



**CITY OF SOUTH PASADENA
CITY COUNCIL**

AGENDA

**REGULAR MEETING
WEDNESDAY, JUNE 21, 2023, AT 7:00 P.M.**

**AMEDEE O. "DICK" RICHARDS JR. COUNCIL CHAMBERS
1424 MISSION STREET, SOUTH PASADENA, CA 91030**

South Pasadena City Council Statement of Civility

As your elected governing board, we will treat each other, members of the public, and City employees with patience, civility, and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all City business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

The South Pasadena City Council Meeting will be conducted in-person from the Amedee O. "Dick" Richards, Jr. Council Chambers, located at 1424 Mission Street, South Pasadena, CA 91030.

Public participation may be made as follows:

- In Person – Council Chambers, 1424 Mission Street, South Pasadena, CA 91030
- Live Broadcast via the City website – http://www.spectrumstream.com/streaming/south_pasadena/live.cfm
- Via Zoom – **Webinar ID: 825 9999 2830**
- Written Public Comment – written comment must be submitted by 12:00 p.m. the day of the meeting by emailing to ccpubliccomment@southpasadenaca.gov.
- Via Phone – +1-669-900-6833 and entering the Zoom Meeting ID listed above.

Meeting may be viewed at:

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link:
<https://us06web.zoom.us/j/82599992830> or
3. By calling: +1-669-900-6833 and entering the Zoom Meeting ID listed above; and viewing the meeting via http://www.spectrumstream.com/streaming/south_pasadena/live.cfm

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|------------------------------|---------------|----------------------|
| CALL TO ORDER: | Mayor | Jon Primuth |
| ROLL CALL: | Mayor | Jon Primuth |
| | Mayor Pro Tem | Evelyn G. Zneimer |
| | Councilmember | Jack Donovan |
| | Councilmember | Michael A. Cacciotti |
| | Councilmember | Janet Braun |
| PLEDGE OF ALLEGIANCE: | Councilmember | Michael A. Cacciotti |

PUBLIC COMMENT GUIDELINES

The City Council welcomes public input. Members of the public may comment on a non-agenda subject under the jurisdiction of the City Council or on an agenda item. Members of the public will have three minutes to address the City Council, however, the Mayor and City Council may adjust the time allotted, as needed.

Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record. Written public comments will be uploaded to the City website for public viewing under Additional Documents. When submitting a public comment, please make sure to include the following:

- 1) Name (optional), and
- 2) Agenda item you are submitting public comment on.
- 3) Submit by no later than 12:00 p.m., on the day of the City Council meeting. Correspondence received after this time will be distributed the following business day.

PLEASE NOTE: The Mayor may exercise the Chair's discretion, subject to the approval of the majority of the City Council, to adjust public comment time limit to less than three minutes, as needed.

Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

CLOSED SESSION ANNOUNCEMENTS**1. CLOSED SESSION ANNOUNCEMENTS****PUBLIC COMMENT****2. PUBLIC COMMENT – GENERAL (NON-AGENDA ITEMS)**

General Public Comment will be limited to 30 minutes at the beginning of the agenda. If there are speakers remaining in the queue, they will be heard at the end of the meeting. Only Speakers who submit a Public Comment card within the first 30 minutes of Public Comment period will be queued up to speak.

PRESENTATION

- 3. PRESENTATION OF A PROCLAMATION DECLARING THE WEEK OF JUNE 19 TO JUNE 24, 2023 AS NATIONAL MOSQUITO CONTROL AWARENESS WEEK**
- 4. PRESENTATION OF A PROCLAMATION RECOGNIZING EL ADOBE FLORES IN THE CITY OF SOUTH PASADENA**

RECOGNITION/INTRODUCTION**5. STAFF INTRODUCTION****Library:**

Jenny Reyes, Librarian

CHANGES TO THE AGENDA**6. REORDERING OF, ADDITIONS, OR DELETIONS TO THE AGENDA****CONSENT CALENDAR****OPPORTUNITY TO COMMENT ON CONSENT CALENDAR**

Items listed under the Consent Calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless a public comment has been received or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

7. APPROVAL OF PREPAID WARRANTS IN THE AMOUNT OF \$17,792.76; GENERAL CITY WARRANTS IN THE AMOUNT OF \$441,871.66; ONLINE PAYMENTS IN THE AMOUNT OF \$91,021.02; TRANSFERS IN THE AMOUNT OF \$60,000.00; VOIDS IN THE AMOUNT OF (\$275.00); PAYROLL IN THE AMOUNT OF \$797,319.90Recommendation

It is recommended that the City Council approve the Warrants as presented.

8. MONTHLY INVESTMENT REPORTS FOR APRIL 2023Recommendation

It is recommended that the City Council receive and file the Monthly Investment Reports for April 2023.

9. UPDATE ON THE REMOVAL OF RACIALLY RESTRICTIVE COVENANTS FROM CITY-OWNED PROPERTIESRecommendation

It is recommended that the City Council receive and file an update on the removal of racially restrictive covenants from City-owned properties.

10. APPROVAL OF CITY COUNCIL MEETING MINUTES FOR JUNE 7, 2023Recommendation

It is recommended that the City Council approve the minutes for the June 7, 2023, Regular City Council Meeting.

11. RECEIVE AND FILE FISCAL YEAR 2023-24 WATER AND SEWER CAPACITY CHARGESRecommendation

It is recommended that the City Council receive and file information related to the annual adjustment of Water and Sewer Development Impact Fees, also referred to as Water and Sewer Capacity Charges, for Fiscal Year (FY) 2023-2024.

PUBLIC HEARING**12. ADOPTION OF A RESOLUTION CONFIRMING AN ANNUAL LEVY AND COLLECTION OF ASSESSMENTS FOR THE LIGHTING AND LANDSCAPING MAINTENANCE DISTRICT (LLMD) FOR FISCAL YEAR 2023-2024**

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, CONFIRMING A DIAGRAM AND THE FISCAL YEAR 2023-2024 ANNUAL LEVY AND COLLECTION OF ASSESSMENTS FOR CERTAIN MAINTENANCE IN AN EXISTING LIGHTING AND LANDSCAPING MAINTENANCE DISTRICT PURSUANT TO THE PROVISIONS OF DIVISION 15, PART 2 OF THE STREETS AND HIGHWAYS CODE OF THE STATE OF CALIFORNIA

Recommendation

It is recommended that the City Council, after receiving Public Hearing testimony, adopt the attached resolution confirming the annual levy and collection of assessments for the Lighting and Landscaping Maintenance District (LLMD) for Fiscal Year (FY) 2023-2024.

ACTION/DISCUSSION

13. **REPORT ON THE MEASURES TAKEN TO ALLEVIATE THE CONDITIONS WHICH LED TO THE ADOPTION OF INTERIM URGENCY ORDINANCE NO. 2374 THAT ESTABLISHED THE CURRENT MORATORIUM ON NO-FAULT JUST CAUSE EVICTIONS OF RESIDENTIAL TENANCIES**

Recommendation

It is recommended that the City Council adopt and issue the 10-Day Report regarding Interim Urgency Ordinance No. 2374 that imposed a moratorium on no-fault just cause evictions of residential tenancies.

14. **APPROVAL OF CITY COUNCIL MEETING MINUTES FOR NOVEMBER 2, 2022, AND NOVEMBER 9, 2022**

Recommendation

It is recommended that the City Council:

1. Approve the minutes for the November 2, 2022, Special City Council Meeting; and
2. Approve the minutes for the November 9, 2022, Special Joint City Council and Planning Commission Meeting.

15. **APPROVAL OF THE AGREEMENT WITH PARKWOOD LANDSCAPE MAINTENANCE, INC. FOR AN ANNUAL AMOUNT UP TO \$684,000 FOR LANDSCAPE MAINTENANCE SERVICES FOR A TERM OF THREE YEARS**

Recommendation

It is recommended that the City Council award an agreement to Parkwood Landscape Maintenance Inc. to provide Landscape Maintenance Services to City facilities, for an annual amount up to \$684,000 for Fiscal Years 2023-2024, 2024-2025, and 2025-2026 and authorize the City Manager to execute the Agreement.

16. **ADOPTION OF A RESOLUTION APPROVING THE FISCAL YEAR 2023-2024 PROJECT LIST AND EXPENDITURE PLAN TO BE FUNDED BY SENATE BILL 1 (SB 1) ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017**

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, IDENTIFYING A LIST OF PROJECTS FOR FISCAL YEAR 2023-2024 FUNDED BY SENATE BILL 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

Recommendation

It is recommended that the City Council:

1. Adopt a resolution approving the Fiscal Year (FY) 2023-2024 project list and expenditure plan for the Senate Bill 1 (SB 1) Road Repair and Accountability Act of 2017 (SB 1) to be funded through the State's Road Maintenance and Rehabilitation Account (RMRA); and
2. Authorize the City Manager and her designee, the Public Works Director, to sign the application and all related program documents.

PUBLIC COMMENT – CONTINUED**17. CONTINUED PUBLIC COMMENT – GENERAL**

This time is reserved for speakers in the Public Comment queue not heard during the first 30 minutes of Item No. 2. No new speakers will be accepted at this time.

COMMUNICATIONS**18. COUNCILMEMBER COMMUNICATIONS**

Time allotted to speak per Councilmember is three minutes. Additional time will be allotted at the end of the City Council meeting agenda, if necessary.

19. CITY MANAGER COMMUNICATIONS**ADJOURNMENT****FOR YOUR INFORMATION****FUTURE CITY COUNCIL MEETINGS**

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|-----------------|--|-----------|
| June 28, 2023 | Special City Council Meeting | 5:00 P.M. |
| June 28, 2023 | Commissioner Congress at War Memorial Building | 6:00 P.M. |
| July 19, 2023 | Regular City Council Meeting | 7:00 P.M. |
| August 16, 2023 | Regular City Council Meeting | 7:00 P.M. |

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

City Council meeting agenda packets, any agenda related documents, and additional documents are available online for public viewing on the City's website:

www.southpasadenaca.gov/CityCouncilMeetings2023


Regular meetings are live streamed via the internet at:

http://www.spectrumstream.com/streaming/south_pasadena/live.cfm

AGENDA NOTIFICATION SUBSCRIPTION

If you wish to receive an agenda email notification please contact the City Clerk’s Division via email at CityClerk@southpasadenaca.gov or call (626) 403-7230.

ACCOMMODATIONS

 The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk’s Division at (626) 403-7230 or cityclerk@southpasadenaca.gov. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

CERTIFICATION OF POSTING

*I declare under penalty of perjury that I posted this notice of agenda for the meeting to be held on **June 21, 2023**, on the bulletin board in the courtyard of City Hall located at 1414 Mission Street, South Pasadena, CA 91030, and on the City, website as required by law, on the date listed below.*

06/15/2023

/S/

Date

Tiara Solorzano, Management Assistant