



**CITY OF SOUTH PASADENA
CITY COUNCIL - REGULAR MEETING**

**MINUTES
WEDNESDAY, MAY 3, 2023, AT 7:00 P.M.**

CALL TO ORDER:

The Regular Meeting of the South Pasadena City Council was called to order by Mayor Primuth on Wednesday, May 3, 2023, at 7:40 P.M. The City Council Chambers are located at 1424 Mission Street, South Pasadena, California.

ROLL CALL:

PRESENT

Mayor	Jon Primuth
Mayor Pro Tem	Evelyn G. Zneimer
Councilmember	Janet Braun
Councilmember	Michael A. Cacciotti
Councilmember	Jack Donovan

Mark Perez, Deputy City Clerk, announced a quorum.

CITY STAFF PRESENT:

Arminé Chaparyan, City Manager; Andrew Jared, City Attorney, Mark Perez, Deputy City Clerk, Tiara Solorzano, Management Assistant, were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

PLEDGE OF ALLEGIANCE

The Flag Salute was led by Councilmember Janet Braun

CLOSED SESSION ANNOUNCEMENTS

April 26, 2023 Closed Session Meeting:

1. CLOSED SESSION ANNOUNCEMENTS

A. CONFERENCE WITH LEGAL COUNSEL: EXISTING LITIGATION

(Government Code Section 54956.9(d)(1))

1. *Togi. v. City of South Pasadena* (LASC Case No. BC680186)
2. *Travelers, Ins. v. City of South Pasadena*
(LASC Case No. 22STCV22759)
3. *American Medical Response West v. California Department of Health Care Services, et al.* (SSC Case No. 34-2021-80003757)
4. *Californians for Homeownership, Inc. v. City of South Pasadena* (LASC Case No. 22STCP01388)

B. CONFERENCE WITH LEGAL COUNSEL: POTENTIAL LITIGATION (EXPOSURE)

Government Code Section 54956.9(d)(2))

Number of Potential Cases: 1

C. CONFERENCE WITH LEGAL COUNSEL: POTENTIAL LITIGATION (CITY INITIATING)

Government Code Section 54956.9(d)(4))

Number of Potential Cases: 1

City Attorney Jared reported that no action was taken on the April 26, 2023 closed session.

May 3, 2023, 1:00 P.M. Special Closed Session Meeting:

A. CITY ATTORNEY FIRM INTERVIEWS

Mayor Primuth reported that Council provided direction to the Ad-hoc committee for further action.

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PUBLIC COMMENT**2. PUBLIC COMMENT – GENERAL (NON-AGENDA ITEMS)**Zoom Comments:

Yvonne LaRose spoke regarding her concerns for Senior Services.

In-Person Comments:

Robert Gonzalez made comments and requested time to speak on the Water Quality Authority.

Anne Bagasao made comments on renter's rights, investors, and Ordinance 2351.

Rachel Russell made comments on renter's rights and strengthening policies.

Sally Kilby made comments on behalf of the Women's Club and their upcoming event.

Brianna Fuentes made comments on evictions and Ordinance 2351.

PRESENTATIONS**3. PRESENTATION OF A PROCLAMATION DECLARING APRIL 30 – MAY 6, 2023 AS "MUNICIPAL CLERKS WEEK"**

Management Services Department Director Luis Frausto presented proclamation declaring April 30 through May 6, 2023, as "Municipal Clerks Week".

4. PRESENTATION OF A PROCLAMATION DECLARING MAY 7 – MAY 13, 2023 AS "BE KIND TO ANIMALS WEEK"

Community Services Program Specialist Jordan Bell presented proclamation declaring May 7 through May 13, 2023, as "Be Kind to Animals Week".

5. PRESENTATION OF A PROCLAMATION DECLARING MAY 2023 AS "BUILDING SAFETY MONTH"

Community Development Director Angelica Frausto-Lupo presented proclamation declaring May 2023, as "Building Safety Month".

COMMUNICATIONS

6. REORDERING OF, ADDITIONS, OR DELETIONS TO THE AGENDA

None.

CONSENT CALENDAR

A motion was made by Councilmember Cacciotti, seconded by Councilmember Braun and approved by roll call vote to approve Consent Calendar Item No. 8, as presented. Mayor Primuth requested to pull item No. 9 for separate discussion. Mayor Pro Tem Zneimer requested to pull Item Nos. 7 and 10 for separate discussion. The motion carried 5-0, by the following vote:

AYES: Braun, Cacciotti, Donovan, Zneimer, Mayor Primuth
NOES: None.
ABSENT: None.
ABSTAINED: None.

7. APPROVAL OF PREPAID WARRANTS IN THE AMOUNT OF \$8,739.75; GENERAL CITY WARRANTS IN THE AMOUNT OF \$330,081.03; ONLINE PAYMENTS IN THE AMOUNT OF \$150,845.55; TRANSFERS IN THE AMOUNT OF \$493,351.50; PAYROLL IN THE AMOUNT OF \$881,265.15

Recommendation

It is recommended that the City Council approve the Warrants as presented.

COUNCIL ACTION AND MOTION

This item was pulled for separate discussion by Mayor Pro Tem Zneimer. A motion was made by Mayor Pro Tem Zneimer, seconded by Councilmember Cacciotti, and approved by roll call vote to approve Item No. 7, as presented. The motion carried 5-0, by the following vote:

AYES: Braun, Cacciotti, Donovan, Zneimer, Mayor Primuth
NOES: None.
ABSENT: None.
ABSTAINED: None.

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8. JULY 2022 – FEB 2023 BUDGET UPDATERecommendation

Staff recommends that the City Council receive and file the July 2022 – Feb 2023 Budget Update Report.

A motion was made to approve recommendation on the Consent Calendar

9. APPROVAL OF CITY COUNCIL MEETING MINUTES FOR MAY 18, 2022, JUNE 15, 2022, AND APRIL 19, 2023Recommendation

It is recommended that the City Council:

1. Approve the minutes for the May 18, 2022, Regular City Council Meeting; and
2. Approve the minutes for the May 18 2022, Special City Council Meeting; and
3. Approve the minutes for the June 15, 2022, Special City Council Meeting; and
4. Approve the minutes for the April 19, 2023, Regular City Council Meeting; and
5. Approve the minutes for the April 19, 2023, Special Housing Authority Meeting.

COUNCIL ACTION AND MOTION

This item was pulled for separate discussion by Mayor Primuth. A motion was made by Councilmember Cacciotti, seconded by Councilmember Donovan, and approved by roll call vote to approve Recommendation Nos. 1-3 of this item, as presented. The motion carried 4-0-1, by the following vote:

AYES: Cacciotti, Donovan, Zneimer, Mayor Primuth
NOES: None.
ABSENT: None.
ABSTAINED: Braun.

This item was pulled for separate discussion by Mayor Primuth. A motion was made by Mayor Primuth, seconded by Councilmember Cacciotti, and approved by roll call vote to approve Recommendation Nos. 4-5 of this item, as modified with language amended on the April 19, 2023, Regular meeting minutes to note that staff is to bring back the substantial renovation and just-cause ordinance as an “urgency ordinance”. The motion carried 5-0, by the following vote:

AYES: Braun, Cacciotti, Donovan, Zneimer, Mayor Primuth
NOES: None.
ABSENT: None.
ABSTAINED: None.

10. ADOPTION OF A RESOLUTION INITIATING THE PROCEEDINGS AND ORDERING OF THE PREPARATION OF THE ENGINEER’S REPORT FOR FISCAL YEAR 2023-2024 LIGHTING AND LANDSCAPING MAINTENANCE DISTRICT

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, INITIATING PROCEEDINGS FOR THE FISCAL YEAR 2023-24 LEVY AND COLLECTION OF ASSESSMENTS FOR CERTAIN LIGHTING AND LANDSCAPE MAINTENANCE IN AN EXISTING DISTRICT AND ORDERING THE PREPARATION OF A REPORT PURSUANT TO THE PROVISIONS OF DIVISION 15, PART 2, OF THE STREETS AND HIGHWAYS CODE OF THE STATE OF CALIFORNIA

Recommendation

It is recommended that the City Council:

1. Adopt the attached Resolution initiating the proceedings for the Fiscal Year (FY) 2023-2024 Lighting and Landscaping Maintenance District (LLMD); and
2. Authorize the preparation of the Engineer’s Report for the annual levy and collection of assessments.

COUNCIL ACTION AND MOTION

This item was pulled for separate discussion by Mayor Pro Tem Zneimer. A motion was made by Councilmember Cacciotti, seconded by Mayor Pro Tem Zneimer, and approved by roll call vote to approve Item 10, as presented. The motion carried 5-0, by the following vote:

- AYES:** Braun, Cacciotti, Donovan, Zneimer, Mayor Primuth
- NOES:** None.
- ABSENT:** None.
- ABSTAINED:** None.

Resolution No. 7814 was adopted.

ACTION/DISCUSSION

- 11. REVIEW AWARD OF TWO CONTRACTS TO REXEL ENERGY SOLUTIONS, CHARGEPOINT PARTNER, IN THE AMOUNTS OF \$183,344 AND \$60,617, FOR THE PURCHASE OF ELECTRIC VEHICLE SUPPLY EQUIPMENT (EVSE) AND RELATED SERVICES FOR THE RESPECTIVE CIVIC CENTER VEHICLE ELECTRIFICATION PROJECT AND ARROYO PARK ELECTRIC VEHICLE (EV) CHARGER INSTALLATION, AND APPROVAL OF A CHARGING INFRASTRUCTURE AND REBATE PARTICIPATION AGREEMENT WITH SOUTHERN CALIFORNIA EDISON (SCE).**

Recommendation

It is recommended that the City Council:

1. Award a contract to Rexel Energy Solutions, ChargePoint Partner, at the proposed competitive procurement price utilizing Sourcewell nationwide government procurement service for the purchase of Civic Center / City Hall Electric Vehicle Supply Equipment (EVSE) and Related Services, specifically nineteen (19) ChargePoint CT4011/4021-GW1 Level 2 electric vehicle chargers and supporting services;
2. Award a contract to Rexel Energy Solutions, ChargePoint Partner, at the proposed competitive procurement price utilizing Sourcewell nationwide government procurement service for the purchase of Arroyo Park Electric Vehicle Supply Equipment (EVSE) and Related Services, specifically six (6) ChargePoint CT4021-GW1 dual port Level 2 electric vehicle chargers and supporting services;
3. Authorize the City Manager to enter into a Charging Infrastructure and Rebate Participation Agreement With Southern California Edison (SCE) to participate in the SCE Charge Ready Program, which facilitates installation of Level 2 electric vehicle chargers at the Arroyo Park parking lot, and a 10-year commitment by the City to provide and maintain the chargers;
4. Appropriate an additional \$10,617 in General Funds to Arroyo Park Electric Vehicle Installation Capital Improvement Program (CIP) Account No. 101-9000-9189-9189-000; and
5. Authorize the City Manager to execute the attached quotation and purchase order.

Zoom Comments:

Alan Ehrlich spoke on placing chargers at SPUSD lots.

COUNCIL ACTION AND MOTION

A motion was made by Councilmember Cacciotti, seconded by Mayor Pro Tem Zneimer and approved by roll call vote to approve Recommendation Nos. 1 and 5 of this item, as presented. The motion carried 5-0, by the following vote:

- AYES:** Braun, Cacciotti, Donovan, Zneimer, Mayor Primuth
- NOES:** None.
- ABSENT:** None.
- ABSTAINED:** None.

PUBLIC COMMENT – CONTINUED

12. CONTINUED PUBLIC COMMENT – GENERAL

None.

COMMUNICATIONS

13. COUNCILMEMBER COMMUNICATIONS

Mayor Pro Tem Zneimer had no comments.

Councilmember Donovan had no comments.

Councilmember Braun had no comments.

Mayor Primuth had no comments.

Councilmember Cacciotti commented on events he recently attended, the Police Department, new projects from Public Works, the Holy Family food distribution, and electrification efforts.

14. CITY MANAGER COMMUNICATIONS

City Manager Chaparyan clarified that there will not be a budget workshop on May 17, 2023.

City Manager Chaparyan highlighted an upcoming Finance Commission meeting on May 16, 2023.

ADJOURNMENT

There being no further matters, Mayor Primuth adjourned the meeting of the City Council at 9:21 P.M., to the next City Council meeting scheduled on Wednesday, May 17, 2023. Council recessed back into Closed session to continue discussion.

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Respectfully submitted:



Mark Perez
Deputy City Clerk

APPROVED:



Jon Primuth
Mayor

ATTEST:



Mark Perez
Deputy City Clerk

Approved at City Council Meeting: May 17, 2023