



**CITY OF SOUTH PASADENA
CITY COUNCIL - REGULAR MEETING**

MINUTES
WEDNESDAY, JUNE 21, 2023, AT 7:00 P.M.

CALL TO ORDER:

The Regular Meeting of the South Pasadena City Council was called to order by Mayor Primuth on Wednesday, June 21, 2023, at 7:00 P.M. The City Council Chambers are located at 1424 Mission Street, South Pasadena, California.

ROLL CALL:

<u>PRESENT</u>	Mayor	Jon Primuth
	Mayor Pro Tem	Evelyn G. Zneimer
	Councilmember	Janet Braun
	Councilmember	Michael A. Cacciotti
	Councilmember	Jack Donovan

Mark Perez, Deputy City Clerk, announced a quorum.

CITY STAFF PRESENT:

Arminé Chaparyan, City Manager; Roxanne Diaz, City Attorney; Mark Perez, Deputy City Clerk; were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

PLEDGE OF ALLEGIANCE

The Flag Salute was led by Councilmember Cacciotti.

CLOSED SESSION ANNOUNCEMENTS

1. **CLOSED SESSION ANNOUNCEMENTS**
None.

PUBLIC COMMENT

2. **PUBLIC COMMENT – GENERAL (NON-AGENDA ITEMS)**

Zoom Public Comment:
None.

In Person Public Comment:
Jorge Rivera spoke regarding the Healing and Justice Center.

Wes Reutimann spoke regarding the San Gabriel Valley – Open Streets and other events.

Yvonne LaRose spoke regarding the 19th Amendment and Juneteenth.

Mayor Primuth and Councilmember Cacciotti directed staff to send a letter of support to the San Gabriel Valley Council of Governments for an Open Streets event.

PRESENTATIONS

3. **PRESENTATION OF A PROCLAMATION THE WEEK OF JUNE 19 TO JUNE 24, 2023 AS NATIONAL MOSQUITO CONTROL AWARENESS WEEK**

Mayor Primuth and Anais Diaz presented the Proclamation declaring the week of June 19 to June 24, 2023 as national mosquito control awareness week.

4. **PRESENTATION OF A PROCLAMATION RECOGNIZING EL ADOBE FLORES IN THE CITY OF SOUTH PASADENA**

Mayor Primuth and Felix Gutierrez presented the Proclamation recognizing El Adobe Flores in The City of South Pasadena.

PRESENTATIONS

5. **STAFF INTRODUCTION**

Library:

Jenny Reyes, Librarian

Cathy Billing, Library Director, introduced the employee.

The City Council recessed to the Joint Special Meeting with the Finance Commission at 7:37 P.M.

The City Council reconvened to the Regular City Council Meeting at 10:21 P.M.

COMMUNICATIONS

6. REORDERING OF, ADDITIONS, OR DELETIONS TO THE AGENDA

None.

CONSENT CALENDAR

Mayor Pro Tem Zneimer requested to pull Item No. 9 for separate discussion. A motion was made by Councilmember Cacciotti, seconded by Councilmember Donovan and approved by roll call vote to approve Consent Calendar Item Nos. 7, 8, 10, and 11, with the modifications to Item No. 10 reflected in the additional documents. The motion carried 5-0, by the following vote:

- AYES:** Braun, Cacciotti, Donovan, Zneimer, Mayor Primuth
- NOES:** None.
- ABSENT:** None.
- ABSTAINED:** None.

7. APPROVAL OF PREPAID WARRANTS IN THE AMOUNT OF \$17,792.76; GENERAL CITY WARRANTS IN THE AMOUNT OF \$441,871.66; ONLINE PAYMENTS IN THE AMOUNT OF \$91,021.02; TRANSFERS IN THE AMOUNT OF \$60,000.00; VOIDS IN THE AMOUNT OF (\$275.00); PAYROLL IN THE AMOUNT OF \$797,319.90

Recommendation

It is recommended that the City Council approve the Warrants as presented.

A motion was made to approve recommendation on the Consent Calendar

8. MONTHLY INVESTMENT REPORTS FOR APRIL 2023

Recommendation

It is recommended that the City Council receive and file the Monthly Investment Reports for April 2023.

A motion was made to approve recommendation on the Consent Calendar

9. UPDATE ON THE REMOVAL OF RACIALLY RESTRICTIVE COVENANTS FROM CITY-OWNED PROPERTIES

Recommendation

It is recommended that the City Council receive and file an update on the removal of racially restrictive covenants from City-owned properties.

Mayor Pro Tem Zneimer pulled Item No. 9 for separate discussion.

COUNCIL ACTION AND MOTION

Hearing no opposition, the update was received and filed.

10. APPROVAL OF CITY COUNCIL MEETING MINUTES FOR JUNE 7, 2023

Recommendation

It is recommended that the City Council approve the minutes for the June 7, 2023, Regular City Council Meeting.

A motion was made to approve recommendation on the Consent Calendar with the modifications reflected in the additional documents.

11. RECEIVE AND FILE FISCAL YEAR 2023-24 WATER AND SEWER CAPACITY CHARGES

Recommendation

It is recommended that the City Council receive and file information related to the annual adjustment of Water and Sewer Development Impact Fees, also referred to as Water and Sewer Capacity Charges, for Fiscal Year (FY) 2023-2024.

A motion was made to approve recommendation on the Consent Calendar

PUBLIC HEARING

12. ADOPTION OF A RESOLUTION CONFIRMING AN ANNUAL LEVY AND COLLECTION OF ASSESSMENTS FOR THE LIGHTING AND LANDSCAPING MAINTENANCE DISTRICT (LLMD) FOR FISCAL YEAR 2023-2024

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, CONFIRMING A DIAGRAM AND THE FISCAL YEAR 2023-2024 ANNUAL LEVY AND COLLECTION OF ASSESSMENTS FOR CERTAIN MAINTENANCE IN AN EXISTING LIGHTING AND LANDSCAPING MAINTENANCE DISTRICT PURSUANT TO THE PROVISIONS OF DIVISION 15, PART 2 OF THE STREETS AND HIGHWAYS CODE OF THE STATE OF CALIFORNIA

Recommendation

It is recommended that the City Council, after receiving Public Hearing testimony, adopt the attached resolution confirming the annual levy and collection of assessments for the Lighting and Landscaping Maintenance District (LLMD) for Fiscal Year (FY) 2023-2024.

COUNCIL ACTION AND MOTION

A motion was made by Councilmember Cacciotti, seconded by Mayor Pro Tem Zneimer and approved by roll call vote to approve Item No. 12, as presented by staff. The motion carried 5-0, by the following vote:

- AYES:** Braun, Cacciotti, Donovan, Zneimer, Mayor Primuth
- NOES:** None.
- ABSENT:** None.
- ABSTAINED:** None.

Resolution No. 7823 was adopted.

ACTION/DISCUSSION

- 13. **REPORT ON THE MEASURES TAKEN TO ALLEVIATE THE CONDITIONS WHICH LED TO THE ADOPTION OF INTERIM URGENCY ORDINANCE NO. 2374 THAT ESTABLISHED THE CURRENT MORATORIUM ON NO-FAULT JUST CAUSE EVICTIONS OF RESIDENTIAL TENANCIES**

Recommendation

It is recommended that the City Council adopt and issue the 10-Day Report regarding Interim Urgency Ordinance No. 2374 that imposed a moratorium on no-fault just cause evictions of residential tenancies.

COUNCIL ACTION AND MOTION

A motion was made by Councilmember Cacciotti, seconded by Councilmember Donovan approved by roll call vote to approve Item No. 13, as presented by staff. The motion carried 5-0, by the following vote:

AYES: Braun, Cacciotti, Donovan, Zneimer, Mayor Primuth
NOES: None.
ABSENT: None.
ABSTAINED: None.

14. APPROVAL OF CITY COUNCIL MEETING MINUTES FOR NOVEMBER 2, 2022, AND NOVEMBER 9, 2022

Recommendation

It is recommended that the City Council:

1. Approve the minutes for the November 2, 2022, Special City Council Meeting; and
2. Approve the minutes for the November 9, 2022, Special Joint City Council and Planning Commission Meeting.

COUNCIL ACTION AND MOTION

A motion was made by Councilmember Cacciotti, seconded by Mayor Pro Tem Zneimer and approved by roll call vote to approve Item No. 14, as presented by staff. The motion carried 4-0-0-1, by the following vote:

AYES: Cacciotti, Donovan, Zneimer, Mayor Primuth
NOES: None.
ABSENT: None.
ABSTAINED: Braun

15. APPROVAL OF THE AGREEMENT WITH PARKWOOD LANDSCAPE MAINTENANCE, INC. FOR AN ANNUAL AMOUNT UP TO \$684,000 FOR LANDSCAPE MAINTENANCE SERVICES FOR A TERM OF THREE YEARS

Recommendation

It is recommended that the City Council award an agreement to Parkwood Landscape Maintenance Inc. to provide Landscape Maintenance Services to City facilities, for an annual amount up to \$684,000 for Fiscal Years 2023-2024, 2024-2025, and 2025-2026 and authorize the City Manager to execute the Agreement.

COUNCIL ACTION AND MOTION

A motion was made by Councilmember Cacciotti, seconded by Councilmember Braun and approved by roll call vote to approve Item No. 15, as presented by staff. The motion carried 5-0, by the following vote:

AYES: Braun, Cacciotti, Donovan, Zneimer, Mayor Primuth
NOES: None.

ABSENT: None.

ABSTAINED: None.

16. ADOPTION OF A RESOLUTION APPROVING THE FISCAL YEAR 2023-2024 PROJECT LIST AND EXPENDITURE PLAN TO BE FUNDED BY SENATE BILL 1 (SB 1) ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, IDENTIFYING A LIST OF PROJECTS FOR FISCAL YEAR 2023-2024 FUNDED BY SENATE BILL 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

Recommendation

It is recommended that the City Council:

1. Adopt a resolution approving the Fiscal Year (FY) 2023-2024 project list and expenditure plan for the Senate Bill 1 (SB 1) Road Repair and Accountability Act of 2017 (SB 1) to be funded through the State's Road Maintenance and Rehabilitation Account (RMRA); and
2. Authorize the City Manager and her designee, the Public Works Director, to sign the application and all related program documents.

COUNCIL ACTION AND MOTION

A motion was made by Councilmember Cacciotti, seconded by Councilmember Braun and approved by roll call vote to approve Item No. 16, as presented by staff. The motion carried 5-0, by the following vote:

AYES: Braun, Cacciotti, Donovan, Zneimer, Mayor Primuth

NOES: None.

ABSENT: None.

ABSTAINED: None.

Resolution No. 7824 was adopted.

PUBLIC COMMENT – CONTINUED

17. CONTINUED PUBLIC COMMENT – GENERAL

None.

COMMUNICATIONS

18. COUNCILMEMBER COMMUNICATIONS

Mayor Pro Tem Zneimer thanked City Attorney Roxanne Diaz on the successful Meet and Greet event.

Councilmember Donovan had no comments.

Councilmember Braun had no comments.

Councilmember Cacciotti gave a presentation on the Electric Leaf Blower Demonstration on June 27, the "Public Works Week" staff lunch, the Finance Department's budget prep, his recent interaction with troop 7, his recent AQMD meeting, and various community highlights.

Mayor Primuth highlighted the upcoming Commissioner's Congress scheduled for June 28, 2023.

19. CITY MANAGER COMMUNICATIONS

City Manager Chaparyan had no comments.

ADJOURNMENT

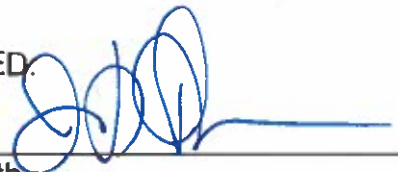
There being no further matters, Mayor Primuth adjourned the meeting of the City Council at 11:25 P.M., to the Closed Session meeting.

Respectfully submitted:



Mark Perez
Deputy City Clerk

APPROVED:



Jon Primuth
Mayor

ATTEST:



Mark Perez
Deputy City Clerk

Approved at City Council Meeting: 7/19/2023