



CITY OF SOUTH PASADENA
CITY COUNCIL

AMENDED AGENDA

SPECIAL MEETING
WEDNESDAY, SEPTEMBER 27, 2023, 7:00 P.M. (PACIFIC TIME)

AMEDEE O. "DICK" RICHARDS JR. COUNCIL CHAMBERS
1424 MISSION STREET, SOUTH PASADENA, CA 91030

TELECONFERENCE LOCATION

COPENHAGEN MARRIOTT HOTEL
LOBBY
KALVEBOD BRYGGE 5,1560 COPENHAGEN V, DENMARK

South Pasadena City Council Statement of Civility

As your elected governing board, we will treat each other, members of the public, and City employees with patience, civility, and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all City business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

The South Pasadena City Council Meeting will be conducted in-person from the Amedee O. "Dick" Richards, Jr. Council Chambers, located at 1424 Mission Street, South Pasadena, CA 91030 and the teleconference location. Pursuant to Assembly Bill 361 Government Code Section 54953, subdivision (e)(3), the City Council may conduct its meetings remotely and may be held via video conference.

Public participation may be made as follows:

- In Person – Council Chambers, 1424 Mission Street, South Pasadena, CA 91030 and the teleconference location.
- Live Broadcast via the City website – http://www.spectrumstream.com/streaming/south_pasadena/live.cfm
- Via Zoom – **Webinar ID: 825 9999 2830**
- Written Public Comment – written comment must be submitted by 12:00 p.m. the day of the meeting by emailing to ccpubliccomment@southpasadenaca.gov.
- Via Phone – +1-669-900-6833 and entering the Zoom Meeting ID listed above.

Meeting may be viewed at:

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link:
<https://us06web.zoom.us/j/82599992830> or
3. By calling: +1-669-900-6833 and entering the Zoom Meeting ID listed above; and viewing the meeting via http://www.spectrumstream.com/streaming/south_pasadena/live.cfm

CALL TO ORDER: Mayor Jon Primuth

ROLL CALL: Mayor Jon Primuth
 Mayor Pro Tem Evelyn G. Zneimer
 Councilmember Jack Donovan
 Councilmember Michael A. Cacciotti
 Councilmember Janet Braun

PLEDGE OF ALLEGIANCE: Mayor Jon Primuth

PUBLIC COMMENT GUIDELINES

The City Council welcomes public input. Members of the public may comment on a non-agenda subject under the jurisdiction of the City Council or on an agenda item. Members of the public will have three minutes to address the City Council, however, the Mayor and City Council may adjust the time allotted, as needed.

Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record. Written public comments will be uploaded to the City website for public viewing under Additional Documents. When submitting a public comment, please make sure to include the following:

- 1) Name (optional), and
- 2) Agenda item you are submitting public comment on.
- 3) Submit by no later than 12:00 p.m., on the day of the City Council meeting. Correspondence received after this time will be distributed the following business day.

PLEASE NOTE: The Mayor may exercise the Chair's discretion, subject to the approval of the majority of the City Council, to adjust public comment time limit to less than three minutes, as needed.

Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

CLOSED SESSION ANNOUNCEMENTS

1. CLOSED SESSION ANNOUNCEMENTS

PUBLIC COMMENT

2. PUBLIC COMMENT – GENERAL (NON-AGENDA ITEMS)

General Public Comment will be limited to 30 minutes at the beginning of the agenda. If there are speakers remaining in the queue, they will be heard at the end of the meeting. Only Speakers who submit a Public Comment card within the first 30 minutes of Public Comment period will be queued up to speak.

PRESENTATION

3. SOUTH PASADENA LITTLE LEAGUE RECOGNITION

4. MERCHANT MINUTE -Twohey's Restaurant

5. STAFF INTRODUCTION**Fire Department:**

Kevin Tiet, Management Assistant
 Edward Meza, Firefighter Paramedic
 Alex Khachatourian, Firefighter Paramedic
 Gavin Boger, Firefighter Paramedic

CHANGES TO THE AGENDA**6. REORDERING OF, ADDITIONS, OR DELETIONS TO THE AGENDA****CONSENT CALENDAR****OPPORTUNITY TO COMMENT ON CONSENT CALENDAR**

Items listed under the Consent Calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless a public comment has been received or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

7. APPROVAL OF PREPAID WARRANTS IN THE AMOUNT OF \$150,880.02; GENERAL CITY WARRANTS IN THE AMOUNT OF \$2,111,576.34; ONLINE PAYMENTS IN THE AMOUNT OF \$178,990.21; TRANSFERS IN THE AMOUNT OF \$72,500.00; VOIDS IN THE AMOUNT OF (\$2,161.06); PAYROLL IN THE AMOUNT OF \$842,990.36Recommendation

It is recommended that the City Council approve the Warrants as presented.

8. MONTHLY INVESTMENT REPORTS FOR JULY 2023Recommendation

It is recommended that the City Council receive and file the Monthly Investment Reports for July 2023.

9. CONSIDERATION OF APPROVAL OF THE SECOND AMENDMENT TO AN AGREEMENT WITH HDL SOFTWARE, LLC FOR BUSINESS LICENSE PROCESSING SERVICES AND APPROPRIATION OF FUNDSRecommendation

It is recommended that the City Council:

1. approve the Second Amendment to the Professional Services Agreement with HdL Software, LC (HdL) for business license processing services through October 31, 2024, in the amount of \$75,000 and authorize the City Manager to execute the amendment.
2. Appropriate an additional \$45,850 from General Fund to cover excess.

10. SECOND READING AND ADOPTION OF AN ORDINANCE OF THE CITY OF SOUTH PASADENA GRANTING AUTHORITY TO THE CITY MANAGER TO EXECUTE CERTAIN CONTRACTS AND OTHER LEGAL INSTRUMENTS AND AMENDING SECTION 2-18-6 OF THE SOUTH PASADENA MUNICIPAL CODE

ORDINANCE

AN ORDINANCE OF THE CITY OF SOUTH PASADENA GRANTING AUTHORITY TO THE CITY MANAGER TO EXECUTE CERTAIN CONTRACTS AND OTHER LEGAL INSTRUMENTS AND AMENDING SECTION 2.18-6 OF THE SOUTH PASADENA MUNICIPAL CODE

Recommendation

It is recommended that the City Council consider the adoption of an "Ordinance of the City of South Pasadena Granting Authority to the City Manager to Execute Certain Contracts and Other Legal Instruments and Amending Section 2-18-6 of the South Pasadena Municipal Code."

11. CONSIDERATION OF APPROVAL OF THE MEMORIAL BENCH DONATION REQUESTS AND APPROVAL OF THE APPROPRIATION OF DONATED FUNDS TO THE COMMUNITY SERVICES BUDGET

Recommendation

It is recommended that the City Council consider:

1. Approval of a memorial bench donation of \$2,573.23 from Nancy Shires;
2. Approval of a memorial bench donation of \$1,481.13 from Kerri Maines; and
3. Approval of an appropriation of \$4,054.36 to Account No. 101-8030-8031-8020

12. CONSIDERATION OF APPROVAL OF A MEMORANDUM OF UNDERSTANDING WITH THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS FOR THE 626 GOLDEN STREETS ARROYOFEST 2023 EVENT

Recommendation

It is recommended that the City Council consider approval of a Memorandum of Understanding (MOU) between with the San Gabriel Valley Council of Governments (SGVCOG) and the City of South Pasadena for the 626 Golden Streets ArroyoFest 2023 Event.

13. CONSIDERATION OF APPROVAL OF FUND ALLOCATION AND APPROPRIATION TO COMPLETE THE ENVIRONMENTAL REVIEW DOCUMENTS FOR THE 2021-2029 HOUSING ELEMENT AND GENERAL PLAN/DOWNTOWN SPECIFIC PLAN IN THE AMOUNT OF \$78,606

Recommendation

It is recommended that the City Council allocate and appropriate \$78,606.10 from General Fund Account Number 101-0000-0000-3200-000 to the Community Development Department Professional Services Account Number 101-7010-7011-8170-000.

14. CONSIDERATION OF APPROVAL OF A FIVE-YEAR AGREEMENT WITH QUESTICA FOR BUDGET SOFTWARE SERVICES, WITH A FIRST-YEAR AMOUNT OF \$24,625 AND A TOTAL NOT-TO-EXCEED \$112,875

Recommendation

It is recommended that the City Council:

1. Approve a five-year agreement with Questica for Budget Software in the amount of \$24,625 for the first year and a not to exceed \$112,875 over the term and authorize the City Manager to execute the agreement; and
2. Appropriate \$12,312 from the General Fund and \$12,313 from the Water Fund to support the implementation and first year annual licensing for the Questica Budget software for a total of \$24,625.

15. CONSIDERATION OF THE APPROVAL OF CITY COUNCIL MEETING MINUTES FOR AUGUST 29, 2023 AND SEPTEMBER 6, 2023

Recommendation

It is recommended that the City Council consider the approval of the minutes for the Regular City Council Meeting of September 6, 2023, Special Meetings of August 29, 2023 and September 6, 2023, Special Joint Meeting of September 6, 2023, and Special Housing Authority Meeting of September 6, 2023.

PUBLIC HEARING

16. CONCURRENT CONTINUED HEARINGS – CONSIDERATION OF ADOPTION OF A RESOLUTION CERTIFYING THE FINAL PROGRAM ENVIRONMENTAL IMPACT REPORT, ADOPTION OF A RESOLUTION ADOPTING A NEW GENERAL PLAN, NEW DOWNTOWN SPECIFIC PLAN, AND RESCISSION OF MISSION STREET SPECIFIC PLAN. INTRODUCTION AND FIRST READING OF AN ORDINANCE TO AMEND THE SOUTH PASADENA MUNICIPAL CODE CHAPTER 36 (ZONING CODE) AND ZONING MAP PERTAINING TO REZONING THE EXISTING FOCUS AREA OVERLAY DISTRICT TO MIXED-USE OVERLAY DISTRICT AND INCREASE DENSITY IN CERTAIN RESIDENTIAL ZONING DISTRICTS IN COMPLIANCE WITH THE NEW GENERAL PLAN AND THE 2021-2029 HOUSING ELEMENT. INTRODUCTION AND FIRST READING OF ORDINANCES TO AMEND THE ZONING CODE PERTAINING TO 120-DAY IMPLEMENTATION PROGRAMS IN THE 2021-2029 HOUSING ELEMENT (PROJECT)

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA CERTIFYING THE FINAL PROGRAM ENVIRONMENTAL IMPACT REPORT, ADOPTING FINDINGS PURSUANT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT, ADOPTING A MITIGATION MONITORING AND REPORTING PROGRAM, AND ADOPTING A STATEMENT OF OVERRIDING CONSIDERATIONS FOR THE GENERAL PLAN UPDATE, DOWNTOWN SPECIFIC PLAN, AND HOUSING ELEMENT IMPLEMENTATION PROJECT

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, ADOPTING THE 2023 GENERAL PLAN AND THE DOWNTOWN SPECIFIC PLAN AS SHOWN IN EXHIBIT A, EXHIBIT B, EXHIBIT C, AND EXHIBIT D, AND RESCIND THE MISSION STREET SPECIFIC PLAN.

ORDINANCE

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, RESCINDING THE MISSION STREET SPECIFIC PLAN AS ADOPTED IN ORDINANCE NO. 2035

ORDINANCE

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AMENDING CHAPTER 36 (ZONING) OF THE CITY CODE OF THE CITY OF SOUTH PASADENA RELATED TO INCREASED DENSITY INCLUDING REZONING THE EXISTING FOCUSED AREA OVERLAY ZONE

TO MIXED-USE OVERLAY ZONE AND INCREASING DENSITY IN THE RESIDENTIAL ZONING DISTRICTS, AND AMENDING THE ZONING MAP IN COMPLIANCE WITH THE UPDATED GENERAL PLAN AND THE 2021-2029 (6TH CYCLE) HOUSING ELEMENT

ORDINANCE

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AMENDING DIVISION 36.370 (AFFORDABLE HOUSING INCENTIVES) OF ARTICLE 3 (SITE PLANNING AND GENERAL DEVELOPMENT STANDARDS) OF CHAPTER 36 (ZONING) OF THE CITY CODE OF THE CITY OF SOUTH PASADENA TO REVISE REGULATIONS TO CONFORM TO STATE DENSITY BONUS LAW (CALIFORNIA GOVERNMENT CODE SECTION 65915)

ORDINANCE

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AMENDING CHAPTER 36 ARTICLE 2 DIVISION 36.22 AND CHAPTER 36 ARTICLE 3 DIVISION 36.350 OF THE CITY CODE OF THE CITY OF SOUTH PASADENA RELATING TO EMPLOYEE HOUSING

ORDINANCE

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AMENDING DIVISION 36.375 OF THE CITY CODE OF THE CITY OF SOUTH PASADENA CODE RELATING TO INCLUSIONARY HOUSING REQUIREMENTS

Recommendation

It is recommended that the City Council hold and conclude the continued hearings and consider the approval of the resolutions and introduce first reading of ordinances as follows:

1. Adopt a Resolution to certify and adopt the Program Environmental Impact Report (PEIR) prepared for the Project, make required findings, adopt Mitigation Monitoring and Reporting Program (MMRP), and adopt a Statement of Overriding Considerations;
2. Adopt a Resolution to adopt the General Plan and the Downtown Specific Plan (DTSP), inclusive of Planning Commission direction and errata revisions to both the General Plan and DTSP;
3. Introduce first reading of an Ordinance to rescind the Mission Street Specific Plan (MSSP) upon the effective date of the DTSP;
4. Introduce first reading of an Ordinance to amend the South Pasadena Municipal Code (SPMC) pertaining to rezoning of properties consistent with the new General Plan and the 2021-2029 (6th Cycle) Housing Element which will do the following:
 - a. Add Section 36.230.050 (Mixed-Use Overlay Development Standards) for the newly established Mixed-Use Overlay District;
 - b. Amend Section 36.250.340 (Focus Area Overlay District), to eliminate the Focus Area Overlay District and replace it with the newly established Mixed-Use Overlay District;
 - c. Increase density in the RM (Residential Medium Density), RH (Residential High Density), and Mixed-Use Overlay District in compliance with the Housing Element Programs;

- d. Amend other Code Sections relating to ancillary changes to the SPMC regarding reference to the new DTSP, adoption of the new Zoning Map, and minor changes to the residential and commercial zoning district standards in relation to the rezoning; and,
 - e. Amend the Zoning Map to eliminate the Focus Area Overlay District and the MSSP boundary, and replace them with the Mixed-Use Overlay District and the DTSP boundary, respectively.
5. Introduce first reading of an Ordinance to amend the South Pasadena Municipal Code Division 36.370 (Affordable Housing Incentives) to revise regulations to conform to State Density Bonus law (California Government Code Section 65915);
 6. Introduce first reading of an Ordinance to amend the South Pasadena Municipal Code Division 36.220 (Residential Zoning Districts), Division 36.350 (Standards for Specific Land Uses), and Division 36.700 (Definitions / Glossary), relating to Employee Housing; and,
 7. Introduce first reading of an Ordinance to amend the South Pasadena Municipal Code Division 36.375 (Inclusionary Housing Requirements) relating to inclusionary housing requirements.

INFORMATIONAL REPORT

17. REVIEW AND DISCUSSION OF AN INFORMATIONAL REPORT ON SENATE BILL 329 AND SURVEY RELATED TO COUNCILMEMBER SALARIES

Recommendation

It is recommended that the City Council discuss the informational report on councilmember salaries in light of Senate Bill 329 (SB 329) and receive and file the report and survey.

18. PUBLIC SAFETY ANNUAL REPORTS

PUBLIC COMMENT – CONTINUED

19. CONTINUED PUBLIC COMMENT – GENERAL

This time is reserved for speakers in the Public Comment queue not heard during the first 30 minutes of Item No. 2. No new speakers will be accepted at this time.

COMMUNICATIONS

20. COUNCILMEMBER COMMUNICATIONS

Time allotted to speak per Councilmember is three minutes. Additional time will be allotted at the end of the City Council meeting agenda, if necessary.

21. CITY MANAGER COMMUNICATIONS

ADJOURNMENT

FOR YOUR INFORMATION

FUTURE CITY COUNCIL MEETINGS

October 4, 2023	Regular City Council Meeting	7:00 P.M.
October 14, 2023	Strategic Plan Study Session (Youth House)	9:00 A.M.
October 18, 2023	Regular City Council Meeting	7:00 P.M.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

City Council meeting agenda packets, any agenda related documents, and additional documents are available online for public viewing on the City’s website:

www.southpasadenaca.gov/CityCouncilMeetings2023


Regular meetings are live streamed via the internet at:

http://www.spectrumstream.com/streaming/south_pasadena/live.cfm

AGENDA NOTIFICATION SUBSCRIPTION

If you wish to receive an agenda email notification please contact the City Clerk’s Division via email at CityClerk@southpasadenaca.gov or call (626) 403-7230.

ACCOMMODATIONS

 The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk’s Division at (626) 403-7230 or cityclerk@southpasadenaca.gov. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

CERTIFICATION OF POSTING

*I declare under penalty of perjury that I posted this notice of agenda for the meeting to be held on **September 27, 2023**, on the bulletin board in the courtyard of City Hall located at 1414 Mission Street, South Pasadena, CA 91030, and on the City, website as required by law, on the date listed below.*

09/25/2023

/S/

Date

Mark Perez, Deputy City Clerk