



**CITY OF SOUTH PASADENA  
CITY COUNCIL**

**A G E N D A  
SPECIAL MEETING  
WEDNESDAY, SEPTEMBER 7, 2022, AT 6:59 P.M.**

**CITY COUNCIL CHAMBERS  
1424 MISSION STREET, SOUTH PASADENA, CA 91030**

**South Pasadena City Council Statement of Civility**

*As your elected governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.*

**NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY**

The South Pasadena City Council Meeting will be conducted in-person from the Council Chambers, Amedee O. "Dick" Richards, Jr., located at 1424 Mission Street, South Pasadena. Pursuant to AB 361 Government Code section 54953, subdivision (e)(3), the City Council may conduct its meetings remotely and may be held via video conference.

The Meeting will be available:

- In Person Hybrid – City Council Chambers, 1424 Mission Street
- Live Broadcast via the website - [http://www.spectrumstream.com/streaming/south\\_pasadena/live.cfm](http://www.spectrumstream.com/streaming/south_pasadena/live.cfm)
- Via Zoom – **Webinar ID: 825 9999 2830**

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the three methods below.

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link: <https://us06web.zoom.us/j/82599992830> or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID.

**CALL TO ORDER:** Mayor Michael Cacciotti

**ROLL CALL:**

Mayor	Michael Cacciotti
Mayor Pro Tem	Jon Primuth
Councilmember	Jack Donovan
Councilmember	Diana Mahmud
Councilmember	Evelyn G. Zneimer

**PUBLIC COMMENT GUIDELINES**

The City Council welcomes public input. During Special Meetings members of the public can only comment on agenda items, you may participate **by one of the following options:**

Option 1:

Participate in-person at the City Council Chambers.

Option 2:

Public Comment speakers have three minutes to address the Council, however, the Mayor and City Council can adjust time allotted as needed. Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during comment portions of the agenda to speak. for up to three minutes per item.

Option 3:

Email public comment(s) to [ccpubliccomment@southpasadenaca.gov](mailto:ccpubliccomment@southpasadenaca.gov).

Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record. Written public comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s). Please make sure to indicate:

- 1) Name (optional), and
- 2) Agenda item you are submitting public comment on.
- 3) Submit by no later than 12:00 p.m., on the day of the Council meeting.

PLEASE NOTE: The Mayor may exercise the Chair's discretion, subject to the approval of the majority of the City Council, to adjust public comment(s) to less than three minutes.

Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

**CONSENT CALENDAR**

1. **AUTHORIZATION FOR CITY MANAGER TO ENTER INTO AGREEMENT FOR THE REPAIR OF WILSON PUMP #3, AND APPROPRIATE \$100,000 FROM THE WATER ENTERPRISE FUND INTO WATER PRODUCTION SERVICES ACCOUNT**

**Recommendation**

It is recommended that the City Council:

1. Appropriate \$100,000 from the Water Enterprise Fund into the Water Production Equipment Maintenance Account No. 500-6010-6711-8110-000 for the Repair of Wilson Pump #3; and
2. Authorize the City Manager to execute any documents related to the repair of Wilson Pump #3.

**ADJOURNMENT****FOR YOUR INFORMATION****FUTURE CITY COUNCIL MEETINGS**

September 21, 2022	Regular City Council Meeting	7:00 p.m.
October 5, 2022	Regular City Council Meeting	7:00 p.m.
October 19, 2022	Regular City Council Meeting	7:00 p.m.

**PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS**

City Council meeting agenda packets, any agenda related documents, and additional documents are available online for public inspection on the City’s website:

[www.southpasadenaca.gov/CityCouncilMeetings2022](http://www.southpasadenaca.gov/CityCouncilMeetings2022)

Regular meetings are live streamed via the internet at:

[http://www.spectrumstream.com/streaming/south\\_pasadena/live.cfm](http://www.spectrumstream.com/streaming/south_pasadena/live.cfm)

**AGENDA NOTIFICATION SUBSCRIPTION**

If you wish to receive an agenda email notification please contact the City Clerk’s Division via email at [CityClerk@southpasadenaca.gov](mailto:CityClerk@southpasadenaca.gov) or call (626) 403-7230.

**ACCOMMODATIONS**



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk’s Division at (626) 403-7230 or [CityClerk@southpasadenaca.gov](mailto:CityClerk@southpasadenaca.gov). Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

**CERTIFICATION OF POSTING**

*I declare under penalty of perjury that I posted this notice of agenda for the meeting to be held on **September 7, 2022**, on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City’s, website as required by law, on the date listed below.*

9/6/2022

/S/

Date

Yolanda Chavez, CMC, Interim City Clerk Records Specialist



# City Council Agenda Report

ITEM NO. 1

**DATE:** September 7, 2022

**FROM:** Arminé Chaparyan, City Manager *Ac*

**PREPARED BY:** Ted Gerber, Director of Public Works

**SUBJECT:** **Authorization for City Manager to Enter Into Agreement for the Repair of Wilson Pump #3, and Appropriate \$100,000 from the Water Enterprise Fund into Water Production Services Account.**

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### Recommendation Action

It is recommended that the City Council:

1. Appropriate \$100,000 from the Water Enterprise Fund into the Water Production Equipment Maintenance Account No. 500-6010-6711-8110-000 for the Repair of Wilson Pump #3; and
2. Authorize the City Manager to execute any documents related to the repair of Wilson Pump #3.

### Background

On Sunday, September 4, 2022 over the Labor Day weekend, the motor for Wilson Pump #3 at the Wilson Reservoir in San Gabriel failed and required immediate replacement. Wilson Pump #3 produces the majority of water used in the City. The City was able to continue providing potable water utilizing purchased water from Metropolitan Water District (MWD) via Upper San Gabriel Valley Municipal Water District. However, any interruption to the MWD system would have put the City into an emergency condition, hence the need to immediately bring Wilson Pump #3 back online. The City's contractor, General Pump Company, utilizing a new pump motor that was destined for another project, was able to replace the equipment in order to resume Well #3 operation. The onsite work has been completed, and City staff will now work with General Pump Company to assess and repair the failed motor, which will serve as a spare for future use.

### Fiscal Impact

There are sufficient funds available for the requested actions in the Water Enterprise Fund.