



**CITY OF SOUTH PASADENA
CITY COUNCIL**

A G E N D A

**REGULAR MEETING
WEDNESDAY, NOVEMBER 16, 2022, AT 7:00 P.M.**

**AMEDEE O. “DICK” RICHARDS JR. COUNCIL CHAMBERS
1424 MISSION STREET, SOUTH PASADENA, CA 91030**

South Pasadena City Council Statement of Civility

As your elected governing board, we will treat each other, members of the public, and City employees with patience, civility, and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all City business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

The South Pasadena City Council Meeting will be conducted in-person from the Amedee O. “Dick” Richards, Jr. Council Chambers, located at 1424 Mission Street, South Pasadena, CA 91030. Pursuant to Assembly Bill 361 Government Code Section 54953, subdivision (e)(3), the City Council may conduct its meetings remotely and may be held via video conference.

The Meeting will be available:

- In Person Hybrid – Council Chambers, 1424 Mission Street, South Pasadena, CA 91030
- Live Broadcast via the City website - http://www.spectrumstream.com/streaming/south_pasadena/live.cfm
- Via Zoom – **Webinar ID: 825 9999 2830**

To maximize public safety while still maintaining transparency and public access, members of the public may observe the meeting via Zoom in one of the three methods below:

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link: <https://us06web.zoom.us/j/82599992830> or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID listed above.

CALL TO ORDER:	Mayor	Michael Cacciotti
ROLL CALL:	Mayor	Michael Cacciotti
	Mayor Pro Tem	Jon Primuth
	Councilmember	Jack Donovan
	Councilmember	Diana Mahmud
	Councilmember	Evelyn G. Zneimer
PLEDGE OF ALLEGIANCE:	Councilmember:	Jack Donovan

PUBLIC COMMENT GUIDELINES

The City Council welcomes public input. Members of the public may comment on a non-agenda subject under the jurisdiction of the City Council or on an agenda item. Members of the public will have three minutes to address the City Council, however, the Mayor and City Council may adjust the time allotted, as needed. You may participate **by one of the following options**:

Option 1:

Participate in-person at the City Council Chambers.

Option 2:

Participate via Zoom.

Public comment speakers are able to speak by going to the Zoom webinar controls and clicking on the "Raise Hand" icon. The Meeting Host will be notified that a hand has been raised and speakers will have their microphone un-muted by the Host during the appropriate Public Comment period.

Option 3:

Email public comment to ccpubliccomment@southpasadenaca.gov.

Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record. Written public comments will be uploaded to the City website for public viewing under Additional Documents. When submitting a public comment, please make sure to include the following:

- 1) Name (optional), and
- 2) Agenda item you are submitting public comment on.
- 3) Submit by no later than 12:00 p.m., on the day of the City Council meeting. Correspondence received after this time will be distributed the following business day.

PLEASE NOTE: The Mayor may exercise the Chair's discretion, subject to the approval of the majority of the City Council, to adjust public comment time limit to less than three minutes, as needed.

Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

CLOSED SESSION ANNOUNCEMENTS**1. CLOSED SESSION ANNOUNCEMENTS****PUBLIC COMMENT****2. PUBLIC COMMENT – GENERAL (NON-AGENDA ITEMS)**

General Public Comment will be limited to 30 minutes at the beginning of the agenda. If there are speakers remaining in the queue, they will be heard at the end of the meeting. Only Speakers who submit a Public Comment card within the first 30 minutes of Public Comment period will be queued up to speak.

PRESENTATIONS**3. PRESENTATION OF CERTIFICATES OF RECOGNITION TO BANK OF AMERICA COMMUNITY VOLUNTEERS AND SOUTH PASADENA BEAUTIFUL FOR THEIR COMMITMENT TO THE SOUTH PASADENA NATURE PARK AND COMMUNITY**

Randy Caruso, Monica Kelly, Virginia Gumbert, Bank of America Community Volunteers; and Barbara Eisenstein, South Pasadena Beautiful

4. **PRESENTATION OF A PROCLAMATION DECLARING NOVEMBER 2022, AS “NATIVE AMERICAN HISTORY MONTH” IN THE CITY OF SOUTH PASADENA**
5. **MERCHANT MINUTE – ARROYO VISTA INN**
Business Owner: Janice Lupien
6. **DEPARTMENT HIGHLIGHT VIDEO: SOUTH PASADENA POLICE DEPARTMENT**
7. **STAFF INTRODUCTIONS**

Community Development:
Alison Becker, Deputy Community Development Director

Finance Department:
Maida Alcantara, Interim Finance Director

Public Works Department:
Maizon Van Zandt, Maintenance Worker I
Ariane Quizon, Civil Engineering Assistant
8. **2022 SOUTHERN CALIFORNIA EDISON RELIABILITY REPORT FOR SOUTH PASADENA**

COMMUNICATIONS

9. **COUNCILMEMBER COMMUNICATIONS**
Time allotted to speak per Councilmember is three minutes. Additional time will be allotted at the end of the City Council meeting agenda, if necessary.
10. **CITY MANAGER COMMUNICATIONS**
11. **REORDERING OF, ADDITIONS, OR DELETIONS TO THE AGENDA**

CONSENT CALENDAR

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR

Items listed under the Consent Calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless a public comment has been received or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

12. **APPROVAL OF PREPAID WARRANTS, GENERAL CITY WARRANTS, VOIDS, ONLINE PAYMENTS AND THE BI-WEEKLY PAYROLL**

Recommendation
The Warrants detail is forthcoming, and will be provided under separate cover.
13. **MONTHLY INVESTMENT REPORT FOR SEPTEMBER 2022**

Recommendation
It is recommended that the City Council receive and file the Monthly Investment Report for September 2022.

14. **SECOND READING AND ADOPTION OF THE ORDINANCE AMENDING CHAPTER 5.5 “CERTAIN FOWL PROHIBITED” OF CHAPTER 5 “ANIMALS AND FOWL” OF THE SOUTH PASADENA MUNICIPAL CODE (SPMC) TO ADDRESS THE PROHIBITION OF FEEDING PEA FOWL AND SECTION 5.5B AS 1.7A “SAME – INFRACTIONS” TO THE SOUTH PASADENA MUNICIPAL CODE**

ORDINANCE

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AMENDING CHAPTER 5.5 “CERTAIN FOWL PROHIBITED” TO THE SOUTH PASADENA MUNICIPAL CODE AND SECTION 1.7A “SAME-INFRACTIONS”

Recommendation

It is recommended that the City Council read by title only for the second reading, waving further reading and adopt an ordinance amending South Pasadena Municipal Code Chapter 5.5, prohibiting the feeding of peafowl and amending section 5.5b, to allow the prosecution under 1.7A, an infraction.

15. **FIRST READING AND INTRODUCTION OF AN ORDINANCE AMENDING ARTICLES XI (“PURCHASING”) AND XIII (“AWARDING PUBLIC WORKS CONTRACTS”) OF THE SOUTH PASADENA MUNICIPAL CODE PERTAINING TO PURCHASING POLICIES**

ORDINANCE

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AMENDING SECTION 2.99-29 OF ARTICLE XI RELATING TO “PURCHASING PROCEDURES”, AND SECTIONS 2.99-35 AND 2.99-37 OF ARTICLE XIII “AWARDING PUBLIC WORKS CONTRACTS” OF CHAPTER 2 OF THE SOUTH PASADENA MUNICIPAL CODE

Recommendation

It is recommended that the City Council read by title only for the first reading, waiving further reading, and introduce an ordinance of the City Council of the City of South Pasadena, California, Amending Section 2.99-29 of Article XI Relating to “Purchasing Procedures”, and Sections 2.99-35 and 2.99-37 of Article XIII “Awarding Public Works Contracts” of Chapter 2 of the South Pasadena Municipal Code.

16. **FIRST READING AND INTRODUCTION OF AN ORDINANCE TO ADOPT BY REFERENCE THE 2023 LOS ANGELES COUNTY BUILDING, RESIDENTIAL, ELECTRICAL, MECHANICAL, PLUMBING AND EXISTING BUILDING CODES WITH CERTAIN AMENDMENTS, ADDITIONS AND DELETIONS THERETO BY AMENDING CHAPTER 9 ARTICLE 1 OF THE SOUTH PASADENA MUNICIPAL CODE AND ADD NEW SECTION TO ARTICLE 2 OF CHAPTER 9 TO COMPLY WITH AB 1236 AND AB 970 TO EXPEDITE PERMITTING FOR ELECTRICAL VEHICLE CHARGING STATIONS**

ORDINANCE

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AMENDING THE CITY OF SOUTH PASADENA MUNICIPAL CODE BY MODIFYING CHAPTER 9 ARTICLE I THEREOF ADOPTING BY REFERENCE THE 2023 LOS ANGELES COUNTY BUILDING CODE (TITLE 26), ELECTRICAL CODE (TITLE 27), PLUMBING CODE (TITLE 28), MECHANICAL CODE (TITLE 29), RESIDENTIAL CODE (TITLE 30), AND EXISTING BUILDING CODE (TITLE 33) AND BY MODIFYING ARTICLE II THEREOF ADDING EXPEDITED PERMITTING WITH CERTAIN AMENDMENTS, ADDITIONS AND DELETIONS THERETO

Recommendation

It is recommended that the City Council:

1. Introduce for first reading by title only and waive further reading of an ordinance adopting by reference and amending the 2023 Los Angeles County Building, Electrical, Plumbing, Mechanical, Residential and Existing Building Codes; and
2. Schedule a public hearing on December 7, 2022 to consider adoption and second reading of the same ordinance.

17. ADOPTION OF A RESOLUTION APPROVING FINAL PARCEL MAP NO. 72784 FOR 1974 HUNTINGTON DRIVE

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, APPROVING FINAL PARCEL MAP NO. 72784 FOR 1974 HUNTINGTON DRIVE

Recommendation

It is recommended that the City Council:

1. Adopt a resolution approving final parcel map No. 72784 for 1974 Huntington Drive; and
2. Authorize its recordation with Los Angeles County.

18. ADOPTION OF A RESOLUTION APPROVING FINAL PARCEL MAP NO. 80319 FOR 203 CEDAR CREST/204 MOCKINGBIRD LANE

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, APPROVING FINAL PARCEL MAP NO. 80319 FOR 203 CEDAR CREST/204 MOCKINGBIRD LANE

Recommendation

It is recommended that the City Council:

1. Adopt a resolution approving the final parcel map No. 80319 for 203 Cedar Crest/204 Mockingbird Lane; and
2. Authorize its recordation with Los Angeles County.

19. ADOPTION OF A RESOLUTION APPROVING FINAL PARCEL MAP NO. 82291 FOR 1612 SPRUCE STREET

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, APPROVING FINAL PARCEL MAP NO. 82291 FOR 1612 SPRUCE STREET

Recommendation

It is recommended that the City Council:

- 1. Adopt a resolution approving the final parcel map No. 82291 for 1612 Spruce Street; and
- 2. Authorize its recordation with Los Angeles County.

20. APPROVAL OF A DISCRETIONARY FUNDS REQUEST FROM COUNCILMEMBER JACK DONOVAN IN THE AMOUNT OF \$300 FOR THE SOUTH PASADENA TOURNAMENT OF ROSES FLOAT

Recommendation

It is recommended that the City Council:

- 1. Find that the requested allocation of Discretionary Funds to support the South Pasadena Tournament of Roses (SPTOR) float is consistent with the findings required pursuant to the Guidelines for the Application of City Council Discretionary Budget Accounts adopted by Resolution No. 7174; and
- 2. Approve the requested allocation in the amount of \$300 by Councilmember Donovan to support the SPTOR float.

PUBLIC HEARING

21. SECOND READING AND ADOPTION OF AN ORDINANCE ADOPTING BY REFERENCE THE 2022 CALIFORNIA FIRE CODE WITH CERTAIN AMENDMENTS, ADDITIONS, AND DELETIONS THERETO AMENDING CHAPTER 14 OF THE SOUTH PASADENA MUNICIPAL CODE

ORDINANCE

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, MAKING CERTAIN FINDINGS; AMENDING THE CITY OF SOUTH PASADENA MUNICIPAL CODE BY MODIFYING CHAPTER 14 (FIRE PREVENTION) THEREOF ADOPTING BY REFERENCE THE 2022 CALIFORNIA FIRE CODE WITH CERTAIN AMENDMENTS, ADDITIONS AND DELETIONS THERETO

Recommendation

It is recommended that the City Council:

- 1. Hold a Public Hearing to hear any objections of an ordinance adopting by reference and amending the 2022 California Fire Code (CFC);
- 2. Read by title only and waive further reading of an ordinance adopting by reference, make those certain express findings in Exhibit A to the proposed ordinance (Attachment 1), supporting amendments to the CFC as a local ordinance; and
- 3. Adopt an ordinance repealing the current South Pasadena Fire Code and South Pasadena Municipal Code Chapter 14, and replace it with a new Fire Code that adopts the CFC by reference with amendments that serve the specific needs of the City of South Pasadena.

ACTION / DISCUSSION**22. AWARD OF A TWO-YEAR CONTRACT WITH FLOCK GROUP, INC. FOR FLOCK CAMERA AUTOMATED LICENSE PLATE READER TECHNOLOGY SERVICES IN AN AMOUNT NOT TO EXCEED \$69,550**Recommendation

It is recommended that the City Council:

1. Award a two-year contract with Flock Group, Inc. for Automated License Plate Reader technology services in an amount not to exceed \$69,550;
2. Authorize the City Manager to execute the agreement and future amendments to the contract, including exercise of the contract extension options; and
3. Approve an appropriation of \$9,550 from Fiscal Year 2022-23 General Fund reserves to Contract Services Account Number 101-4010-4011-8180 for the two-year contract.

23. ADOPTION OF A RESOLUTION APPROVING A 2022 SEWER SYSTEM MANAGEMENT PLAN**RESOLUTION**

AN A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, APPROVING A 2022 SEWER SYSTEM MANAGEMENT PLAN

Recommendation

It is recommended that the City Council adopt a Resolution approving the 2022 Sewer System Management Plan.

INFORMATIONAL REPORTS**24. PRESENTATION OF A CITYWIDE OPERATIONAL STATUS UPDATE**Recommendation

It is recommended that the City Council receive a monthly Citywide operational status update.

PUBLIC COMMENT – CONTINUED**25. CONTINUED PUBLIC COMMENT – GENERAL**

This time is reserved for speakers in the Public Comment queue not heard during the first 30 minutes of Item No. 2. No new speakers will be accepted at this time.

ADJOURNMENT

Adjourn the City Council Meeting in Memory of Clara Marion Richards.

FOR YOUR INFORMATION

FUTURE CITY COUNCIL MEETINGS

December 7, 2022	Regular City Council Meeting - State of the City	7:00 p.m.
December 21, 2022	Regular City Council Meeting - City Council Reorganization	7:00 p.m.
January 18, 2023	Regular City Council Meeting	7:00 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

City Council meeting agenda packets, any agenda related documents, and additional documents are available online for public viewing on the City’s website:

www.southpasadenaca.gov/CityCouncilMeetings2022


Regular meetings are live streamed via the internet at:

http://www.spectrumstream.com/streaming/south_pasadena/live.cfm

AGENDA NOTIFICATION SUBSCRIPTION

If you wish to receive an agenda email notification please contact the City Clerk’s Division via email at CityClerk@southpasadenaca.gov or call (626) 403-7230.

ACCOMMODATIONS

 The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk’s Division at (626) 403-7230 or cityclerk@southpasadenaca.gov. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

CERTIFICATION OF POSTING

*I declare under penalty of perjury that I posted this notice of agenda for the meeting to be held on **November 16, 2022**, on the bulletin board in the courtyard of City Hall located at 1414 Mission Street, South Pasadena, CA 91030, and on the City website as required by law, on the date listed below.*

11/09/2022	/S/
Date	Desiree Jimenez, CMC, Chief City Clerk