



**CITY OF SOUTH PASADENA
CITY COUNCIL**

AGENDA

**REGULAR MEETING
WEDNESDAY, MAY 3, 2023, AT 7:00 P.M.**

**AMEDEE O. "DICK" RICHARDS JR. COUNCIL CHAMBERS
1424 MISSION STREET, SOUTH PASADENA, CA 91030**

South Pasadena City Council Statement of Civility

As your elected governing board, we will treat each other, members of the public, and City employees with patience, civility, and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all City business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

The South Pasadena City Council Meeting will be conducted in-person from the Amedee O. "Dick" Richards, Jr. Council Chambers, located at 1424 Mission Street, South Pasadena, CA 91030.

Public participation may be made as follows:

- In Person – Council Chambers, 1424 Mission Street, South Pasadena, CA 91030
- Live Broadcast via the City website – http://www.spectrumstream.com/streaming/south_pasadena/live.cfm
- Via Zoom – **Webinar ID: 825 9999 2830**
- Written Public Comment – written comment must be submitted by 12:00 p.m. the day of the meeting by emailing to ccpubliccomment@southpasadenaca.gov.
- Via Phone – +1-669-900-6833 and entering the Zoom Meeting ID listed above.

Meeting may be viewed at:

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link:
<https://us06web.zoom.us/j/82599992830> or
3. By calling: +1-669-900-6833 and entering the Zoom Meeting ID listed above; and viewing the meeting via http://www.spectrumstream.com/streaming/south_pasadena/live.cfm

CALL TO ORDER:	Mayor	Jon Primuth
ROLL CALL:	Mayor	Jon Primuth
	Mayor Pro Tem	Evelyn G. Zneimer
	Councilmember	Jack Donovan
	Councilmember	Michael A. Cacciotti
	Councilmember	Janet Braun
PLEDGE OF ALLEGIANCE:	Councilmember	Janet Braun

PUBLIC COMMENT GUIDELINES

The City Council welcomes public input. Members of the public may comment on a non-agenda subject under the jurisdiction of the City Council or on an agenda item. Members of the public will have three minutes to address the City Council, however, the Mayor and City Council may adjust the time allotted, as needed.

Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record. Written public comments will be uploaded to the City website for public viewing under Additional Documents. When submitting a public comment, please make sure to include the following:

- 1) Name (optional), and
- 2) Agenda item you are submitting public comment on.
- 3) Submit by no later than 12:00 p.m., on the day of the City Council meeting. Correspondence received after this time will be distributed the following business day.

PLEASE NOTE: The Mayor may exercise the Chair's discretion, subject to the approval of the majority of the City Council, to adjust public comment time limit to less than three minutes, as needed.

Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

CLOSED SESSION ANNOUNCEMENTS**1. CLOSED SESSION ANNOUNCEMENTS****PUBLIC COMMENT****2. PUBLIC COMMENT – GENERAL (NON-AGENDA ITEMS)**

General Public Comment will be limited to 30 minutes at the beginning of the agenda. If there are speakers remaining in the queue, they will be heard at the end of the meeting. Only Speakers who submit a Public Comment card within the first 30 minutes of Public Comment period will be queued up to speak.

PRESENTATION

3. **PRESENTATION OF A PROCLAMATION DECLARING APRIL 30 – MAY 6, 2023 AS “MUNICIPAL CLERKS WEEK”**
4. **PRESENTATION OF A PROCLAMATION DECLARING MAY 7 – MAY 13, 2023 AS “BE KIND TO ANIMALS WEEK”**
5. **PRESENTATION OF A PROCLAMATION DECLARING MAY 2023 AS “BUILDING SAFETY MONTH”**

CHANGES TO THE AGENDA**6. REORDERING OF, ADDITIONS, OR DELETIONS TO THE AGENDA**

CONSENT CALENDAR**OPPORTUNITY TO COMMENT ON CONSENT CALENDAR**

Items listed under the Consent Calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless a public comment has been received or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

7. **APPROVAL OF PREPAID WARRANTS IN THE AMOUNT OF \$8,739.75; GENERAL CITY WARRANTS IN THE AMOUNT OF \$330,081.03; ONLINE PAYMENTS IN THE AMOUNT OF \$150,845.55; TRANSFERS IN THE AMOUNT OF \$493,351.50; PAYROLL IN THE AMOUNT OF \$881,265.15**

Recommendation

It is recommended that the City Council approve the Warrants as presented.

8. **JULY 2022 – FEB 2023 BUDGET UPDATE**

Recommendation

Staff recommends that the City Council receive and file the July 2022 – Feb 2023 Budget Update Report.

9. **APPROVAL OF CITY COUNCIL MEETING MINUTES FOR MAY 18, 2022, JUNE 15, 2022, AND APRIL 19, 2023**

Recommendation

It is recommended that the City Council:

1. Approve the minutes for the May 18, 2022, Regular City Council Meeting; and
2. Approve the minutes for the May 18 2022, Special City Council Meeting; and
3. Approve the minutes for the June 15, 2022, Special City Council Meeting; and
4. Approve the minutes for the April 19, 2023, Regular City Council Meeting; and
5. Approve the minutes for the April 19, 2023, Special Housing Authority Meeting.

10. **ADOPTION OF A RESOLUTION INITIATING THE PROCEEDINGS AND ORDERING OF THE PREPARATION OF THE ENGINEER'S REPORT FOR FISCAL YEAR 2023-2024 LIGHTING AND LANDSCAPING MAINTENANCE DISTRICT**

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, INITIATING PROCEEDINGS FOR THE FISCAL YEAR 2023-24 LEVY AND COLLECTION OF ASSESSMENTS FOR CERTAIN LIGHTING AND LANDSCAPE MAINTENANCE IN AN EXISTING DISTRICT AND ORDERING THE PREPARATION OF A REPORT PURSUANT TO THE PROVISIONS OF DIVISION 15, PART 2, OF THE STREETS AND HIGHWAYS CODE OF THE STATE OF CALIFORNIA

Recommendation

It is recommended that the City Council:

1. Adopt the attached Resolution initiating the proceedings for the Fiscal Year (FY) 2023-2024 Lighting and Landscaping Maintenance District (LLMD); and
2. Authorize the preparation of the Engineer's Report for the annual levy and collection of assessments.

ACTION/DISCUSSION

11. **REVIEW AWARD OF TWO CONTRACTS TO REXEL ENERGY SOLUTIONS, CHARGEPOINT PARTNER, IN THE AMOUNTS OF \$183,344 AND \$60,617, FOR THE PURCHASE OF ELECTRIC VEHICLE SUPPLY EQUIPMENT (EVSE) AND RELATED SERVICES FOR THE RESPECTIVE CIVIC CENTER VEHICLE ELECTRIFICATION PROJECT AND ARROYO PARK ELECTRIC VEHICLE (EV) CHARGER INSTALLATION, AND APPROVAL OF A CHARGING INFRASTRUCTURE AND REBATE PARTICIPATION AGREEMENT WITH SOUTHERN CALIFORNIA EDISON (SCE).**

Recommendation

It is recommended that the City Council:

1. Award a contract to Rexel Energy Solutions, ChargePoint Partner, at the proposed competitive procurement price utilizing Sourcewell nationwide government procurement service for the purchase of Civic Center / City Hall Electric Vehicle Supply Equipment (EVSE) and Related Services, specifically nineteen (19) ChargePoint CT4011/4021-GW1 Level 2 electric vehicle chargers and supporting services;
2. Award a contract to Rexel Energy Solutions, ChargePoint Partner, at the proposed competitive procurement price utilizing Sourcewell nationwide government procurement service for the purchase of Arroyo Park Electric Vehicle Supply Equipment (EVSE) and Related Services, specifically six (6) ChargePoint CT4021-GW1 dual port Level 2 electric vehicle chargers and supporting services;
3. Authorize the City Manager to enter into a Charging Infrastructure and Rebate Participation Agreement With Southern California Edison (SCE) to participate in the SCE Charge Ready Program, which facilitates installation of Level 2 electric vehicle chargers at the Arroyo Park parking lot, and a 10-year commitment by the City to provide and maintain the chargers;
4. Appropriate an additional \$10,617 in General Funds to Arroyo Park Electric Vehicle Installation Capital Improvement Program (CIP) Account No. 101-9000-9189-9189-000; and
5. Authorize the City Manager to execute the attached quotation and purchase order.

PUBLIC COMMENT – CONTINUED

12. **CONTINUED PUBLIC COMMENT – GENERAL**

This time is reserved for speakers in the Public Comment queue not heard during the first 30 minutes of Item No. 2. No new speakers will be accepted at this time.

COMMUNICATIONS

13. **COUNCILMEMBER COMMUNICATIONS**

Time allotted to speak per Councilmember is three minutes. Additional time will be allotted at the end of the City Council meeting agenda, if necessary.

14. **CITY MANAGER COMMUNICATIONS**

ADJOURNMENT

FOR YOUR INFORMATION

FUTURE CITY COUNCIL MEETINGS

May 17, 2023	Regular City Council Meeting and Budget Workshop	7:00 P.M.
June 7, 2023	Regular City Council Meeting and Budget Workshop	7:00 P.M.
June 21, 2023	Regular City Council Meeting	7:00 P.M.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

City Council meeting agenda packets, any agenda related documents, and additional documents are available online for public viewing on the City’s website:

www.southpasadenaca.gov/CityCouncilMeetings2023


Regular meetings are live streamed via the internet at:

http://www.spectrumstream.com/streaming/south_pasadena/live.cfm

AGENDA NOTIFICATION SUBSCRIPTION

If you wish to receive an agenda email notification please contact the City Clerk’s Division via email at CityClerk@southpasadenaca.gov or call (626) 403-7230.

ACCOMMODATIONS

 The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk’s Division at (626) 403-7230 or cityclerk@southpasadenaca.gov. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

CERTIFICATION OF POSTING

*I declare under penalty of perjury that I posted this notice of agenda for the meeting to be held on **May 03, 2023**, on the bulletin board in the courtyard of City Hall located at 1414 Mission Street, South Pasadena, CA 91030, and on the City website as required by law, on the date listed below.*

04/27/2023	/S/
Date	Mark Perez, Deputy City Clerk