



**CITY OF SOUTH PASADENA
CITY COUNCIL**

AMENDED AGENDA

**REGULAR MEETING
WEDNESDAY, OCTOBER 04, 2023, AT 7:00 P.M.**

**AMEDEE O. "DICK" RICHARDS JR. COUNCIL CHAMBERS
1424 MISSION STREET, SOUTH PASADENA, CA 91030**

South Pasadena City Council Statement of Civility

As your elected governing board, we will treat each other, members of the public, and City employees with patience, civility, and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all City business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

The South Pasadena City Council Meeting will be conducted in-person from the Amedee O. "Dick" Richards, Jr. Council Chambers, located at 1424 Mission Street, South Pasadena, CA 91030.

Public participation may be made as follows:

- In Person – Council Chambers, 1424 Mission Street, South Pasadena, CA 91030.
- Live Broadcast via the City website – http://www.spectrumstream.com/streaming/south_pasadena/live.cfm
- Via Zoom – **Webinar ID: 825 9999 2830**
- Written Public Comment – written comment must be submitted by 12:00 p.m. the day of the meeting by emailing to ccpubliccomment@southpasadenaca.gov.
- Via Phone – +1-669-900-6833 and entering the Zoom Meeting ID listed above.

Meeting may be viewed at:

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link:
<https://us06web.zoom.us/j/82599992830> or
3. By calling: +1-669-900-6833 and entering the Zoom Meeting ID listed above; and viewing the meeting via http://www.spectrumstream.com/streaming/south_pasadena/live.cfm

CALL TO ORDER: Mayor Jon Primuth

ROLL CALL:

Mayor	Jon Primuth
Mayor Pro Tem	Evelyn G. Zneimer
Councilmember	Jack Donovan
Councilmember	Michael A. Cacciotti
Councilmember	Janet Braun

PLEDGE OF ALLEGIANCE: Councilmember Janet Braun

PUBLIC COMMENT GUIDELINES

The City Council welcomes public input. Members of the public may comment on a non-agenda subject under the jurisdiction of the City Council or on an agenda item. Members of the public will have three minutes to address the City Council, however, the Mayor and City Council may adjust the time allotted, as needed.

Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record. Written public comments will be uploaded to the City website for public viewing under Additional Documents. When submitting a public comment, please make sure to include the following:

- 1) Name (optional), and
- 2) Agenda item you are submitting public comment on.
- 3) Submit by no later than 12:00 p.m., on the day of the City Council meeting. Correspondence received after this time will be distributed the following business day.

PLEASE NOTE: The Mayor may exercise the Chair's discretion, subject to the approval of the majority of the City Council, to adjust public comment time limit to less than three minutes, as needed.

Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

CLOSED SESSION ANNOUNCEMENTS**1. CLOSED SESSION ANNOUNCEMENTS****PUBLIC COMMENT****2. PUBLIC COMMENT – GENERAL (NON-AGENDA ITEMS)**

General Public Comment will be limited to 30 minutes at the beginning of the agenda. If there are speakers remaining in the queue, they will be heard at the end of the meeting. Only Speakers who submit a Public Comment card within the first 30 minutes of Public Comment period will be queued up to speak.

PRESENTATION

3. **PROCLAMATION IN SUPPORT OF THE SAN GABRIEL MOUNTAINS NATIONAL MONUMENT IN THE CITY OF SOUTH PASADENA**
4. **PROCLAMATION DECLARING OCTOBER AS NATIONAL DISABILITY EMPLOYMENT AWARENESS MONTH IN THE CITY OF SOUTH PASADENA**
5. **CLEAN POWER ALLIANCE PRESENTATION**

CHANGES TO THE AGENDA

6. **REORDERING OF, ADDITIONS, OR DELETIONS TO THE AGENDA**

CONSENT CALENDAR**OPPORTUNITY TO COMMENT ON CONSENT CALENDAR**

Items listed under the Consent Calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless a public comment has been received or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

7. **APPROVAL OF PREPAID WARRANTS IN THE AMOUNT OF \$54,419.43; GENERAL CITY WARRANTS IN THE AMOUNT OF \$491,755.14; ONLINE PAYMENTS IN THE AMOUNT OF \$41,612.60; TRANSFERS IN THE AMOUNT OF \$3,002,255.52; PAYROLL IN THE AMOUNT OF \$857,382.10**

Recommendation

It is recommended that the City Council approve the Warrants as presented.

8. **CONSIDERATION OF ADOPTION OF A RESOLUTION APPROVING THE LIBRARY SPECIAL TAX ANNUAL REPORT AND AUTHORIZING THE COLLECTION OF THE TAX FOR FISCAL YEAR 2023-2024**

Recommendation

It is recommended that the City Council consider adoption of a resolution approving the Library Special Tax Annual Report and authorizing the collection of the Tax by the County of Los Angeles at the Fiscal Year 2023-2024 rates.

9. **CONSIDERATION OF APPROVAL OF THE SECOND AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH MV CHENG AND ASSOCIATES, INC., FOR TEMPORARY STAFFING SERVICES**

Recommendation

It is recommended that the City Council consider:

1. Approval of the Second Amendment to the Professional Services Agreement with MV Cheng and Associates, Inc., for temporary staffing services, extending the agreement to June 30, 2024; and
2. Authorize the City Manager, or designee, to execute the Second Amendment.

10. **CONSIDERATION OF ADOPTION OF A RESOLUTION APPROVING A PURCHASE ORDER WITH CDW GOVERNMENT, IN THE AMOUNT NOT-TO-EXCEED OF \$135,000 FOR THE PURCHASE OF NETWORK HARDWARE EQUIPMENT, UTILIZING THE SOURCEWELL AND PEPPM COOPERATIVE PURCHASING PROGRAMS**

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, APPROVING A PURCHASE ORDER WITH CDW GOVERNMENT, IN THE AMOUNT NOT TO EXCEED OF \$135,000 FOR THE PURCHASE OF NETWORK HARDWARE EQUIPMENT, UTILIZING THE SOURCEWELL AND PENNSYLVANIA EDUCATION PURCHASING PROGRAM FOR MICROCOMPUTERS COOPERATIVE PURCHASING PROGRAMS

Recommendation

It is recommended that the City Council consider:

1. Adopting a resolution approving a purchase order with CDW Government, in the amount not to exceed \$135,000, for the purchase of network hardware equipment;
2. Approve the use of the Sourcewell and PEPPM cooperative purchasing programs for the procurement pursuant to Section 2-99-29(19) and the City's Purchasing Policy; and
3. Authorize the City Manager, or designee, to effectuate the purchase.

11. CONSIDERATION OF APPROVAL OF AN AMENDMENT TO THE AGREEMENT WITH CALIFORNIA METRO PATROL FOR SECURITY GUARD CONCIERGE SERVICES IN AN AMOUNT NOT-TO-EXCEED \$84,600 AND TO EXTEND AGREEMENT FOR UP TO 12 MONTHS

Recommendation

It is recommended that the City Council consider approving the amendment to the agreement with California Metro Patrol for security guard concierge services to increase the contract amount by \$84,600, extend the agreement for up to an additional 12-month period, and authorize the City Manager to execute the amendment.

12. CONSIDERATION OF APPROVAL OF CITY COUNCIL MEETING MINUTES FOR FEBRUARY 15, 2023 AND MARCH 1, 2023

Recommendation

It is recommended that the City Council consider the approval of the minutes for the Regular Meetings of February 15, 2023 and March 1, 2023.

13. SECOND READING AND ADOPTION OF AN ORDINANCE OF THE CITY OF SOUTH PASADENA GRANTING AUTHORITY TO THE CITY MANAGER TO EXECUTE CERTAIN CONTRACTS AND OTHER LEGAL INSTRUMENTS AND AMENDING SECTION 2-18-6 OF THE SOUTH PASADENA MUNICIPAL CODE

ORDINANCE

AN AN ORDINANCE OF THE CITY OF SOUTH PASADENA GRANTING AUTHORITY TO THE CITY MANAGER TO EXECUTE CERTAIN CONTRACTS AND OTHER LEGAL INSTRUMENTS AND AMENDING SECTION 2.18-6 OF THE SOUTH PASADENA MUNICIPAL CODE

Recommendation

It is recommended that the City Council consider the adoption of an "Ordinance of the City of South Pasadena Granting Authority to the City Manager to Execute Certain Contracts and Other Legal Instruments and Amending Section 2-18-6 of the South Pasadena Municipal Code."

14. ACCEPT PROJECT COMPLETION, AUTHORIZE FILING OF THE NOTICE OF COMPLETION FOR THE FAIR OAKS AVENUE TRAFFIC SIGNAL IMPROVEMENTS PROJECT, AND AUTHORIZE RELEASE OF THE RETENTION PAYMENT TO CROSTOWN ELECTRICAL AND DATA, INC. IN THE AMOUNT OF \$27,368.57

Recommendation

It is recommended that the City Council consider:

1. Accepting the Fair Oaks Avenue Traffic Signal Improvements Project (Project) as complete; and
2. Authorizing the recordation of the Notice of Completion (NOC) with the Los Angeles County Registrar-Recorder County Clerk; and
3. Authorizing release of retention payment to Crosstown Electrical and Data, Inc. (Contractor) in the amount of \$27,368.57.

15. **CONSIDERATION OF THE ADOPTION OF AN (A) ORDINANCE TO RESCIND THE MISSION STREET SPECIFIC PLAN, AND ADOPTION OF ORDINANCES TO AMEND THE SOUTH PASADENA MUNICIPAL CODE CHAPTER 36 (ZONING): (B) PERTAINING TO A NEW MIXED-USE OVERLAY DISTRICT, ELIMINATING THE FOCUS AREA OVERLAY DISTRICT, ADDING REFERENCES TO THE NEW DOWNTOWN SPECIFIC PLAN, ADOPTION OF A NEW ZONING MAP, (C) UPDATING AFFORDABLE HOUSING INCENTIVES SECTION, (D) ADDING EMPLOYEE HOUSING SECTIONS, AND (E) UPDATING INCLUSIONARY HOUSING REQUIREMENTS.**

Recommendation

It is recommended that the City Council consider adoption of the Ordinances on second reading as follows:

- a. **Ordinance No.**
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, RESCINDING THE MISSION STREET SPECIFIC PLAN AS ADOPTED IN ORDINANCE NO. 2035
- b. **Ordinance No.**
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AMENDING CHAPTER 36 (ZONING) OF THE CITY CODE OF THE CITY OF SOUTH PASADENA RELATED TO INCREASED DENSITY INCLUDING REZONING THE EXISTING FOCUSED AREA OVERLAY ZONE TO MIXED-USE OVERLAY ZONE AND AMENDING THE ZONING MAP IN COMPLIANCE WITH THE UPDATED GENERAL PLAN AND THE 2021-2029 (6TH CYCLE) HOUSING ELEMENT
- c. **Ordinance No.**
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AMENDING DIVISION 36.370 (AFFORDABLE HOUSING INCENTIVES) OF ARTICLE 3 (SITE PLANNING AND GENERAL DEVELOPMENT STANDARDS) OF CHAPTER 36 (ZONING) OF THE CITY CODE OF THE CITY OF SOUTH PASADENA TO REVISE REGULATIONS TO CONFORM TO STATE DENSITY BONUS LAW (CALIFORNIA GOVERNMENT CODE SECTION 65915)
- d. **Ordinance No.**
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AMENDING CHAPTER 36 ARTICLE 2 DIVISION 36.22 AND CHAPTER 36 ARTICLE 3 DIVISION 36.350 OF THE CITY CODE OF THE CITY OF SOUTH PASADENA RELATING TO EMPLOYEE HOUSING
- e. **Ordinance No.**
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AMENDING DIVISION 36.375 OF THE CITY CODE OF THE CITY OF SOUTH PASADENA CODE RELATING TO INCLUSIONARY HOUSING REQUIREMENTS

PUBLIC COMMENT – CONTINUED

16. **CONTINUED PUBLIC COMMENT – GENERAL**

This time is reserved for speakers in the Public Comment queue not heard during the first 30 minutes of Item No. 2. No new speakers will be accepted at this time.

COMMUNICATIONS

17. COUNCILMEMBER COMMUNICATIONS

Time allotted to speak per Councilmember is three minutes. Additional time will be allotted at the end of the City Council meeting agenda, if necessary.

18. CITY MANAGER COMMUNICATIONS

ADJOURNMENT

FOR YOUR INFORMATION

FUTURE CITY COUNCIL MEETINGS

October 14, 2023	Strategic Plan Study Session (Youth House)	9:00 A.M.
October 18, 2023	Regular City Council Meeting	7:00 P.M.
November 1, 2023	Special Joint City Council Meeting with the Finance Commission	TBD
November 15, 2023	Special Joint City Council Meeting with the Public Safety Commission	TBD

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

City Council meeting agenda packets, any agenda related documents, and additional documents are available online for public viewing on the City’s website:

www.southpasadenaca.gov/CityCouncilMeetings2023


Regular meetings are live streamed via the internet at:

http://www.spectrumstream.com/streaming/south_pasadena/live.cfm

AGENDA NOTIFICATION SUBSCRIPTION

If you wish to receive an agenda email notification please contact the City Clerk’s Division via email at CityClerk@southpasadenaca.gov or call (626) 403-7230.

ACCOMMODATIONS

 The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk’s Division at (626) 403-7230 or cityclerk@southpasadenaca.gov. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

CERTIFICATION OF POSTING

*I declare under penalty of perjury that I posted this notice of agenda for the meeting to be held on **October 4, 2023**, on the bulletin board in the courtyard of City Hall located at 1414 Mission Street, South Pasadena, CA 91030, and on the City, website as required by law, on the date listed below.*

10/02/2023	<i>/S/</i>
Date	Mark Perez, Deputy City Clerk