



**CITY OF SOUTH PASADENA
CITY COUNCIL**

**A G E N D A
REGULAR MEETING**

WEDNESDAY, NOVEMBER 2, 2022, AT 7:00 P.M.

**AMEDEE O. "DICK" RICHARDS JR. COUNCIL CHAMBERS
1424 MISSION STREET, SOUTH PASADENA, CA 91030**

South Pasadena City Council Statement of Civility

As your elected governing board, we will treat each other, members of the public, and City employees with patience, civility, and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all City business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

The South Pasadena City Council Meeting will be conducted in-person from the Amedee O. "Dick" Richards, Jr. Council Chambers, located at 1424 Mission Street, South Pasadena, CA 91030. Pursuant to Assembly Bill 361 Government Code Section 54953, subdivision (e)(3), the City Council may conduct its meetings remotely and may be held via video conference.

The Meeting will be available:

- In Person Hybrid – Council Chambers, 1424 Mission Street, South Pasadena, CA 91030
- Live Broadcast via the City website - http://www.spectrumstream.com/streaming/south_pasadena/live.cfm
- Via Zoom – **Webinar ID: 825 9999 2830**

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the three methods below.

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link: <https://us06web.zoom.us/j/82599992830> or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID.

CALL TO ORDER: Mayor Michael Cacciotti

ROLL CALL:

Mayor	Michael Cacciotti
Mayor Pro Tem	Jon Primuth
Councilmember	Jack Donovan
Councilmember	Diana Mahmud
Councilmember	Evelyn G. Zneimer

PLEDGE OF ALLEGIANCE: Mayor Pro Tem: Jon Primuth

PUBLIC COMMENT GUIDELINES

The City Council welcomes public input. Members of the public can comment on a non-agenda subject under the jurisdiction of the City Council or on an agenda item. Members of the public will have three minutes to address the City Council, however, the Mayor and City Council may adjust the time allotted, as needed. You may participate **by one of the following options:**

Option 1:

Participate in-person at the City Council Chambers.

Option 2:

Participate via Zoom.

Public comment speakers are able to speak by going to the Zoom webinar controls and clicking on the "Raise Hand" icon. The Meeting Host will be notified that a hand has been raised and speakers will have their microphone un-muted by the Host during the appropriate Public Comment period.

Option 3:

Email public comment to ccpubliccomment@southpasadenaca.gov.

Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record. Written public comments will be uploaded to the City website for public viewing under Additional Documents. When submitting a public comment, please make sure to include the following:

- 1) Name (optional), and
- 2) Agenda item you are submitting public comment on.
- 3) Submit by no later than 12:00 p.m., on the day of the City Council meeting.

PLEASE NOTE: The Mayor may exercise the Chair's discretion, subject to the approval of the majority of the City Council, to adjust public comment time limit to less than three minutes, as needed.

Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

CLOSED SESSION ANNOUNCEMENTS**1. CLOSED SESSION ANNOUNCEMENTS****PUBLIC COMMENT****2. PUBLIC COMMENT – GENERAL (NON-AGENDA ITEMS)**

General Public Comment will be limited to 30 minutes at the beginning of the agenda. If there are speakers remaining in the queue, they will be heard at the end of the meeting. Only Speakers who sign up within the first 30 minutes of Public Comment period will be queued up to speak.

PRESENTATIONS**3. DEPARTMENT HIGHLIGHT VIDEO: COMMUNITY SERVICES****4. STAFF INTRODUCTION**

Community Development:

Leah Demarest, Senior Management Analyst

COMMUNICATIONS

5. COUNCILMEMBER COMMUNICATIONS

Time allotted to speak per Councilmember is three minutes. Additional time will be allotted at the end of the City Council meeting agenda, if necessary.

6. CITY MANAGER COMMUNICATIONS

7. REORDERING OF, ADDITIONS, OR DELETIONS TO THE AGENDA

CONSENT CALENDAR

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR

Items listed under the Consent Calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless a public comment has been received or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

8. APPROVAL OF PREPAID WARRANTS IN THE AMOUNT OF \$85,274.68; GENERAL CITY WARRANTS IN THE AMOUNT OF \$841,181.71; VOIDS IN THE AMOUNT OF (\$504.00); ONLINE PAYMENTS IN THE AMOUNT OF \$15,362.48; TRANSFER IN THE AMOUNT OF \$211,141.78; PAYROLL IN THE AMOUNT OF \$694,664.07

Recommendation

It is recommended that the City Council approve the Warrants as presented.

9. ADOPTION OF A RESOLUTION APPROVING THE CITY OF SOUTH PASADENA INVESTMENT POLICY FOR FISCAL YEAR 2022-23

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, ADOPTING AN INVESTMENT POLICY FOR FISCAL YEAR 2022-23

Recommendation

It is recommended that the City Council adopt a resolution adopting an Investment Policy for Fiscal Year 2022-23.

10. AWARD OF CONTRACT TO ALLSTAR FIRE EQUIPMENT INC. FOR PURCHASE OF SCOTT X3 PRO SELF CONTAINED BREATHING APPARATUS FOR AN AMOUNT NOT-TO-EXCEED \$152,047.32

Recommendation

It is recommended that the City Council:

1. Award a contract to AllStar Fire Equipment Inc. to provide 15 Self Contained Breathing Apparatus for an amount not-to-exceed \$152,047.32;
2. Appropriate \$152,048 from Coronavirus State and Local Fiscal Recovery Funds Account No. 101-3010-3041-8020 to Fire Department Safety Clothing and Equipment Account 101-5010-5011-8134; and
3. Authorize the City Manager to execute all related documents.

11. AUTHORIZE THE APPOINTMENT OF A COMMISSIONER TO A CITY COMMISSIONRecommendation

It is recommended by Mayor Cacciotti that the City Council appoint Dean Ghaffari to the Public Art Commission to a full three-year term ending December 31, 2025.

12. FIRST READING AND INTRODUCTION OF AN ORDINANCE ADOPTING BY REFERENCE THE 2022 CALIFORNIA FIRE CODE WITH CERTAIN AMENDMENTS, ADDITIONS, AND DELETIONS THERETO AMENDING CHAPTER 14 OF THE SOUTH PASADENA MUNICIPAL CODE**ORDINANCE**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, MAKING CERTAIN FINDINGS; AMENDING THE CITY OF SOUTH PASADENA MUNICIPAL CODE BY MODIFYING CHAPTER 14 (FIRE PREVENTION) THEREOF ADOPTING BY REFERENCE THE 2022 CALIFORNIA FIRE CODE WITH CERTAIN AMENDMENTS, ADDITIONS, AND DELETIONS THERETO

Recommendation

It is recommended that the City Council:

1. Introduce for first reading by title only and waive further reading of an ordinance adopting by reference and amending the 2022 California Fire Code;
2. Repeal the current South Pasadena Fire Code and South Pasadena Municipal Code Chapter 14 and replace it with a new Fire Code that adopts the California Fire Code 2022 edition, by reference with amendments that serve the specific needs of the City of South Pasadena; and
3. Schedule a Public Hearing on November 16, 2022 to consider adoption and second reading of the same ordinance.

13. AUTHORIZE THE CITY MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH MOBIUS PLANNING IN A NOT-TO-EXCEED AMOUNT OF \$50,000Recommendation

It is recommended that the City Council authorize the City Manager to execute a First Amendment to the Mobius Planning Professional Services Agreement (PSA) to serve as project manager for 2021-2029 Housing Element increasing the current PSA by \$25,000 for a total not-to-exceed amount of \$50,000.

14. APPROVAL OF A DISCRETIONARY FUNDS REQUEST FROM COUNCILMEMBER DIANA MAHMUD IN THE AMOUNT OF \$1,750 FOR THREE NEW RAISED GARDEN BEDS AT THE SOUTH PASADENA COMMUNITY GARDENRecommendation

It is recommended that the City Council:

1. Find that the requested allocation of Discretionary Funds to support the addition of three new raised garden beds at the South Pasadena Community Garden (SPCG) is consistent with the findings required pursuant to the Guidelines for the Application of City Council Discretionary Budget Accounts adopted by Resolution 7174; and
2. Approve the requested allocation totaling \$1,750 by Councilmember Mahmud to support the addition of three new raised garden beds at the SPCG.

PUBLIC HEARING

15. INTRODUCTION AND FIRST READING OF AN ORDINANCE AMENDING SECTION 5.5 CERTAIN FOWL PROHIBITED OF CHAPTER 5 “ANIMALS AND FOWL” AND CHAPTER 1.7A “SAME – INFRACTIONS” OF THE SOUTH PASADENA MUNICIPAL CODE

Recommendation

It is recommended that the City Council:

1. Confirm appropriate penalty provision for violations of the South Pasadena Municipal Code Section 5.5 “Certain fowl prohibited” of Chapter 5 “Animals and Fowl” and Section 1.7A “Same— Infractions”; and
2. Read by title only for first reading, waiving further reading, and introduce an Ordinance Amending Chapter 5.5 “Certain Fowl Prohibited” of Chapter 5 “Animals and Fowl” of the South Pasadena Municipal Code to address the prohibition of feeding peafowl, and Section 1.7A “Same – Infractions”.

ACTION / DISCUSSION

16. UPDATE ON SB 381 AND AUTHORIZE THE CITY MANAGER TO EXECUTE A SECOND CONTRACT AMENDMENT WITH CIVICSTONE, LLC. FOR A NEW NOT-TO-EXCEED AMOUNT OF \$105,850

Recommendation

It is recommended that the City Council:

1. Receive an update on the SB 381 Implementation; and
2. Authorize the City Manager to execute a Second Amendment to the CivicStone, LLC Professional Services Agreement for additional scope of work in related to affordable housing consulting services in the amount of \$25,000 for a new total not-to-exceed contract amount of \$105,850.

PUBLIC COMMENT – CONTINUED

17. CONTINUED PUBLIC COMMENT – GENERAL

This time is reserved for speakers in the Public Comment queue not heard during the first 30 minutes of Item No. 2. No new speakers will be accepted at this time.

ADJOURNMENT

FOR YOUR INFORMATION

FUTURE CITY COUNCIL MEETINGS

November 16, 2022	Regular City Council Meeting	7:00 p.m.
December 7, 2022	Regular City Council Meeting	7:00 p.m.
December 21, 2022	Regular City Council Meeting	7:00 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

City Council meeting agenda packets, any agenda related documents, and additional documents are available online for public inspection on the City’s website:

www.southpasadenaca.gov/CityCouncilMeetings2022

Regular meetings are live streamed via the internet at:

http://www.spectrumstream.com/streaming/south_pasadena/live.cfm

AGENDA NOTIFICATION SUBSCRIPTION

If you wish to receive an agenda email notification please contact the City Clerk’s Division via email at CityClerk@southpasadenaca.gov or call (626) 403-7230.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk’s Division at (626) 403-7230 or CityClerk@southpasadenaca.gov. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

CERTIFICATION OF POSTING

*I declare under penalty of perjury that I posted this notice of agenda for the meeting to be held on **November 2, 2022**, on the bulletin board in the courtyard of City Hall located at 1414 Mission Street, South Pasadena, CA 91030, and on the City website as required by law, on the date listed below.*

10/27/2022

/S/

Date

Desiree Jimenez, CMC, Chief City Clerk