



**CITY OF SOUTH PASADENA
SPECIAL JOINT MEETING OF THE CITY COUNCIL
AND PLANNING COMMISSION**

AGENDA
SATURDAY, APRIL 29, 2023, AT 9:00 A.M.

**WAR MEMORIAL BUILDING
435 FAIR OAKS AVENUE, SOUTH PASADENA, CA 91030**

South Pasadena City Council Statement of Civility

As your elected governing board, we will treat each other, members of the public, and City employees with patience, civility, and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all City business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

The South Pasadena City Council Meeting will be conducted in-person from the War Memorial Building located at 435 Fair Oaks Avenue, South Pasadena, CA 91030.

Public participation may be made as follows:

- In Person – War Memorial Building, 435 Fair Oaks Avenue, South Pasadena, CA 91030
- Written Public Comment – written comment must be submitted by 5:00 p.m. on Thursday, April 27, 2023, by emailing to ccpubliccomment@southpasadenaca.gov.

The meeting will be recorded and the recording will be made available on the City’s website on Monday, May 1, 2023.

CALL TO ORDER:	Mayor	Jon Primuth
ROLL CALL OF CITY COUNCIL:	Mayor	Jon Primuth
	Mayor Pro Tem	Evelyn G. Zneimer
	Councilmember	Jack Donovan
	Councilmember	Michael A. Cacciotti
	Councilmember	Janet Braun
ROLL CALL OF PLANNING COMMISSION:		
	Chair	Laura Dahl
	Vice Chair	Lisa Padilla
	Commissioner	Amitabh Barthakur
	Commissioner	John Lesak
	Commissioner	Arnold Swanborn

PUBLIC COMMENT GUIDELINES

The City Council welcomes public input. Members of the public may comment on the agendized items only. Members of the public will have three minutes to address the City Council, however, the Mayor and City Council may adjust the time allotted, as needed.

Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record. Written public comments will be uploaded to the City website for public viewing under Additional Documents. When submitting a public comment, please make sure to include the following:

- 1) Name (optional), and
- 2) Agenda item you are submitting public comment on.
- 3) Submit by no later than 5:00 p.m., on Thursday, April 27, 2023. Correspondence received after this time will be distributed on Monday, May 1, 2023.

PLEASE NOTE: The Mayor may exercise the Chair's discretion, subject to the approval of the majority of the City Council, to adjust public comment time limit to less than three minutes, as needed.

Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

PUBLIC COMMENT**1. PUBLIC COMMENT**

Public Comment will be limited to three minutes per speaker for the agendized item only.

ACTION/DISCUSSION**2. RECEIVE PRESENTATION AT STATE OF HOUSING JOINT STUDY SESSION OF THE CITY COUNCIL AND PLANNING COMMISSION**Recommendation

It is recommended that the City Council and Planning Commission receive a staff presentation at the State of Housing Joint Study Session.

ADJOURNMENT**FOR YOUR INFORMATION****FUTURE CITY COUNCIL MEETINGS**


May 3, 2023	Special Joint Meeting with Library Board of Trustees (Library Study Session)	6:00 P.M.
May 17, 2023	Regular City Council Meeting and Budget Workshop	7:00 P.M.
June 7, 2023	Regular City Council Meeting and Budget Workshop	7:00 P.M.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

City Council meeting agenda packets, any agenda related documents, and additional documents are available online for public viewing on the City's website:

www.southpasadenaca.gov/CityCouncilMeetings2022

ACCOMMODATIONS

 The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230 or cityclerk@southpasadenaca.gov. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

CERTIFICATION OF POSTING

*I declare under penalty of perjury that I posted this notice of agenda for the meeting to be held on **April 29 2023**, on the bulletin board in the courtyard of City Hall located at 1414 Mission Street, South Pasadena, CA 91030, and on the City website as required by law, on the date listed below.*

04/27/2023

/S/

Date

Mark Perez, Deputy City Clerk



City Council Planning Commission Agenda Report

ITEM NO. 02.

DATE: April 29, 2023

FROM: Arminé Chaparyan, City Manager *AC*

PREPARED BY: Angelica Frausto-Lupo, Community Development Director
Leah Demarest, Senior Management Analyst for Housing Programs

SUBJECT: **Receive Presentation at State of Housing Joint Study Session of the City Council and Planning Commission**

Recommendation

It is recommended that the City Council and Planning Commission receive a staff presentation at the State of Housing Joint Study Session.

Executive Summary

The City of South Pasadena has committed to facilitating the production and preservation of affordable housing in its 2021-2026 Strategic Plan and the 2021-2029 General Plan Housing Element. The State of Housing Joint Study Session will support the fulfillment of the City's affordable housing commitments by educating the City's decision-makers about what affordable housing is, recently passed housing legislation, and the affordable housing development process.

Background

In recent years, the provision of housing in South Pasadena that is affordable to households of all income levels, including lower income households, has garnered the increased attention of City staff, elected officials, and community members. In response to both state mandates and the on-the-ground reality of a lack of affordable housing in South Pasadena, the City has committed specifically to expanding affordable housing in South Pasadena.

Priority 5 of the 2021-2026 Strategic Plan is to Plan for Affordable Housing to Comply with State Mandates and Respond to Community Needs. In the 2021-2029 General Plan Housing Element currently under review by California's Department of Housing and Development, the City outlines an array of programs designed to facilitate the production of affordable housing and to preserve any existing affordable housing in South Pasadena. Pertinent examples of Housing Element programs that are currently being or soon-to-be implemented include Program 1.b – Convert Caltrans Homes to Affordable Housing and Program 2.1 – Facilitate Affordable Housing on City-Owned Property.

Analysis

Decision-making related to the implementation of the Strategic Plan tasks and Housing Element programs will require familiarity with relevant laws and knowledge about affordable housing development. The State of Housing Joint Study Session will offer such an educational opportunity for the City Council and Planning Commission.

The Session will advance the following learning objectives:

- Become familiar with recently passed and proposed legislation that has an impact on planning for and development of housing in South Pasadena.
- Understand what affordable housing is and who are its residents.
- Build knowledge about how affordable housing will be developed in South Pasadena.

The Session agenda is as follows:

- I. Understanding Affordable Housing (15 minutes)**
*Leah Demarest, Senior Management Analyst
City of South Pasadena Community Development Department, Housing Division*
- II. Recently Passed Housing Legislation (15 minutes)**
*Ephraim Margolin, Deputy City Attorney
Colantuono, Highsmith & Whatley, PC*
- III. Affordable Housing Development (2 hours; 15-minute mid-way break)**
*Kathe Head, President
Keyser Marston Associates, Inc., Economic Consultant*
- IV. Conclusion (5 minutes)**
*Leah Demarest, Senior Management Analyst
City of South Pasadena Community Development Department, Housing Division*

Presentation materials, including copies of the PowerPoint slides and a memo on new housing-related legislation, will be provided at the session.

Fiscal Impact

The costs of delivering the State of Housing Joint Study Session include a combination of staff time, professional services, and meeting expenses. Studio Spectrum is providing audio visual services under its existing contract with the City. The City entered into a professional services agreement with Keyser Marston Associates, Inc. in the amount of \$2,500 to prepare and deliver a presentation on affordable housing development, which is funded by the Community Development Department Professional Services Account Number 101-7010-7011-8170-000.

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Key Performance Indicators and Strategic Plan

This item aligns with Strategic Plan priority 5, Plan for Affordable Housing to Comply with State Mandates and Respond to Community Needs.

Commission Review and Recommendation

This item was not reviewed by a commission or board.