



Additional Documents Distributed for the City Council Meetings of May 03, 2023

Item No.	Agenda Item Description	Distributor	Document
SP. 2	PUBLIC COMMENT	Cindy Chang	Email to Council
SP. 2	RECEIVE AND FILE THE "LIBRARY STRATEGIC PLAN, 2023-2027" AND PROVIDE DIRECTION REGARDING FACILITY IMPROVEMENTS	Cathy Billings, Library Director	PowerPoint
02.	PUBLIC COMMENT (GENERAL)	Yvonne LaRose	Email to Council
05.	PRESENTATION OF A PROCLAMATION DECLARING MAY 2023 AS "BUILDING SAFETY MONTH"	Alan Ehrlich	Email to Council
08.	JULY 2022 – FEB 2023 BUDGET UPDATE	Alan Ehrlich	Email to Council
11.	REVIEW AWARD OF TWO CONTRACTS TO REXEL ENERGY SOLUTIONS, CHARGEPOINT PARTNER, IN THE AMOUNTS OF \$183,344 AND \$60,617, FOR THE PURCHASE OF ELECTRIC VEHICLE SUPPLY EQUIPMENT (EVSE) AND RELATED SERVICES FOR THE RESPECTIVE CIVIC CENTER VEHICLE ELECTRIFICATION PROJECT AND ARROYO PARK ELECTRIC VEHICLE (EV) CHARGER INSTALLATION, AND APPROVAL OF A CHARGING INFRASTRUCTURE AND REBATE PARTICIPATION AGREEMENT WITH SOUTHERN CALIFORNIA EDISON (SCE).	John	Email to Council
11.	REVIEW AWARD OF TWO CONTRACTS TO REXEL ENERGY SOLUTIONS, CHARGEPOINT PARTNER, IN THE AMOUNTS OF \$183,344 AND \$60,617, FOR THE PURCHASE OF ELECTRIC VEHICLE SUPPLY EQUIPMENT	Ted Gerber	PowerPoint

	(EVSE) AND RELATED SERVICES FOR THE RESPECTIVE CIVIC CENTER VEHICLE ELECTRIFICATION PROJECT AND ARROYO PARK ELECTRIC VEHICLE (EV) CHARGER INSTALLATION, AND APPROVAL OF A CHARGING INFRASTRUCTURE AND REBATE PARTICIPATION AGREEMENT WITH SOUTHERN CALIFORNIA EDISON (SCE).		
13.	COUNCILMEMBER COMMUNICATIONS	Councilmember Michael A. Cacciotti	PowerPoint

From: [Cindy Chan](#)
To: [City Council Public Comment](#)
Subject: Public Comment for 5 3 2023 6pm South Pasadena City Council Meeting
Date: Wednesday, May 3, 2023 11:12:21 AM
Attachments: [imagedb2471.PNG](#)
[South Pasadena Public Comment 5 3 2023.pdf](#)

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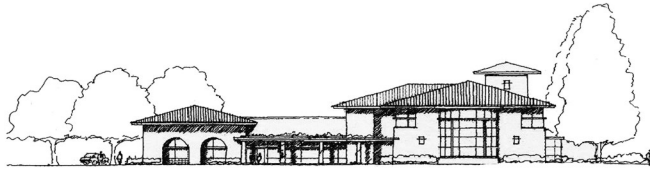
Please find attached a public comment for the upcoming 6pm meeting on May 3, 2023 between the South Pasadena City Council and the South Pasadena Library Board of Trustees.



Cindy Chan
1890 Huntington Drive
San Marino, CA 91108

[Redacted]

The logo for The San Marino Public Library Foundation features a green line-art illustration of a library building with a central tower and a covered entrance, flanked by trees. Below the illustration, the text "THE SAN MARINO PUBLIC LIBRARY FOUNDATION" is written in a green, sans-serif font.



THE SAN MARINO PUBLIC LIBRARY FOUNDATION
1890 HUNTINGTON DRIVE, SAN MARINO, CA 91108
Phone: 626.300.0777 x544 • Fax: 626.300.0121

May 3, 2023

South Pasadena City Council and South Pasadena Library Board of Trustees:

This is a public comment for agenda item #2 to RECEIVE AND FILE THE “LIBRARY STRATEGIC PLAN, 2023-2027” AND PROVIDE DIRECTION REGARDING FACILITY IMPROVEMENTS.

As representatives of the San Marino Public Library Foundation, we are expressing our support for the South Pasadena Public Library and its strategic plan goal to ENSURE THE CITY HAS A VITAL AND MODERN LIBRARY FACILITY THAT MEETS THE LONG-TERM NEEDS OF THE COMMUNITY. This is a gallant effort and commend them for the foresight to create a community space to serve today and future years. We embarked on a similar journey over 20 years ago and understand the challenges to transition to a modern library.

We offer an open invitation to the City Council and the Trustees to visit our library and learn about our path and success in bringing a modern library to San Marino. Our group is a vibrant support group to the Crowell Public Library providing supplemental funding for capital and technological needs to best serve our community.

Respectfully,

Su Viswanathan
President

Hal Suetsugu
Director

Cindy Chan
Foundation Director

Library Study Session

A Joint Meeting of the City Council and
Library Board of Trustees

May 3, 2023

Prepared By: Cathy Billings, Library Director

Study Session

PART ONE

Presentation of the *Library Strategic Plan, 2023-2027*

PART TWO

Discussion of short- and long-term goals for the Library facility

Library is Thriving

STATISTICS - FISCAL YEAR 2022-2023

Visitors: More than 500 per day on average

Programs: 8,693 attendees (all ages)

Holdings: 16,492 requests fulfilled

New Cards: 2,325 issued

Check-outs per month on average:

- 17,813 Children/Teen
- 11,578 Adult

Support for the Library

SOUTH PASADENA CITY HALL

2021 City Strategic Plan Survey

- 49.1% ranked Library as “excellent”
- 41.0% ranked Library as “good”

2022 Library Special Tax Renewal

- 9,357 voted to renew (85.65%)

Strategic Planning



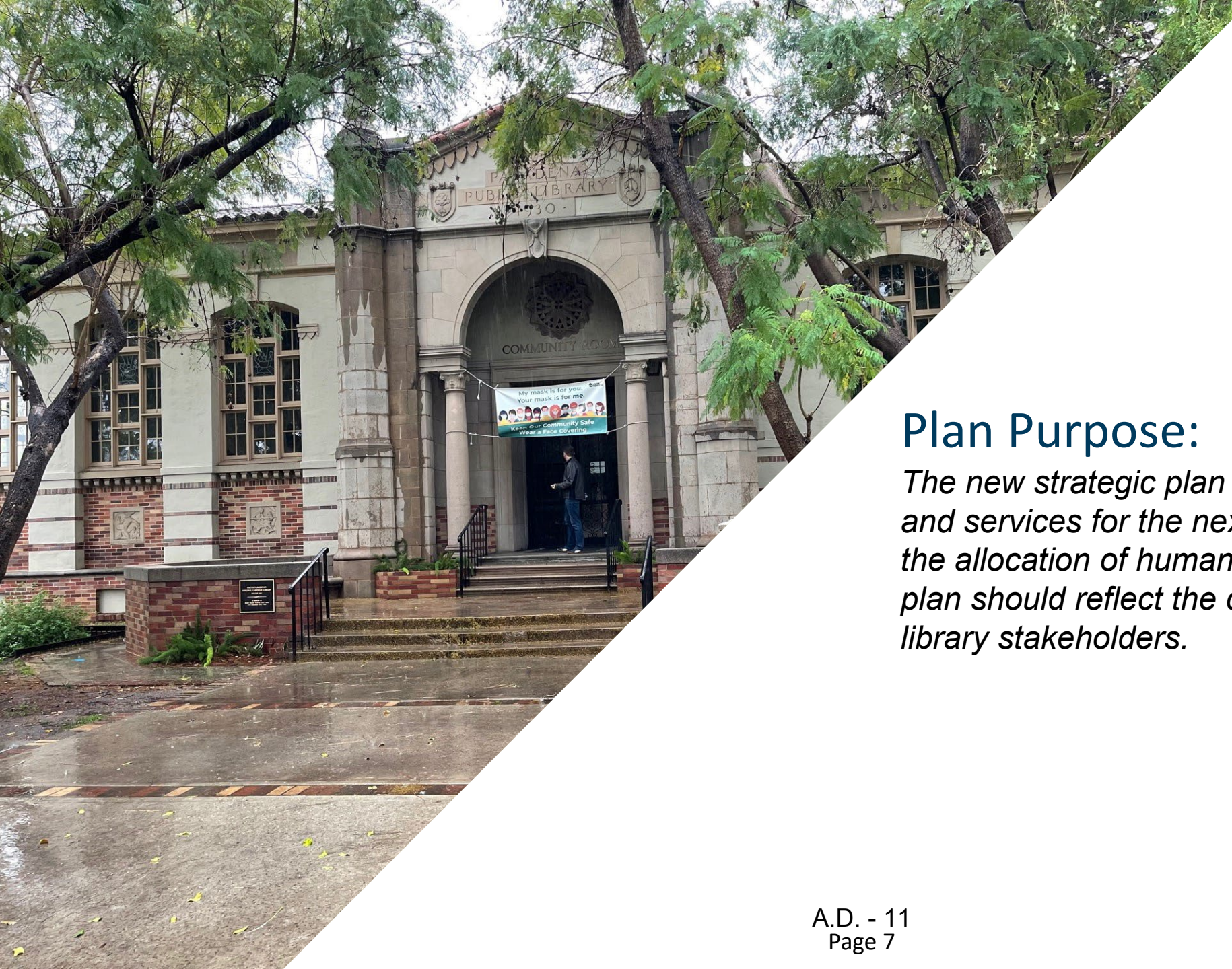
Local Government Practice Group
Parks | Recreation | Libraries

Jason Genck

J.R. Clanton

Monique Ziesenhenn

Abdulkadir Abdi



Plan Purpose:

The new strategic plan will shape library programs and services for the next five years, and will inform the allocation of human and fiscal resources. The plan should reflect the concerns and needs of all library stakeholders.

Process and Timeline



Analysis and Engagement

Environmental Scan

- Library Metrics
- Demographics
- Local and National Trends

Stakeholder Interviews

- One-on-one interviews with staff and community representatives
- Group interviews with Friends, Trustees, Staff

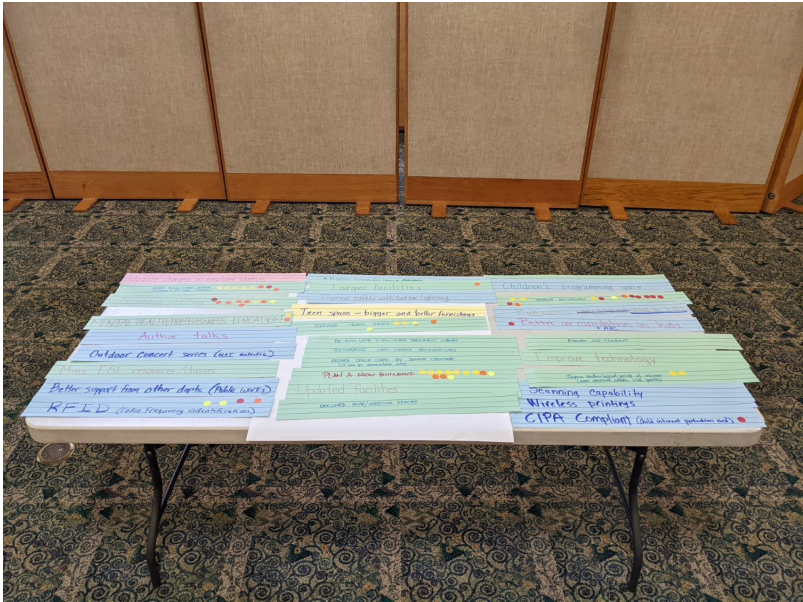
Social Pinpoint

- Online Survey
- Idea Board



Onsite Meetings and Working Sessions

- July 20-22: Met with staff, boards, and community task force to discuss community perspectives, strengths and challenges, vision-values concepts.
- September 6-8: Met with staff, public open-house, and community task force to discuss roles and mission. Staff also prioritized potential tasks for plan.



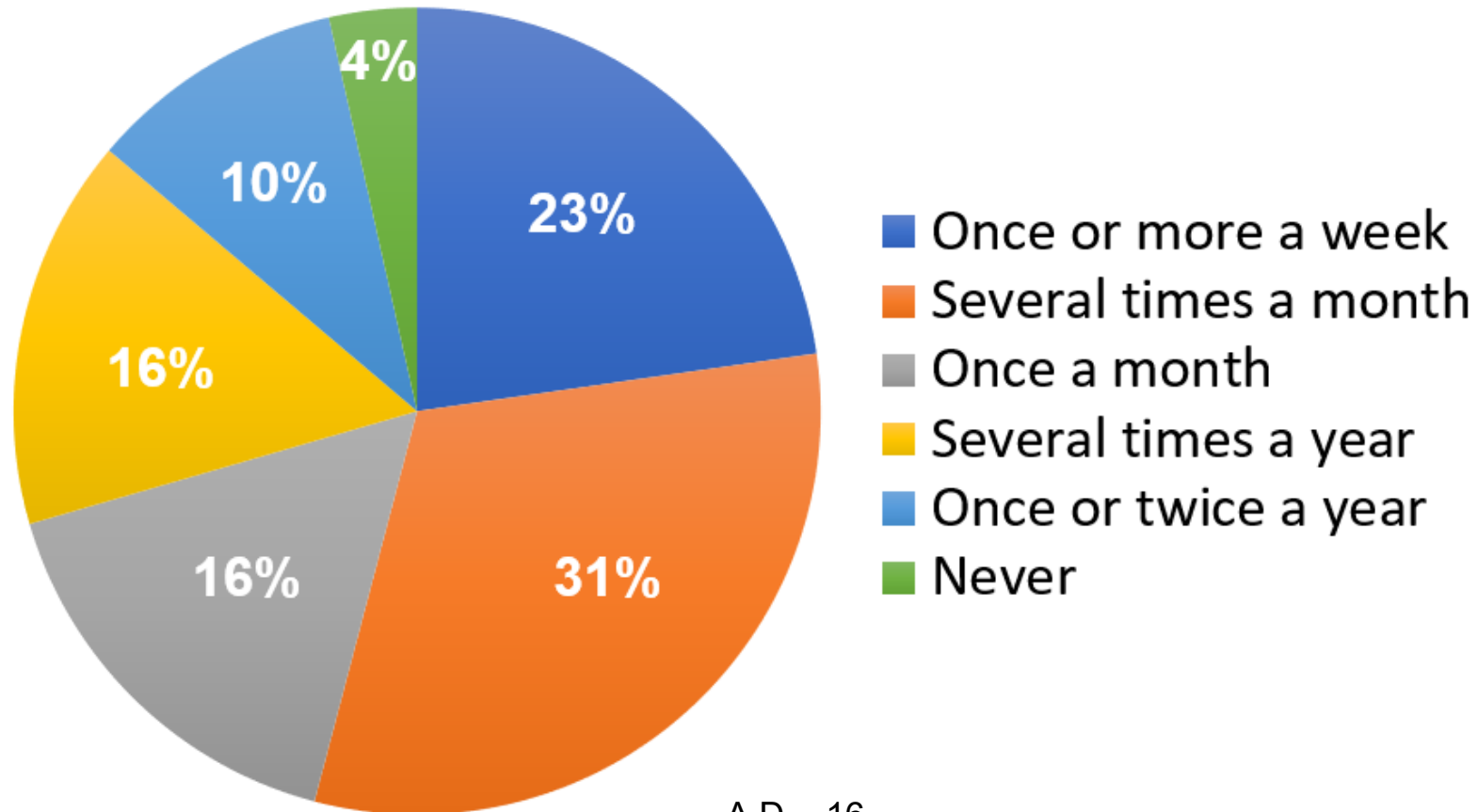
Social Pinpoint: Online Engagement

- ▲ 424 Surveys Completed
- ▲ 1,061 Comments Received



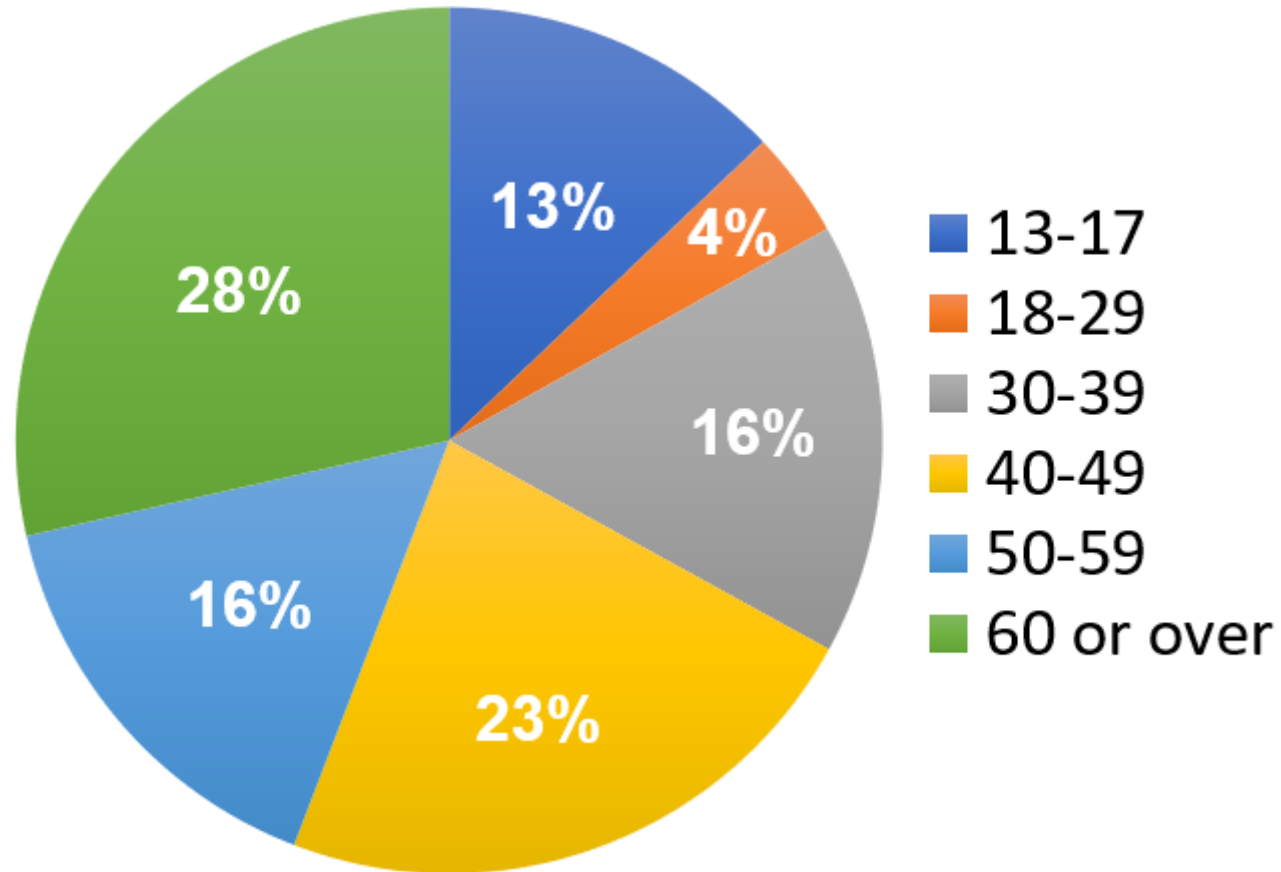
Who Responded?

- ▲ 94.38% were Library Cardholders
- ▲ Frequency of Visitation:



Who Responded?

▲ Age Group:



Tier 1 Themes – Most Frequent Input



Address Facility Needs



Prioritize Safety



Expand Programs, Events
and Hours

Tier 2 Themes – Frequent Input



Increase Technology



Grow Collection




Covid-19 Impacts

Tier 3 Themes – Additional Input



Great Location



Barriers Exist to
Accessing Library
Services

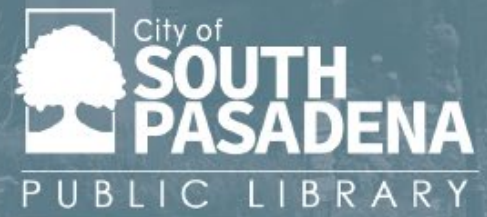


City of South Pasadena Public Library

STRATEGIC PLAN

2023-2027

SOUTH PASADENA
PUBLIC LIBRARY
1100 OXLEY



www.southpasadenaca.gov/library



ROLES OF THE LIBRARY

COMMUNITY ANCHOR

The Library is a welcoming place for people of all ages, walks of life and socioeconomic backgrounds. People visit it to study, work, relax, and recharge. It is also a place where people learn about their community, connect with their neighbors, and expand their horizons. The Library is committed to being an inviting and inclusive community anchor.

RESOURCE & LEARNING HUB

The Library provides resources in a variety of formats to meet the information and learning needs of a diverse population. It supports reading readiness, literacy, lifelong learning, recreation, and professional development with its collections, programs, and services. It serves as a community hub for people and ideas.

OUR GOALS



OPERATIONAL



TECHNOLOGY



FACILITY



SERVICE





1. Increase, retain, and develop staff.

- Develop an ideal staffing plan for the library, that considers budgets, evolving needs, pending retirements, and succession planning. The plan should be developed in collaboration with the City Manager and Human Resources Division and be revisited each year as part of the City budget cycle.
- Establish annual training and development goals and expectations for all department staff.
- Provide quarterly update to staff on strategic planning goals and performance measures, and conduct an annual library staff survey.





2. Grow collaboration and communication with other City departments.
 - Present the overview of the library's new 2023 – 2027 Strategic Plan at a meeting of department heads.
 - Hold regular meetings between library staff and staff from other departments, such as Community Services, Police, Public Works, and Community Development.
 - Provide an annual update to City Council on status of strategic planning goals and performance measures.





3. Explore the Library's evolving role in serving customers needing social services resources.
 - Continue to collaborate with other City departments and regional entities to increase social service support resources for library customers.

4. Continue efforts to incorporate equity, diversity, and inclusion principles.
 - Review policies and procedures through an EDI lens.
 - Continue EDI training and awareness activities for staff.
 - Develop and present programs that present a diverse range of experiences.





1. Address short-term and long-term critical and safety-related facility improvements.

- In consultation with Public Works, prepare an application for the California State Library Building Forward Library Infrastructure Program grant for critical and life-safety improvements.
- Collaborate with Public Works to develop priorities and a plan for completing funded projects.
- Implement plan for completing funded projects.





2. Ensure the City has a vital and modern library facility that meets the long-term needs of the community.
 - Contract for professional services to prepare a master site plan to include a library space needs study, and taking into account the Carlyle story room bequest and input received during the engagement phase of the strategic planning process.
 - Identify “next steps” based on the City Council’s vision and the master site plan findings.





1. Increase workflow efficiencies and customer self-service options.
 - Implement Radio Frequency Identification (RFID) collection security and maintenance system.
2. Improve technology services for the public.
 - Develop a five-year technology plan in collaboration with the City's IT Department to guide technological upgrades and implementation of new technologies.
3. Ensure the library is able to take advantage of Federal grant funds for technology.
 - Become Child Internet Protection Act (CIPA) compliant.



1. Offer programs that meet the needs of our community, that are appropriate to a small public library, and that complement other programs happening in the City.
 - Continue to hold team meetings to map out a comprehensive plan of programs and services.
 - Regularly conduct patron satisfaction surveys or implement an ongoing survey to identify emerging community needs that may be met through library services.
 - Based on survey results and event debriefings, look for opportunities to reimagine programming.





2. Expand and diversify collections and resources for the community.

- Library staff give a minimum of four presentations annually about library programs and services to community groups, organizations, and entities to lay a foundation for programming and service partnerships.
- Identify and pursue grant and alternative funding opportunities to support expanded and diversified library services and collections.
- Implement a Library of Things program.
- Conduct a diversity audit of the library's collection, to identify gaps and areas for improvement.



3. Improve communication and outreach about library programs and services.
 - Explore the feasibility of a library-specific marketing plan, including branding and web presence.
 - Develop a new Library brochure.
 - Develop a library welcome packet to be distributed to new residents in collaboration with realtors and landlords.

IMPLEMENTATION TIMELINE



Fiscal Year 2023-2024 Priorities

- Secure funding from California State Library for critical infrastructure improvements
- RFP for Master Site Plan
- Radio Frequency Identification (RFID)
- Library of Things
- Establish training and development goals for staff
- Provide regular Strategic Plan status updates to City Council, Trustees, and staff
- Conduct patron and staff satisfaction survey(s)





ACKNOWLEDGMENTS

Library Board of Trustees

The Board of the Friends of the South Pasadena Public Library, Inc.

Interviews

Brian Bright

Board Member, South Pasadena Arts Council

Yuki Cutcheon

President, South Pasadena Chinese American Club

Sheila Pautsch

*Director, Community Services
City of South Pasadena*

Shannon Robledo

*Lieutenant, Police Department,
City of South Pasadena*

Shelee Wilkerson

Librarian, South Pasadena High School

Community Advisory Committee

Tamara Binns

Shana Brewer

Carolyn Flemming

Christiane Gervais

Jose Govea

Sally Kilby

Ron Koertge

Grace Kung

Jessie Mobley

Asha Morgan-Joseph

John Peters

Nathan Rodak

Laurie Wheeler

Questions?

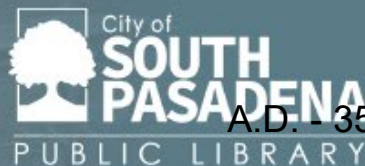
TREE CITY USA
Arbor Day Foundation
15 Years

City of South Pasadena Public Library

STRATEGIC PLAN

2023–2027

SOUTH PASADENA
PUBLIC LIBRARY
1100 OXLEY



1100 Oxley Street
South Pasadena, CA 91030
(626) 403-7330
www.southpasadenaca.gov/library

Part Two: Facility Discussion

- **History**
- **Community Input**
- **Goals**
- **Next Steps**

History

- 1907 – Original Carnegie building
- 1917 – Carnegie funds additions
- 1930 – Building moved/Community Room built
- 1982 – Renovation
- 1994 – Committee to pursue library expansion
- 1999-2004 – Community Facilities Task Force
- 2013-2014 – Community Center Ad Hoc Comm.

Community Input

- Worn interior
- Larger children's room
- Children's area is too dated and dark
- Ventilation/Better air conditioning
- A family bathroom/More restrooms
- Bathrooms need a major overhaul
- Meeting rooms/Private study rooms
- More space to study and work

Community Input

- Better layout...everything is so crammed in
- Better area for the teens
- Larger Friends of the Library Bookstore
- More comfortable seating
- Better lighting
- Modernized/More eco-friendly infrastructure
- Outlets
- Outdoor seating

Goals

1. Address short-term and long-term critical and safety-related facility improvements.
2. Ensure the City has a vital and modern library facility that meets the long-term needs of the community.

Critical Improvements

California State Library: Building Forward Library Facilities Improvement Program.

- Grant funding available for life-safety and critical maintenance and infrastructure needs.
- 1:1 match; eligible for a 25% reduction.

Marx | Okubo Assessment (2023).

Critical Improvements

Examples of Projects Eligible for Building Forward

- Roof repairs
- HVAC repairs
- Security and safety improvements
- Restroom remodeling
- Fire alarm control system
- Electrical system repairs

Recommended Next Steps

1. Apply for Building Forward Grant funds.
2. City Council to consider giving staff direction to move forward with professional services to do a master site plan.
 - Cost: one of a number of “wish-list” items that will be presented to Council as part of the FY 2023-2024 budget process.
 - Can utilize existing Public Works on-call services contract.

Questions/Discussion

SOUTH PASADENA CITY HALL



From: [Yvonne LaRose](#)
To: [City Council Public Comment](#)
Subject: General Comment: Utilizing Our Valued Assets
Date: Wednesday, May 3, 2023 11:06:00 AM

CAUTION: This email originated from outside of the City of South Pasadena. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Yesterday's Chamber ShopTalk on the subject of succession planning reminded me of how important the contributions of our own Title VII protected classes of individuals are, especially those who are disabled and those over 50.

Those with disabilities should not be brainwashed into believing Life has come to an end and opportunities for **meaningful** involvement are gone. Truth be told, they have even more value to us as a community because they are able to not only appreciate being aware of alternative methods of achieving - in a cost effective manner - as well as **actualizing** those alternatives, they are doing so. Plus, they're able to do so without fanfare.

Consider some positive social changes we have made through accommodations:

- curb cutouts for those who use wheelchairs
- curb bumps for those who need to be aware of when they're entering or leaving a street
- buttons to activate opening of doors
- speech synthesizers
- enlarged fonts for the visually impaired
- phone video calls for the hearing or speech impaired
- use of canes and walkers for the sake of mobility
- use of sign language

The list could go on for some time. Those affected by disabilities and in need of daily life modifications are not dead and useless. They are still very much alive. Their knowledge and abilities (even the modified one) are seriously necessary for our social growth as well as enhancement of improved living conditions.

Let us also consider the viability of those over 50. Although many think of these individuals as not employable because of the numerous myths associated with that age bracket,

again

we need to consider the knowledge, experience, and value they carry everywhere they go. Putting them into a vegetative state by virtue of preventing them from continued practice of their knowledge, refinement of their skills, and pulling them out of our resource pool is so ill advised.

Our seniors are capable of more than the mundane and petty. They should be treated with more than lip-service respect but honored by being included in the areas where they have experience, as well as interest, so that they may continue to grow and enrich not just themselves but all of us.

When it comes to providing services at our Senior and our Community Services Centers, let those sites be places where we provide enrichment opportunities, even places where these

individuals can be referred to **deliver** their services, not place where individuals can vegetate and be (as some have noted they are considered) bumps on a log.

As I said last year in response to a comment about "you need to be an important person,"

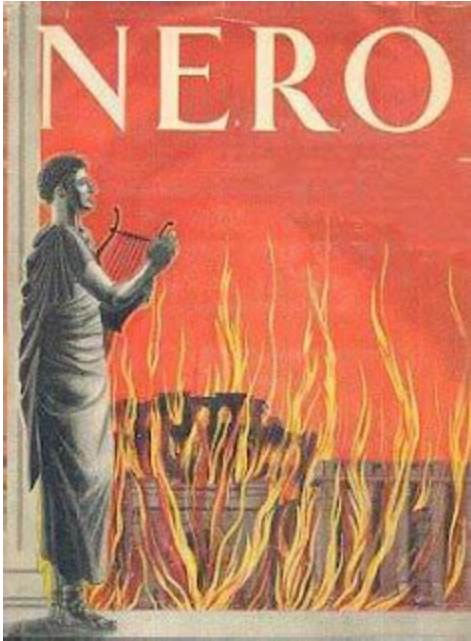
All of us have importance and relevance.

Yvonne LaRose, CAC

Organization Development Consultant: Diversity/Title VII, Harassment, Ethics

From: [Alan Ehrlich](#)
To: [City Council Public Comment](#)
Subject: Public Comment Agenda #5
Date: Wednesday, May 3, 2023 6:24:16 PM
Attachments: [City Council Public Comment Agenda Item 5.pdf](#)

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"Sunlight is said to be the best of disinfectants."
- Supreme Court Justice Louis Brandeis

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"Openness in government is essential to the functioning of a democracy."
International Federation of Professional & Technical Engineers, Local 21 v. Superior Court
California Supreme Court, 42 Cal.4th 319 (2007)

From: Alan Ehrlich
TO: South Pasadena City Council
RE: Public Comment, Agenda Item #5
Date: May 3, 2023

Public Comment, Agenda Item #5, Building Safety Month

Honorable mayor, council members,

While it is admirable that you have declared May to be building safety month, instead of empty gestures, this proclamation would mean so much more if tonight's agenda also included an earthquake seismic retrofit ordinance similar to the ones enacted in Culver City, Pasadena, Torrance and the City of Los Angeles.

<https://www.seismicordinances.com/>

The housing stock in South Pasadena is generally old, mostly built prior to 1978, especially so for apartment buildings where 55% of our city's residents live. Wood frame, soft story structures and non-ductile concrete structures are at the highest risk, as California building and planning officials learned from the 1989 Loma Prieta quake and 1994 Northridge quake.

To illustrate the risk, if just the Raymond Hill fault slipped, potentially 3,500 residents and students in our schools could find themselves red-tagged and homeless. Property owners may object to the expense, but a key principle of emergency preparedness is protecting life and safety.

In support of this proclamation, I encourage members of the council to direct staff and the planning commission to examine the seismic ordinances adopted by other cities and present a recommendation for South Pasadena.

Alan Ehrlich

From: [Alan Ehrlich](#)
To: [City Council Public Comment](#)
Subject: May 3 Council Mtg, Agenda Item 8 Public Comment
Date: Wednesday, May 3, 2023 7:20:30 PM
Attachments: [City Council Public Comment](#) [Agenda Item 8](#) [FY23 Budget Update.pdf](#)

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"Sunlight is said to be the best of disinfectants."

- Supreme Court Justice Louis Brandeis

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"Openness in government is essential to the functioning of a democracy."

International Federation of Professional & Technical Engineers, Local 21 v. Superior Court
California Supreme Court, 42 Cal.4th 319 (2007)

From: Alan Ehrlich
TO: South Pasadena City Council
RE: Public Comment, Agenda Item #8
Date: May 3, 2023

Public Comment, Agenda Item #8, FY 23 Budget Update

Honorable mayor, council members, city manager,

The change to monthly finance reporting is a needed and welcome addition to our city government operations. With time, I expect these monthly reports to become even more informative and useful to managing the city's business.

The staff report for May indicates the adjusted budget for FY 23 is three million greater than the approved budget (\$44.7 million vs \$41.7 million, Chart, page 8-2) but does not explain the reasons for the change. In best practices, a budget variance of magnitude 10.5%, whether to the good or negative, should always include an explanation.

Further, I would recommend to city leaders that any approved budget to amended budget, or budget to actual variance greater than 5% be explained.

In the fiscal impact section, the staff report also states that due to current projections, data clean-up, and one time expenditures, expenditures will exceed revenues by \$1.8 million in FY 2023. A more informative report would provide and explain the amounts allocated to each of the three categories.

In a previous report, staff described over \$1 million of prior year invoices which had not been accrued had been found and paid in the current year. In the Warrants section of the agenda packet, \$15,538 of Interwest Consulting invoices for planning reviews dated in calendar 2020 are now being paid. When will the council have full confidence that these dated invoices from fiscal years past will be accounted for and put an end to the surprises?

In a related question, can staff confirm if the cost of the Interwest planning reviews and Kimley Horn CEQA studies have been passed on to and paid by the developers?

Thank you,

Alan Ehrlich

From: [John C.](#)
To: [City Council Public Comment](#)
Subject: Email Public Comment for South Pasadena City Council Meeting for May 3, 2023 for Agenda Item 11 and Memo
Date: Tuesday, May 2, 2023 3:30:04 PM

CAUTION: This email originated from outside of the City of South Pasadena. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To the South Pasadena City Council,

Please approve agenda item 11. Also Level 2 electric vehicle chargers can be purchase by the public. In the future South Pasadena city council and staff should look into DC fast vehicle chargers, Level 3 electric vehicle chargers or even Tesla superchargers because all of these electric vehicle chargers are not offer for the public to purchase.

Also, Comment below on South Pasadena Police Department Memo below:

Please stop questing the use of the Enterprise Lease contract that South Pasadena Police Department is using because below the City of Long Beach used the Enterprise contract twice and below is how the Long Beach City Council voted. Not one city councilmember voted no. Agenda item information below:

May 12, 2015

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION: Adopt Specifications No. ITB FS15-005 and award a contract to Enterprise FM Trust, dba Enterprise Fleet Management, Inc., of St. Louis, MO, for leasing vehicles for various Police operations, in an annual amount not to exceed \$155,000, including tax and fees, for a period of four years; and, authorize the City Manager or designee to execute all documents necessary to enter into the contract, including any necessary amendments thereto. (Citywide)

DISCUSSION: City Council approval is requested to enter into a contract with Enterprise Fleet Management, Inc. (Enterprise), for the lease of up to 20 vehicles, as needed by the Police Department.

A motion was made by Councilman Andrews, seconded by Councilman Austin, to approve recommendation.

	Votes
Councilwoman Gonzalez	Yes
Vice Mayor Lowenthal	Yes
Councilwoman Price	Yes
Councilman Supernaw	Yes
Councilwoman Mungo	Yes
Councilman Andrews	Yes
Councilmember Uranga	Yes
Councilmember Richardson	Yes

October 20, 2020

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION: Adopt a Resolution authorizing the City Manager, or designee, to execute a contract, and any necessary amendments, with Enterprise FM Trust, dba Enterprise Fleet Management,

Inc., of St. Louis, MO, to lease vehicles for various Police operations, on the same terms and conditions afforded to Sourcewell, formerly The National Joint Powers Alliance, in an annual amount of \$125,656, with a 10 percent contingency of \$12,565, for a total annual contract amount not to exceed \$138,221, until the Sourcewell contract expires on July 24, 2022, with the option to renew for as long as the Sourcewell contract is in effect, at the discretion of the City Manager. (Citywide)

DISCUSSION City Council approval is requested to enter into a contract with Enterprise Fleet Management, Inc. (Enterprise), for the lease of up to 20 vehicles, as needed by the Police Department for various operations. This lease agreement will allow the City to replace currently leased vehicles of various makes and models that are now at the end of their term under the previous contract.

A motion was made by Councilmember Uranga, seconded by Councilmember Richardson, to approve recommendation.

	Votes
Councilwoman Zendejas	Yes
Councilmember Pearce	Yes
Councilwoman Price	Yes
Councilman Supernaw	Yes
Councilwoman Mungo	Yes
Dee Andrews	Yes
Councilmember Uranga	Yes
Councilmember Austin	Absent
Councilmember Richardson	Yes

The city of Long Beach has been very stringent on how much city money Long Beach Police Department can spend on vehicle replacements. So the South Pasadena City council would think that the Long Beach City council would question this decision in using Enterprise by Long Beach Police Department and may vote no on this agenda, but that did not happen as you can see above. Also, Long Beach Police Department must minimize replacements and maximize use of their current fleet. Example of this is what Long Beach Police Department was approved for over the last decade and a half. In 2011 Long Beach Police Department was approved to purchase 130 2011 Ford Crown Victoria Police Interceptors and in 2016 was approved for 64 Ford Police Interceptor Utility. Long Beach Police Department fleet is about 400 vehicles. For the South Pasadena City council to know this can be very expensive because a lot of City of Long Beach money goes into maintenance cost because most of the vehicles Long Beach Police Department uses are gassed powered vehicles.

From South Pasadena Resident,
John

Electric Vehicle Supply Equipment (EVSE) Purchase

May 3, 2023










Prepared By: South Pasadena Public Works Department

Overview

- Two Projects, Three Actions
 - Civic Center / City Hall Electrification
 - Action: EVSE (Charger) Purchase
 - Arroyo Park Charger Installation
 - Action: Charge Ready Agreement Approval
 - Action: EVSE (Charger) Purchase

Civic Center / City Hall

Legend

-  7 New Police Dual Port Level 2 EV Chargers (14 Ports)
-  2 New Police Single Port Level 2 EV Chargers (2 Ports)
-  2 New Fire Dual Port Level 2 EV Chargers (4 Ports)
-  6 New Public Dual Port Level 2 EV Chargers (12 Ports)
-  2 New Public Single Port Level 2 EV Chargers (2 Ports)
-  Existing Level 3 MSRC Funded EV Charger
-  New SCE Installed Transformer
-  New SCE Installed Distribution Pedestal
-  New ADA Van Accessible Loading



Civic Center / City Hall



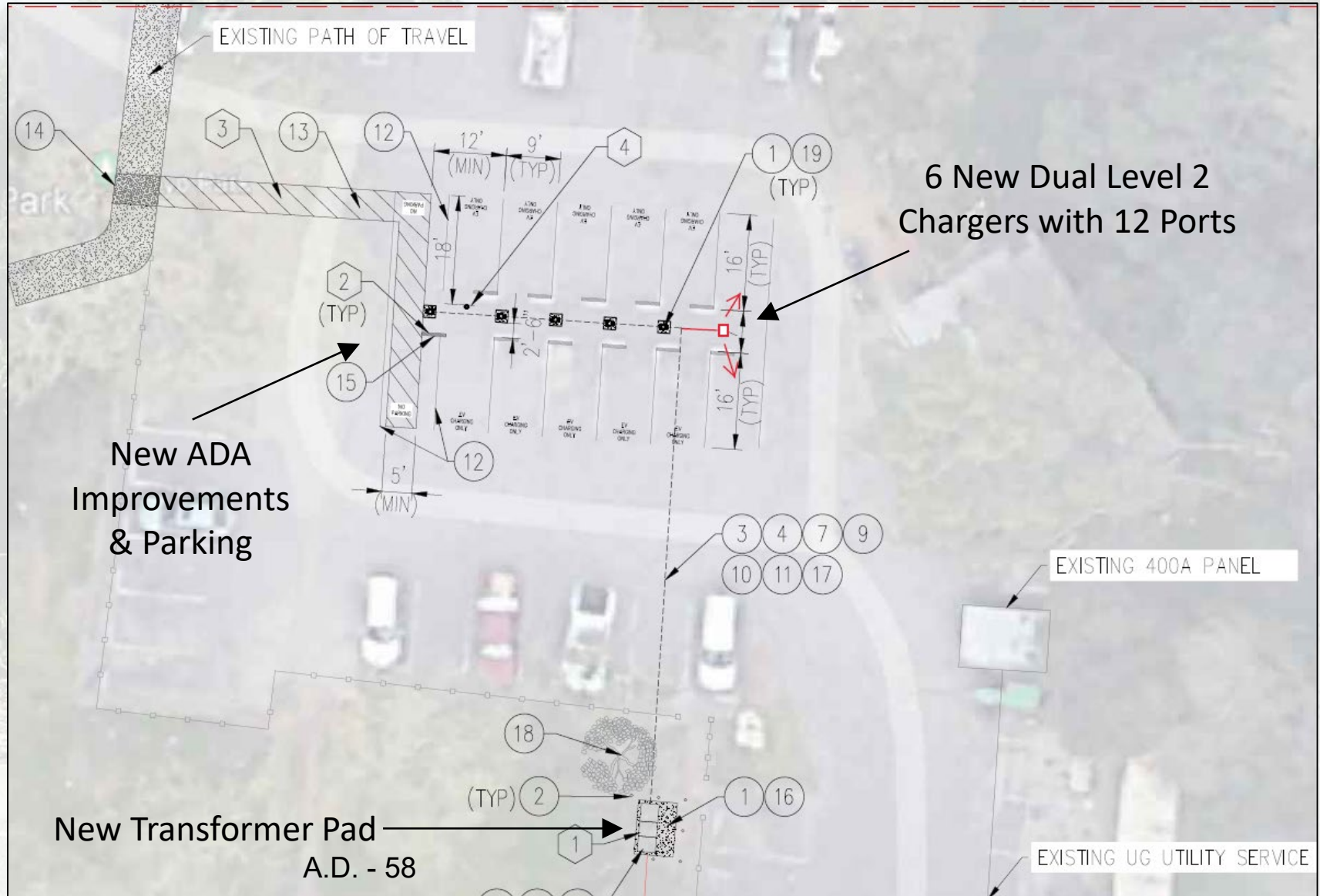
- ChargePoint CT4021-GW1 dual port EV charger
- Selected through technical evaluation
- Shown with conceptual City branding and video marketing screen
- Procurement utilizes cooperative purchasing
- \$183,344 cost from Electrification CIP Budget, not including \$24,650 rebate or future revenue from chargers

Civic Center / City Hall

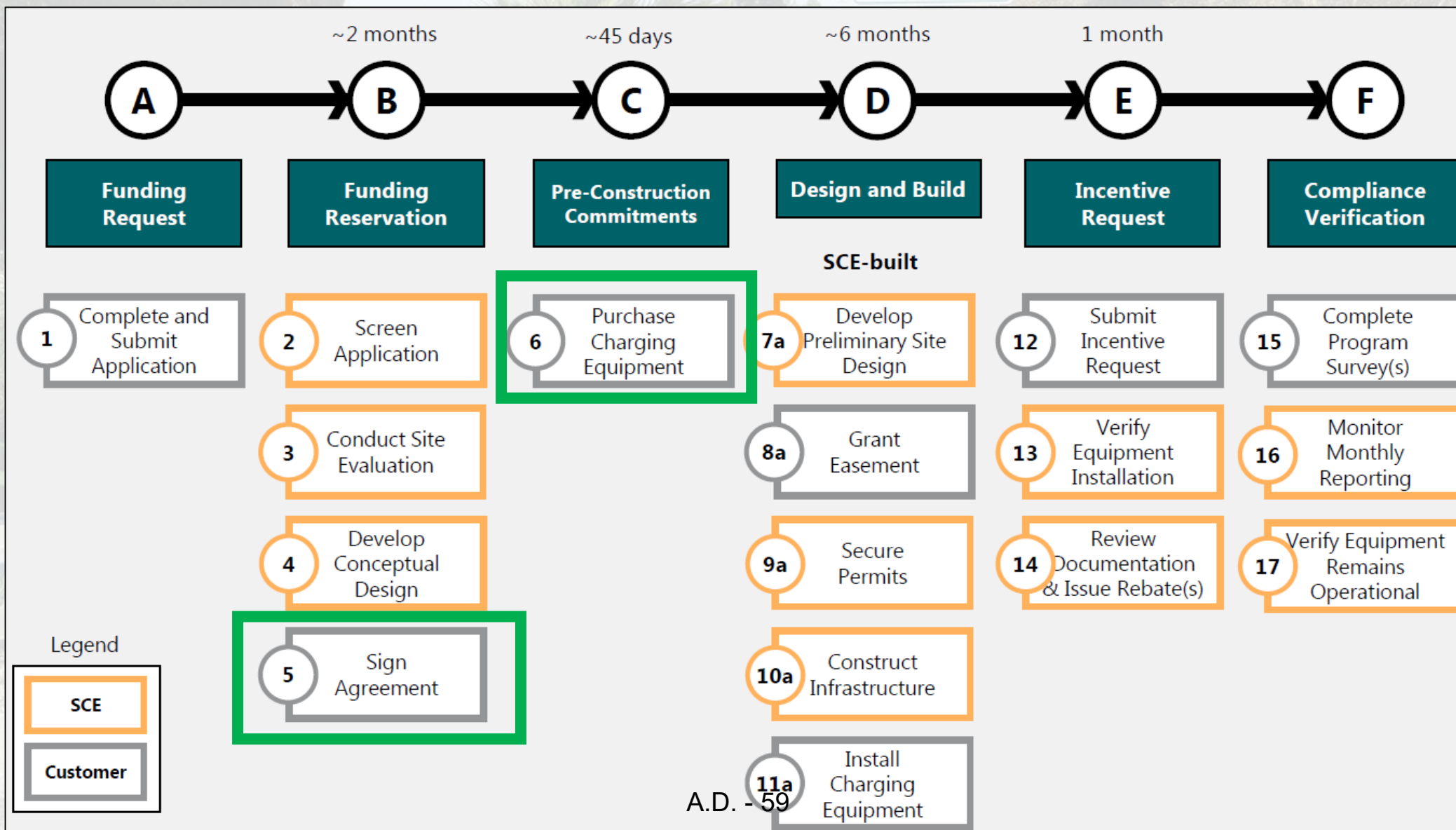
Item	Cost
4 Single Port Chargers & Gateways (CT4011-GW1)	\$ 20,173.44
15 Dual Port Chargers & Gateways (CT4021-GW1)	\$ 108,901.50
19 Bollard Concrete Mounting Kits	\$ 1,876.25
1 Year Commercial Cloud Plan	\$ 10,557.00
1 Year Maintenance Plan	\$ 13,252.50
One-Time Activation Charges	\$ 6,299.45
One-Time Validation Charges	\$ 2,992.50
Estimated Shipping & Tax	\$ 19,291.00
Total Appropriation	\$ 183,343.60
Expected Rebate	\$ (24,650.00)
<u>Total Cost</u>	<u>\$ 158,693.60</u>

A.D. - 57

Arroyo Park



Arroyo Park SCE Charge Ready



Arroyo Park



Arroyo Park EV Charger Installation Costs

	City Costs	Estimated SCE Contribution
City Budgeted CIP	\$ 50,000	\$ 100,000
GF Additional Request	\$ 10,617	
Subtotal (Contract Value)	\$ 60,617	
SCE Provided Rebate	\$ (8,700)	
Total	\$ 51,917	\$ 100,000
Estimated Cost of \$151,917		

Recommended Actions

1. Award Purchase of Civic Center / City Hall Chargers
2. Award Purchase of Arroyo Park Chargers
3. Enter into SCE Charge Ready Participation Agreement for Arroyo Park Site
4. Appropriate additional \$10,617 in General Funds to Arroyo Park Electric Vehicle Installation Capital Improvement Program (CIP)
5. Authorize CM to execute documents

SOUTH PASADENA CITY HALL

Questions?

City Council Communications

May 3, 2023

Councilmember Michael A. Cacciotti

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Community Highlights



Community Highlights



A.D. - 65

Community Highlights/ Recent Meetings



A.D. - 66

Recent Meetings



Community Highlights/Recent Meetings



Community Highlights



A.D. - 69

Community Highlights/Recent Meetings



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