



**CITY OF SOUTH PASADENA  
CITY COUNCIL - REGULAR MEETING**

**MINUTES**  
**WEDNESDAY, JUNE 7, 2023, AT 7:00 P.M.**

**CALL TO ORDER:**

The Regular Meeting of the South Pasadena City Council was called to order by Mayor Primuth on Wednesday, June 7, 2023, at 7:19 P.M. The City Council Chambers are located at 1424 Mission Street, South Pasadena, California.

**ROLL CALL:**

<b><u>PRESENT</u></b>	Mayor	Jon Primuth
	Mayor Pro Tem	Evelyn G. Zneimer
	Councilmember	Janet Braun
	Councilmember	Michael A. Cacciotti
	Councilmember	Jack Donovan

Management Assistant Tiara Solorzano, announced a quorum.

**CITY STAFF PRESENT:**

Arminé Chaparyan, City Manager; Andrew Jared, City Attorney, Tiara Solorzano, Management Assistant, were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

**PLEDGE OF ALLEGIANCE**

The Flag Salute was led by Mayor Jon Primuth.

**CLOSED SESSION ANNOUNCEMENTS****1. CLOSED SESSION ANNOUNCEMENTS****A. PUBLIC EMPLOYMENT – PERFORMANCE EVALUATION**

Government Code Section 54957(b)(1)

Title: City Manager

**B. CONFERENCE WITH LEGAL COUNSEL: EXISTING LITIGATION**

(Government Code Section 54956.9(d)(1))

1. *American Medical Response West v. California Department of Health Care Services, et al.* (SCSC Case No. 34-2021-80003757)
2. *LA Sunshine Coalition v. So. Pasadena* (LASC Case No. 22STCP04228)
3. *Cheung v. City of South Pasadena* (LASC Case No. 22STCP01432)
4. *So. Pasadena v. Ferguson* (LASC Case No. 22STCV18726)
5. *Arcadia et al. v. Southern California Edison Co.* (SBSC Case No. 20CV02026)
6. *City of South Pasadena, et al. vs California Department of Transportation, et al.* (LASC Case No. 21STCP01779)
7. *Cruz v. So. Pasadena* (LASC Case No. 21STCV19706)
8. *Jane Doe vs. Doe* (LASC Case No. 22AHCV01240)
9. *Ormeno Chumpitaz v. City of South Pasadena et al* (LASC Case No. 22AHCV01170)
10. *Forbes v. So. Pasadena* (LASC Case No. 22STCV30042)
11. *Coyotl + Macehualli v. So. Pasadena* (LASC Case No. 21STCP00897; SDCA B327679)
12. *City of So. Pasadena vs. Hollywood, Arogant* (LASC Case No. 23PDRO00243)
13. *Sanchez, Jesus v. So. Pasadena, et al.* (LASC Case No. 23STLC01506)

**C. CONFERENCE WITH LEGAL COUNSEL: LIABILITY CLAIMS**

(Government Code Section 54956.9(d)(1))

1. Claimant: Shahid Abbas  
Agency Claimed Against: City of South Pasadena

**The City Council commenced Closed Session at 5:35 P.M. with all Councilmembers present.**

**City Attorney Jared reported that no action was taken in closed session.**

The City Council recessed Closed Session at 7:06 P.M.

**PUBLIC COMMENT**

**2. PUBLIC COMMENT – GENERAL (NON-AGENDA ITEMS)**

Zoom Public Comment:

Yvonne LaRose spoke regarding the restroom at the farmers market and historic museum.

In Person Public Comment:

Jim Tavares spoke regarding an upcoming event for the South Pasadena Preservation Foundation on June 25, 2023, for the historic house – Adobe Flores.

Sam Burgess spoke regarding the 626 Cal Trans Property and yard maintenance.

Alan Ehrlich spoke regarding 1313 Huntington Drive visit from Councilmember Donovan, the two meetings that took place at the same time on Monday, June 5<sup>th</sup>, and the security guard at entrance of City Hall.

**PRESENTATIONS**

**3. PRESENTATION OF A PROCLAMATION RECOGNIZING THE ONEONTA CLUB CENTENNIAL CELEBRATION**

Mayor Primuth and Dean Serwin presented the Proclamation of the Oneonta Club.

**4. PRESENTATION OF A PROCLAMATION DECLARING THE MONTH OF JUNE 2023 AS “PRIDE MONTH”**

Mayor Primuth and Elias Naranjo from the Laurel Foundation presented the Proclamation declaring the month of June 2023 as “PRIDE MONTH”.

**5. UPDATE ON 710 PROJECT COORDINATION WITH NEIGHBOR CITIES**

Public Works Director Ted Gerber presented details and updates on the 710 Project coordination with surrounding cities.

**Councilmember Cacciotti expressed support of Alhambra and the legislation efforts related to SB710, and also requested that staff follow up with correspondence to legislators overseeing Caltrans budget related to the maintenance of property at 626 Prospect Ave. as follow up to resident Sam Burgess' previous public comments.**

**PRESENTATIONS**

**6. STAFF INTRODUCTION**

**Management Services Department:**

Tiara Solorzano, Management Assistant

Luis Frausto, Management Services Director, introduced the employee.

**Public Works Department:**

Melanis Stepanian, Management Assistant

Ted Gerber, Public Works Director, introduced the employee.

**COMMUNICATIONS**

**7. REORDERING OF, ADDITIONS, OR DELETIONS TO THE AGENDA**

Mayor Primuth requested the following reordering of the agenda: Item 15, 18, 19, 20, and 21. Unanimous consent from Council to move action items prior to the consent calendar. Mayor Primuth requested to move item 12 to Action/Discussion following item 15.

**CONSENT CALENDAR**

A motion was made by Councilmember Cacciotti, seconded by Mayor Pro Tem Zneimer and approved by roll call vote to approve Consent Calendar Item Nos. 8, 10, 11, 13, and 16, as presented by staff. Councilmember Braun requested to pull Item Nos. 9 and 14 for separate discussion. The motion carried 5-0, by the following vote:

- AYES:** Braun, Cacciotti, Donovan, Zneimer, Mayor Primuth
- NOES:** None.
- ABSENT:** None.
- ABSTAINED:** None.

**8. APPROVAL OF GENERAL CITY WARRANTS IN THE AMOUNT OF \$871,422.33; ONLINE PAYMENTS IN THE AMOUNT OF \$13,022.00; VOIDS IN THE AMOUNT OF (\$497.07); PAYROLL IN THE AMOUNT OF \$1,548,714.07**

**Recommendation**

It is recommended that the City Council approve the Warrants as presented.

A motion was made to approve recommendation on the Consent Calendar

**9. APPROVAL OF CITY COUNCIL MEETING MINUTES FOR MAY 17, 2023 AND MAY 30, 2023**

Recommendation

It is recommended that the City Council:

- 1. Approve the minutes for the May 17, 2023, Regular City Council Meeting; and
- 2. Approve the minutes for the May 30, 2023, Special City Council Meeting.

**COUNCIL ACTION AND MOTION**

A motion was made by Councilmember Braun, seconded by Mayor Pro Tem Zneimer and approved by roll call vote to approve Item No. 9, as modified with the additional documents. The motion carried 5-0, by the following vote:

- AYES:** Braun, Cacciotti, Donovan, Zneimer, Mayor Primuth
- NOES:** None.
- ABSENT:** None.
- ABSTAINED:** None.

**10. APPROVAL OF AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT FOR PROFESSIONAL PRODUCTION SERVICES WITH STUDIO SPECTRUM, INC.**

Recommendation

It is recommended that the City Council authorize the City Manager, or designee, to execute the proposed Amendment and all documents necessary to amend the Professional Services Agreement with Studio Spectrum, Inc., and increase the contract amount by \$32,120 for a total amount not to exceed \$86,000 annually, inclusive of a ten percent contingency in the amount of approximately \$7,269 to continue professional production services.

A motion was made to approve recommendation on the Consent Calendar

**11. SECOND READING AND ADOPTION OF AN ORDINANCE AMENDING CHAPTER 2 (ADMINISTRATION), ARTICLE II (OFFICERS AND EMPLOYEES GENERALLY) OF THE SOUTH PASADENA MUNICIPAL CODE ADDING SECTION 2.12 (ELECTRONIC SUBMISSION OF DISCLOSURE STATEMENTS)**

Recommendation

It is recommended that the City Council:

- 1. Direct the City Clerk's Division to provide proper notice of the adoption of the ordinance; and
- 2. Adopt the following ordinance:

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AMENDING CHAPTER 2 (ADMINISTRATION), ARTICLE II (OFFICERS AND EMPLOYEES GENERALLY) OF THE SOUTH PASADENA MUNICIPAL CODE ADDING SECTION 2.12 (ELECTRONIC SUBMISSION OF DISCLOSURE STATEMENTS)**

A motion was made to approve recommendation on the Consent Calendar

Ordinance No. 2375 was adopted.

**12. APPROVAL OF A FACILITY LEASE AGREEMENT WITH i-TENNIS FOR THE ARROYO SECO RACQUET CLUB**

Recommendation

It is recommended that the City Council approve the Facility lease Agreement with i-Tennis for the Arroyo Seco Racquet Club (Racquet Club).

**COUNCIL ACTION AND MOTION**

A motion was made by Councilmember Cacciotti, seconded by Councilmember Donovan and approved by roll call vote to approve Item No. 12, as presented by staff. The motion carried 5-0, by the following vote:

- AYES: Braun, Cacciotti, Donovan, Zneimer, Mayor Primuth
- NOES: None.
- ABSENT: None.
- ABSTAINED: None.

**13. AUTHORIZE PAYMENT FOR TRAFFIC SIGNAL AND STREETLIGHT MAINTENANCE SERVICES WITH YUNEX, LLC FOR PAST AND PRESENT INVOICES FROM JULY 2022 THROUGH MAY 2023 IN THE AMOUNT OF \$125,000, AND AUTHORIZE AN INTERIM MAINTENANCE AGREEMENT WITH YUNEX, LLC FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$75,000 THROUGH SEPTEMBER 2023**

Recommendation

It is recommended that the City Council:

1. Authorize payment to Yunex, LLC (Yunex) for past and present invoices from July 2022 through May 31, 2023 in the amount of \$125,000; and
2. Authorize the City Manager to execute a contract for interim City traffic signal and streetlight repairs and maintenance with Yunex through September 2023, in an amount not to exceed \$75,000.

A motion was made to approve recommendation on the Consent Calendar

**14. ADOPTION OF A RESOLUTION TO ENTER INTO A COOPERATIVE IMPLEMENTATION AGREEMENT (CIA) WITH CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS) TO RECEIVE STATE FUNDS IN AN AMOUNT NOT-TO-EXCEED \$3,114,686 FOR THE LOWER ARROYO PARK STORMWATER INFILTRATION BASIN FACILITY #2 PROJECT**

**RESOLUTION**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, TO ENTER INTO A COOPERATIVE IMPLEMENTATION AGREEMENT WITH CALTRANS TO RECEIVE GRANT FUNDS TO CONSTRUCT THE LOWER ARROYO PARK STORMWATER INFILTRATION BASIN FACILITY #2 PROJECT.

**Recommendation**

It is recommended that the City Council:

1. Adopt a Resolution authorizing the funding application, acceptance, and execution for the City of South Pasadena Lower Arroyo Park Stormwater Infiltration Basin Facility #2 Project; and
2. Authorize the City Manager, or her designee to conduct all negotiations, and to execute and submit all documents including, but not limited to, agreements, amendments, payment requests and so forth which may be necessary for the completion of the agreement with Caltrans to provide funding to the Project and/or may be required by California Department of Transportation (Caltrans) ; and
3. Authorize City Manager to execute the Cooperative Implementation Agreement (CIA) with Caltrans, subject to approval by the City Attorney, and submit any required documents, invoices, and reports required to obtain related funding.

**COUNCIL ACTION AND MOTION**

**A motion was made by Councilmember Cacciotti, seconded by Councilmember Braun and approved by roll call vote to approve Item No. 14, as presented by staff. The motion carried 5-0, by the following vote:**

**AYES:** Braun, Cacciotti, Donovan, Zneimer, Mayor Primuth  
**NOES:** None.  
**ABSENT:** None.  
**ABSTAINED:** None.

**Resolution No. 7818 was adopted.**

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**15. RESOLUTION DENOUNCING ANTISEMITISM**

**RESOLUTION**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, CONDEMNING AND REJECTING ANTISEMITISM AND SUPPORTING THE INTERNATIONAL HOLOCAUST REMEMBRANCE ALLIANCE BY AFFIRMING SOUTH PASADENA'S COMMITMENT TO ENSURING OUR COMMUNITY IS A SAFE AND WELCOMING PLACE

Recommendation

It is recommended the City Council discuss and consider adopting a resolution denouncing antisemitism.

**COUNCIL ACTION AND MOTION**

**A motion was made by Councilmember Cacciotti, seconded by Mayor Pro Tem Zneimer and approved by roll call vote to approve Item No. 15, as presented by staff. The motion carried 5-0, by the following vote:**

- AYES:** Braun, Cacciotti, Donovan, Zneimer, Mayor Primuth
- NOES:** None.
- ABSENT:** None.
- ABSTAINED:** None.

**Resolution No. 7819 was adopted.**

**16. AWARD OF CONTRACT TO TRIO COMMUNITY MEALS IN THE AMOUNT OF \$77,610 FOR THE CATERED SENIOR SERVICES NUTRITION PROGRAM FOR FISCAL YEAR 2023-2024**

Recommendation

It is recommended that the City Council award a contract for the Senior Services Nutrition Program (Program) to TRIO Community Meals in the amount of \$77,610 for Fiscal Year 2023-2024, to provide meals at the Senior Center and for Home Delivery.

**A motion was made to approve recommendation on the Consent Calendar**

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**ACTION/DISCUSSION**

**17. APPROVAL OF CITY COUNCIL MEETING MINUTES FOR NOVEMBER 2, 2022, AND NOVEMBER 9, 2022**

Recommendation

It is recommended that the City Council:

1. Approve the minutes for the November 2, 2022, Special City Council Meeting; and
2. Approve the minutes for the November 9, 2022, Special Joint City Council and Planning Commission Meeting.

**This item was continued to the 6/21/2023, City Council meeting date for further discussion.**

**18. APPROVAL OF AWARD OF CONTRACT WITH RICHARDS WATSON & GERSHON FOR CITY ATTORNEY SERVICES**

Recommendation

The Subcommittee for City Legal Services recommends that the City Council award a contract to Richards Watson & Gershon (RWG) for City Attorney Services for an initial term of three (3) years, with two one-year renewal options with such additional terms and conditions set forth in the proposed Agreement attached to this memorandum as Attachment 3.

**COUNCIL ACTION AND MOTION**

**A motion was made by Mayor Pro Tem Zneimer, seconded by Councilmember Donovan and approved by roll call vote to approve Item No. 18, as presented by staff. The motion carried 5-0, by the following vote:**

- AYES:** Braun, Cacciotti, Donovan, Zneimer, Mayor Primuth
- NOES:** None.
- ABSENT:** None.
- ABSTAINED:** None.

**19. CONSIDERATION OF SOUTH PASADENA CHAMBER OF COMMERCE BUSINESS IMPROVEMENT TAX (BIT) PROPOSAL FOR FUNDING FOR FY 2023-24 IN THE AMOUNT OF \$128,500**

Recommendation

It is recommended that the City Council review additional information related to the FY 2023-24 South Pasadena Chamber of Commerce Business Improvement Tax (BIT) and consider revised funding proposal in the amount of \$128,500, and provide further direction to staff.

In-Person Public Comment:

Alan Ehrlich spoke regarding the Chamber of Commerce budget.

**COUNCIL ACTION AND MOTION**

**Mayor Pro Tem Zneimer requested staff to obtain data on businesses in South Pasadena and their membership status for the South Pasadena Chamber of Commerce.**

**A motion was made by Councilmember Braun, seconded by Councilmember Cacciotti and approved by roll call vote to approve Item No. 19, as presented by staff. The motion carried 3-1-0-1, by the following vote:**

- AYES:** Braun, Cacciotti, Mayor Primuth
- NOES:** Zneimer
- ABSENT:** None.
- ABSTAINED:** Donovan

**20. ADOPTION OF A RESOLUTION DETERMINING AND ESTABLISHING AN APPROPRIATIONS LIMIT FOR FISCAL YEAR 2023-24 IN ACCORDANCE WITH ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION**

**RESOLUTION**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DETERMINING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2023-24 IN ACCORDANCE WITH ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION AND GOVERNMENT CODE SECTION 7910

Recommendation

It is recommended that the City Council adopt a resolution revising the City of South Pasadena’s (City) FY 2023-24 Appropriations Limit.

In-Person Public Comment:

Josh Betta spoke regarding the GANN Limit.

**COUNCIL ACTION AND MOTION**

**A motion was made by Councilmember Cacciotti, seconded by Mayor Pro Tem Zneimer and approved by roll call vote to approve Item No. 20, as presented by staff. The motion carried 5-0, by the following vote:**

- AYES:** Braun, Cacciotti, Donovan, Zneimer, Mayor Primuth
- NOES:** None.
- ABSENT:** None.
- ABSTAINED:** None.

**Resolution No. 7820 was adopted.**

**21. ADOPTION OF FISCAL YEAR 2023-24 ANNUAL BUDGET REPORT AND RESOLUTION****Recommendation**

Staff recommends that the City Council:

1. Adopt the Fiscal Year 2023-24 Annual Budget;
2. Approve GANN limit;
3. Approve Master Fee Schedule; and
4. Adopt a Resolution adopting the Fiscal Year 2023-24 Annual Budget

**In-Person Public Comment:**

Josh Betta spoke regarding his support for taking budget back to Commission, the city's KPI's, and recommended a resolution to continue appropriations to address head count.

Sheila Rossi spoke regarding her opposition of the budget, and stated the current budget book was not what Finance Commission was given.

Stephen Rossi – Conceded time to Sheila Rossi.

Alan Ehrlich spoke regarding and reiterated comments of Betta and Rossi and recommended the budget be sent back to the Finance Commission for review.

Fred Findley spoke regarding the similarity of this budget process to the one from three years ago. Mr. Findley requested to allow Finance Commission to review the new budget.

**Zoom Public Comments:**

Steven Lawrence spoke regarding the importance of Finance Commission and their review of the budget.

Yvonne LaRose spoke regarding staffing and personnel and stated her questions not being answered.

**COUNCIL ACTION AND MOTION**

**A motion was made by Councilmember Cacciotti, seconded by Mayor Pro Tem Zneimer and approved by roll call vote to take budget back to Finance Commission and bring back to Council as a Joint Meeting with the Finance Commission once it has been approved to form by the Finance Commission. The motion carried 5-0, by the following vote:**

**AYES:** Braun, Cacciotti, Donovan, Zneimer, Mayor Primuth

**NOES:** None.

**ABSENT:** None.

**ABSTAINED:** None.

**PUBLIC COMMENT – CONTINUED**

**22. CONTINUED PUBLIC COMMENT – GENERAL**

None.

**COMMUNICATIONS**

**23. COUNCILMEMBER COMMUNICATIONS**

Mayor Pro Tem Zneimer had no comments.

Councilmember Donovan had no comments.

Councilmember Braun had no comments.

Mayor Primuth had no comments.

Councilmember Cacciotti had no comments.

**24. CITY MANAGER COMMUNICATIONS**

City Manager Chaparyan had no comments.

**ADJOURNMENT**

There being no further matters, Mayor Primuth adjourned the meeting of the City Council at 11:15 P.M., to the next City Council meeting scheduled on Wednesday, June 21, 2023.

Respectfully submitted:



Mark Perez  
Deputy City Clerk

APPROVED:



Jon Primuth  
Mayor

ATTEST:



Mark Perez  
Deputy City Clerk

*Approved at City Council Meeting: June 21, 2023*