measure M Multi-year Subregional Program (MSP) Funding Plan.

PUBLIC HEARING

ITEM 16 WILL BE HEARD AT 7:30 PM PER ELECTIONS CODE 21607.1.(D)

(d) If a public hearing is consolidated with a regular or special meeting of the council that includes other substantive agenda items, the public hearing shall begin at a fixed time regardless of its order on the agenda, except that the council may first conclude any item being discussed or acted upon, including any associated public comment, when that time occurs. The time of the public hearing shall be noticed to the public.

16. **PUBLIC HEARING TO RECEIVE PUBLIC INPUT REGARDING COMMUNITIES OF INTEREST RELATED TO REDISTRICTING FOR SOUTH PASADENA CITY COUNCIL DISTRICTS**

Recommendation

It is recommended that the City Council:

1. Receive a report from staff and the demographer on the redistricting process and permissible criteria to be considered to redraw district boundaries;
2. Conduct a public hearing to receive public input on district boundaries; and
3. Provide direction on proposed district map and next steps.

17. **FIRST READING AND INTRODUCTION OF AN ORDINANCE AMENDING CHAPTER 18, ARTICLE VI OF THE SOUTH PASADENA MUNICIPAL CODE TO PROHIBIT THE SALE OF ALL TOBACCO PRODUCTS AND ELECTRONIC SMOKING DEVICES**

ORDINANCE

AN ORDINANCE OF THE CITY OF SOUTH PASADENA AMENDING CHAPTER 18, ARTICLE VI OF THE SOUTH PASADENA CITY CODE TO PROHIBIT THE SALE OF ALL TOBACCO PRODUCTS AND ELECTRONIC SMOKING DEVICES

Recommendation

It is recommended that the City Council read by title only for first reading, waiving further reading, and introduce an ordinance to amend Chapter 18, Article VI of the South Pasadena Municipal Code to Prohibit the Sale of All Tobacco Products and Electronic Smoking Devices.

ACTION / DISCUSSION**18. DISCUSS THE SOUTH PASADENA HIGH SCHOOL ANTI-BIAS CLUB'S PROPOSED BLACK LIVES MATTER MURAL AT ORANGE GROVE PARK****Recommendation**

It is recommended that the City Council discuss the South Pasadena High School Anti-Bias Club's (ABC) proposed Black Lives Matter (BLM) mural at Orange Grove Park.

INFORMATION REPORTS – NONE**PUBLIC COMMENT – CONTINUED****19. CONTINUED PUBLIC COMMENT – GENERAL**

This time is reserved for speakers in the public comment queue not heard during the first 30 minutes of Item 2. No new speakers will be accepted at this time.

ADJOURNMENT**FOR YOUR INFORMATION****FUTURE CITY COUNCIL MEETINGS**

| | | |
|----------------|------------------------------|-----------|
| March 16, 2022 | Regular City Council Meeting | 7:00 p.m. |
| April 6, 2022 | Regular City Council Meeting | 7:00 p.m. |
| April 20, 2022 | Regular City Council Meeting | 7:00 p.m. |

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

City Council meeting agenda packets, any agenda related documents, and additional documents are available online for public inspection on the City's website:

www.southpasadenaca.gov/CityCouncilMeetings2022

Regular meetings are live streamed via the internet at:

http://www.spectrumstream.com/streaming/south_pasadena/live.cfm

AGENDA NOTIFICATION SUBSCRIPTION

If you wish to receive an agenda email notification please contact the City Clerk's Division via email at CityClerk@southpasadenaca.gov or call (626) 403-7230.

ACCOMMODATIONS

The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230 or CityClerk@southpasadenaca.gov. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

CERTIFICATION OF POSTING

*I declare under penalty of perjury that I posted this notice of agenda for the meeting to be held on **March 2, 2022**, on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law, on the date listed below.*

2/24/2022

/S/

Date

Christina A. Muñoz, Deputy City Clerk