



**CITY OF SOUTH PASADENA  
CITY COUNCIL  
HOUSING AUTHORITY – BOARD OF DIRECTORS**

**MINUTES  
WEDNESDAY, APRIL 19, 2023, AT 7:01 P.M.**

**CALL TO ORDER:**

The Special Meeting of the South Pasadena Housing Authority Board of Directors was called to order by Chair Primuth on Wednesday, April 19, 2023, at 7:05 P.M. in the Amedee O. "Dick" Richards, Jr. Council Chambers, located at 1424 Mission Street, South Pasadena, California.

**ROLL CALL:**

**PRESENT**

Mayor/Chair	Jon Primuth
Mayor Pro Tem/Vice Chair	Evelyn G. Zneimer
Councilmember/Authority Member	Janet Braun
Councilmember/Authority Member	Michael A. Cacciotti
Councilmember/Authority Member	Jack Donovan

**ABSENT**

None.

Mark Perez, Deputy City Clerk, announced a quorum.

**CITY STAFF PRESENT:**

Arminé Chaparyan, City Manager/Executive Director; Andrew Jared, City Attorney; Tiara Solorzano, Administrative Secretary; Mark Perez, Deputy City Clerk were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

**PUBLIC COMMENT**

**1. Public Comment**

None.

**CONSENT CALENDAR**

**2. APPROVE AND AUTHORIZE EXECUTION OF LEASE AGREEMENT FOR 308 SAN PASCUAL AVENUE**

**Recommendation**

It is recommended that the City Council, serving as the Board of Directors of the South Pasadena Housing Authority:

1. Approve the South Pasadena Housing Authority Public Housing 2023 Lease Agreement for the low to moderate income rental property at 308 San Pascual Avenue; and
2. Authorize and direct the City Manager, serving as the Executive Director of the South Pasadena Housing Authority, to enter into a lease agreement for the South Pasadena Housing Authority owned property at 308 San Pascual Avenue.

**Authority Member Cacciotti requested additions be made to policy regarding maintenance fees and inspections.**

**Authority Member Cacciotti pulled Item No. 2 for separate discussion.**

**A motion was made by Authority Member Cacciotti, seconded by Authority Member Braun, and approved by roll call vote to approve Item No. 2 as presented. The motion carried 5-0, by the following vote:**

**AYES:** Braun, Cacciotti, Donovan, Zneimer, Chair Primuth  
**NOES:** None.  
**ABSENT:** None.  
**ABSTAINED:** None.

**-This section has intentionally been left blank-**


**ADJOURNMENT**

There being no further matters, Chair Primuth adjourned the meeting of the Housing Authority Board of Directors at 7:16 P.M.

Respectfully submitted:

  
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Mark Perez  
Deputy City Clerk

APPROVED:

  
\_\_\_\_\_  
Jon Primuth  
Mayor/Chair

ATTEST:

  
\_\_\_\_\_  
Mark Perez  
Deputy City Clerk

*Approved at City Council Meeting: May 3, 2023*