



**CITY OF SOUTH PASADENA  
CITY COUNCIL**

**A G E N D A  
REGULAR MEETING  
WEDNESDAY, MAY 4, 2022, AT 7:00 P.M.**

**CITY COUNCIL CHAMBERS  
1424 MISSION STREET, SOUTH PASADENA, CA 91030**

**South Pasadena City Council Statement of Civility**

*As your elected governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.*

**NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY**

The South Pasadena City Council Meeting will be conducted in-person from the Council Chambers, Amedee O. "Dick" Richards, Jr., located at 1424 Mission Street, South Pasadena.

The Meeting will be available:

- In Person Hybrid – City Council Chambers, 1424 Mission Street
- Live Broadcast via the website - [http://www.spectrumstream.com/streaming/south\\_pasadena/live.cfm](http://www.spectrumstream.com/streaming/south_pasadena/live.cfm)
- Via Zoom – **Webinar ID: 825 9999 2830**

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the three methods below.

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link:  
<https://us06web.zoom.us/j/82599992830> or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID.

<b>CALL TO ORDER:</b>	Mayor	Michael Cacciotti
<b>ROLL CALL:</b>	Mayor	Michael Cacciotti
	Mayor Pro Tem	Jon Primuth
	Councilmember	Jack Donovan
	Councilmember	Diana Mahmud
	Councilmember	Evelyn G. Zneimer
<b>PLEDGE OF ALLEGIANCE:</b>	Councilmember	Diana Mahmud

**PUBLIC COMMENT GUIDELINES**

The City Council welcomes public input. Members of the public can comment on a non-agenda subject under the jurisdiction of the City Council or on an agenda item, you may participate **by one of the following options:**

Option 1:

Participate in-person at the City Council Chambers.

Option 2:

Public Comment speakers have three minutes to address the Council, however, the Mayor and City Council can adjust time allotted as needed. Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during comment portions of the agenda to speak. for up to three minutes per item.

Option 3:

Email public comment(s) to [ccpubliccomment@southpasadenaca.gov](mailto:ccpubliccomment@southpasadenaca.gov).

Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record. Written public comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s). Please make sure to indicate:

- 1) Name (optional), and
- 2) Agenda item you are submitting public comment on.
- 3) Submit by no later than 12:00 p.m., on the day of the Council meeting.

PLEASE NOTE: The Mayor may exercise the Chair's discretion, subject to the approval of the majority of the City Council, to adjust public comment(s) to less than three minutes.

Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

**CLOSED SESSION ANNOUNCEMENTS****1. CLOSED SESSION ANNOUNCEMENTS****PUBLIC COMMENT****2. PUBLIC COMMENT – GENERAL (NON-AGENDA ITEMS)**

General Public Comment will be limited to 30 minutes at the beginning of the agenda. If there are speakers remaining in the queue, they will be heard at the end of the meeting. Only Speakers who sign up in the first 30 minutes of public comment will be queued up to speak.

**PRESENTATIONS****3. PROCLAMATION: DECLARING MAY AS “ASIAN AMERICAN AND PACIFIC ISLANDER HERITAGE MONTH” IN THE CITY OF SOUTH PASADENA****4. PROCLAMATION: DECLARING THE WEEK OF MAY 1–7, 2022, AS “MUNICIPAL CLERKS WEEK” IN THE CITY OF SOUTH PASADENA**

**COMMUNICATIONS****5. COUNCILMEMBER COMMUNICATIONS**

Time allotted per Councilmember is 3 minutes. Additional time will be allotted at the end of the City Council meeting agenda, if necessary.

**6. CITY MANAGER COMMUNICATIONS****7. REORDERING OF, ADDITIONS, OR DELETIONS TO THE AGENDA****CONSENT CALENDAR****OPPORTUNITY TO COMMENT ON CONSENT CALENDAR**

Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless a public comment has been received or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

**8. APPROVAL OF PREPAID WARRANTS IN THE AMOUNT OF \$92,820.69; GENERAL CITY WARRANTS IN THE AMOUNT OF \$412,417.98; SUPPLEMENTAL AUTOMATED CLEARING HOUSE PAYMENTS IN THE AMOUNT OF \$26,277.71; VOIDS IN THE AMOUNT OF (\$1,794.00); PAYROLL IN THE AMOUNT OF \$739,606.90****Recommendation**

It is recommended that the City Council approve the Warrants as presented.

**9. PRESENTATION OF CITY COUNCIL MEETING MINUTES****Recommendation**

It is recommended that the City Council approve the December 15, 2021 minutes as listed on the agenda and as presented.

**10. AUTHORIZE ACCEPTANCE OF FUNDING FROM THE 2021 URBAN AREA SECURITY INITIATIVE GRANT FUNDS IN THE AMOUNT OF \$44,369 FOR A VIRTUAL REALITY TRAINING SIMULATOR****Recommendation**

It is recommended that the City Council:

1. Authorize the City Manager or designee to accept a grant award of \$44,369 from the 2021 Urban Area Security Initiative (UASI) to reflect in the Homeland Security Grant revenue account 274-0000-0000-5036-000; and
2. Authorize the City Manager or designee to execute the UASI 2021 Subaward Agreement and related documents to purchase equipment that supports regional homeland security goals; and
3. Appropriate \$44,369 to account 274-4010-4019-8520-000 for the Virtual Reality Training Simulator.

**11. AWARD OF CONTRACT TO R.E. PATTERSON AND ASSOCIATES FOR THE DEVELOPMENT OF AN UPDATED LOCAL HAZARD MITIGATION PLAN FOR THE CITY OF SOUTH PASADENA FOR SUBMISSION TO AND APPROVAL BY CALIFORNIA STATE OFFICE OF EMERGENCY SERVICES AND THE FEDERAL EMERGENCY MANAGEMENT AGENCY**

**Recommendation**

It is recommended that the City Council:

1. Accept a proposal from R. E. Patterson and Associates for the five-year update to the City of South Pasadena's Local Hazard Mitigation Plan (LHMP); and
2. Authorize the City Manager to execute the agreement and any amendments with R. E. Patterson and Associates for a total not-to-exceed amount of \$34,000.

**12. REVISED BUDGET CALENDAR****Recommendation:**

Staff recommends City Council review and accept the attached revised Budget Calendar.

**PUBLIC HEARING****13. FIRST READING AND INTRODUCTION OF AN ORDINANCE ADOPTING A POLICY FOR THE APPROVAL, ACQUISITION, AND REPORTING OF MILITARY EQUIPMENT BY THE SOUTH PASADENA POLICE DEPARTMENT****ORDINANCE**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, ADOPTING A POLICY FOR THE USE OF MILITARY EQUIPMENT BY THE SOUTH PASADENA POLICE DEPARTMENT

**Recommendation**

Staff recommends City Council open the Public Hearing and continues the item onto the May 18, 2022 City Council Meeting.

**ACTION / DISCUSSION****14. APPROVAL OF FUNDS FOR JULY 4TH THEATRICAL PRESENTATION BY JIM AND LISSA REYNOLDS AT THE SOUTH PASADENA HIGH SCHOOL****Recommendation**

It is recommended that the City Council approve the funding request for the proposed July 4th Theatrical Presentation by Jim and Lissa Reynolds (Reynolds) at South Pasadena High School. This request does not include any City staff expenditures and city-related resources.

**INFORMATION REPORTS – NONE****PUBLIC COMMENT – CONTINUED****15. CONTINUED PUBLIC COMMENT – GENERAL**

This time is reserved for speakers in the public comment queue not heard during the first 30 minutes of Item 2. No new speakers will be accepted at this time.

**ADJOURNMENT**

**FOR YOUR INFORMATION****FUTURE CITY COUNCIL MEETINGS**

May 18, 2022	Regular City Council Meeting	7:00 p.m.
May 25, 2022	Special City Council Meeting	6:00 p.m.

**PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS**

City Council meeting agenda packets, any agenda related documents, and additional documents are available online for public inspection on the City's website:

[www.southpasadenaca.gov/CityCouncilMeetings2022](http://www.southpasadenaca.gov/CityCouncilMeetings2022)

Regular meetings are live streamed via the internet at:

[http://www.spectrumstream.com/streaming/south\\_pasadena/live.cfm](http://www.spectrumstream.com/streaming/south_pasadena/live.cfm)

**AGENDA NOTIFICATION SUBSCRIPTION**

If you wish to receive an agenda email notification please contact the City Clerk's Division via email at [CityClerk@southpasadenaca.gov](mailto:CityClerk@southpasadenaca.gov) or call (626) 403-7230.

**ACCOMMODATIONS**

The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230 or [CityClerk@southpasadenaca.gov](mailto:CityClerk@southpasadenaca.gov). Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

**CERTIFICATION OF POSTING**

*I declare under penalty of perjury that I posted this notice of agenda for the meeting to be held on **May 4, 2022**, on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law, on the date listed below.*

4/28/2022

/S/

Date

Christina A. Muñoz, Deputy City Clerk