



CITY OF SOUTH PASADENA
CITY COUNCIL

AMENDED AGENDA

REGULAR MEETING
WEDNESDAY, MARCH 6, 2024, AT 7:00 P.M.

AMEDEE O. "DICK" RICHARDS JR. COUNCIL CHAMBERS
1424 MISSION STREET, SOUTH PASADENA, CA 91030

South Pasadena City Council Statement of Civility

As your elected governing board, we will treat each other, members of the public, and City employees with patience, civility, and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all City business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

The South Pasadena City Council Meeting will be conducted in-person from the Amedee O. "Dick" Richards, Jr. Council Chambers, located at 1424 Mission Street, South Pasadena, CA 91030.

Public participation may be made as follows:

- In Person – Council Chambers, 1424 Mission Street, South Pasadena, CA 91030.
- Live Broadcast via the City website – http://www.spectrumstream.com/streaming/south_pasadena/live.cfm
- Via Zoom – **Webinar ID: 825 9999 2830**
- Written Public Comment – written comment must be submitted by 12:00 p.m. the day of the meeting by emailing to ccpubliccomment@southpasadenaca.gov.
- Via Phone – +1-669-900-6833 and entering the Zoom Meeting ID listed above.

Meeting may be viewed at:

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link:
<https://us06web.zoom.us/j/82599992830> or
3. By calling: +1-669-900-6833 and entering the Zoom Meeting ID listed above; and viewing the meeting via http://www.spectrumstream.com/streaming/south_pasadena/live.cfm

CALL TO ORDER: Mayor Evelyn G. Zneimer

ROLL CALL:

Mayor	Evelyn G. Zneimer
Mayor Pro Tem	Jack Donovan
Councilmember	Jon Primuth
Councilmember	Michael A. Cacciotti
Councilmember	Janet Braun

PLEDGE OF ALLEGIANCE: Councilmember Janet Braun

PUBLIC COMMENT GUIDELINES

The City Council welcomes public input. Members of the public may comment on a non-agenda subject under the jurisdiction of the City Council or on an agenda item. Members of the public will have three minutes to address the City Council, however, the Mayor and City Council may adjust the time allotted, as needed.

Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record. Written public comments will be uploaded to the City website for public viewing under Additional Documents. When submitting a public comment, please make sure to include the following:

- 1) Name (optional), and
- 2) Agenda item you are submitting public comment on.
- 3) Submit by no later than 12:00 p.m., on the day of the City Council meeting. Correspondence received after this time will be distributed the following business day.

PLEASE NOTE: The Mayor may exercise the Chair's discretion, subject to the approval of the majority of the City Council, to adjust public comment time limit to less than three minutes, as needed.

Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

CLOSED SESSION ANNOUNCEMENTS**1. CLOSED SESSION ANNOUNCEMENTS****PUBLIC COMMENT****2. PUBLIC COMMENT – GENERAL (NON-AGENDA ITEMS)**

General Public Comment will be limited to 30 minutes at the beginning of the agenda. If there are speakers remaining in the queue, they will be heard at the end of the meeting. Only Speakers who submit a Public Comment card within the first 30 minutes of Public Comment period will be queued up to speak.

PRESENTATION**3. COUNCIL FINANCE AD HOC COMMITTEE UPDATE REGARDING CITY FINANCES AND OPERATIONS IN LIGHT OF THE FIVE-YEAR FINANCIAL FORECAST AND COUNCIL DISCUSSION AND DIRECTION REGARDING SAME****4. CERTIFICATE OF RECOGNITION FOR THE 2024 ROSE COURT**

- Queen Naomi Stillitano
- Phoebe Ho
- Olivia Marica Bohanec
- Mia Lee Moore-Walker
- Trinity Judy Dela Cruz
- Jessica Joy Powell
- Emmerson Pearl Tucker

5. PROCLAMATION DECLARING MARCH 7, 2024, AS “KIWANIS – 100 YEAR ANNIVERSARY”

6. **PROCLAMATION DECLARING MARCH 9, 2024, AS “SUDDENLY SLEEPY SATURDAY” – A DAY FOR NARCOLEPSY AWARENESS**
7. **PROCLAMATION DECLARING MARCH 2024, AS “AMERICAN RED CROSS MONTH”**
8. **MERCHANT MINUTE – RUE DE MIMO**
9. **SOCIAL MEDIA 101, COMMUNITY OUTREACH AND ANALYTICS PRESENTATION**

CHANGES TO THE AGENDA

10. **REORDERING OF, ADDITIONS, OR DELETIONS TO THE AGENDA**

CONSENT CALENDAR

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR

<p>Items listed under the Consent Calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless a public comment has been received or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.</p>
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11. **APPROVAL OF PREPAID WARRANTS IN THE AMOUNT OF \$111,231.71; GENERAL CITY WARRANTS IN THE AMOUNT OF \$672,205.46; TRANSFERS IN THE AMOUNT OF \$173,132.50; ONLINE PAYMENTS IN THE AMOUNT OF \$35,010.61; PAYROLL IN THE AMOUNT OF \$820,460.48**

Recommendation

It is recommended that the City Council approve the Warrants as presented.

12. **APPROVAL OF A DISCRETIONARY FUNDS REQUEST FROM MAYOR PRO TEM JACK DONOVAN IN THE AMOUNT OF \$2,000 FOR THE FOURTH OF JULY / FESTIVAL OF BALLOONS EVENT**

Recommendation

It is recommended that the City Council:

1. Find that the requested allocation of Discretionary Funds to support the Fourth of July/ Festival of Balloons Event is consistent with the findings required pursuant to the Guidelines for the Application of City Council Discretionary Budget Accounts adopted by Resolution No. 7174; and
2. Approve the requested allocation totaling \$2,000 by Mayor Pro Tem Jack Donovan to support the Fourth of July / Festival of Balloons Event.

13. **CONSIDERATION OF APPROVAL OF MAYOR’S LIST OF CITY COUNCIL LIAISON AND REGIONAL GROUP APPOINTMENTS**

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, APPOINTING DELEGATES, REPRESENTATIVES, AND ALTERNATES AS OFFICIAL REPRESENTATIVES OF THE CITY OF SOUTH PASADENA, SUPERSEDING RESOLUTION NO. 7843

Recommendation

It is recommended that the City Council:

1. Approve the Mayor’s list of City Council Liaison and Regional Group Appointments to various commissions, boards, and committees; and
2. Adopt a Resolution, superseding Resolution No. 7843, appointing delegates, representatives, and alternates as official representatives of the City of South Pasadena.

14. CONSIDERATION OF APPROVAL OF CITY COUNCIL MEETING MINUTES FOR FEBRUARY 7, 2024, AND FEBRUARY 26, 2024

Recommendation

It is recommended that the City Council consider the approval of the minutes for the Regular Meeting on February 7, 2024, and the Special Joint Meeting with the Public Safety Commission on February 26, 2024.

PUBLIC HEARING

15. CONSIDER A RESOLUTION AMENDING THE GENERAL PLAN TO CREATE THE HOUSING OPPORTUNITY OVERLAY AND AN ORDINANCE TO AMEND THE ZONING CODE AND ZONING MAP TO CREATE THE HOUSING OPPORTUNITY OVERLAY ZONE ALLOWING FOR INCREASED DENSITY FOR CERTAIN PARCELS IN THE OSTRICH FARM MIXED-USE AREA AND HUNTINGTON DRIVE MIXED-USE AREA CONSISTENT WITH THE ADOPTED 6TH CYCLE HOUSING ELEMENT

ORDINANCE

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, ADOPTING A ZONING TEXT AMENDMENT AND ZONING MAP AMENDMENT AMENDING SOUTH PASADENA MUNICIPAL CODE (SPMC) CHAPTER 36 (ZONING) RELATED TO INCREASED DENSITY AND ESTABLISHING THE HOUSING OPPORTUNITY OVERLAY ZONE, ALLOWING UP TO 70 DWELLING UNITS PER ACRE ON SELECTED PARCELS IN THE OSTRICH FARM MIXED-USE AREA AND THE HUNTINGTON DRIVE MIXED-USE AREA, CONSISTENT WITH THE ADOPTED 2021-2029 (6TH CYCLE) HOUSING ELEMENT

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, ADOPTING A GENERAL PLAN AMENDMENT AND A GENERAL PLAN LAND USE MAP AMENDMENT ESTABLISHING THE HOUSING OPPORTUNITY OVERLAY ALLOWING UP TO 70 DWELLING UNITS PER ACRE ON SELECTED PARCELS IN THE OSTRICH FARM MIXED-USE AREA AND THE HUNTINGTON DRIVE MIXED-USE AREA, AS DESCRIBED IN THE ADOPTED 6TH CYCLE HOUSING ELEMENT

Recommendation

It is recommended that the City Council open the public hearing, receive public testimony on the project, and then:

1. Adopt a Resolution amending the General Plan and the General Plan Land Use Map creating and applying the Housing Opportunity (HO) Overlay land use designation allowing development of up to 70 dwelling units per acre for certain parcels; and
2. Introduce by title only and waive full reading of an Ordinance to approve a Zoning Text Amendment and Zoning Map Amendment to implement the necessary changes to the South Pasadena Municipal Code (SPMC) and Zoning Map consistent with the 2021-2029 Housing Element Programs as set forth in Exhibits A, B, and C of the Ordinance creating the Housing Opportunity Overlay Zone.

ACTION/DISCUSSION

16. CONSIDERATION OF APPROVAL OF THE DEVELOPMENT AND IMPLEMENTATION OF A RENTAL HOUSING REGISTRATION PROGRAM AND AUTHORIZE A SOFTWARE UPGRADE FOR AN ONLINE REGISTRY

Recommendation

It is recommended that the City Council consider the approval of the development and implementation of a rental housing registration program and authorize Staff to move forward with the software upgrade with TruePoint Solutions.

17. CONSIDERATION OF APPROVAL OF A MEMORANDUM OF AGREEMENT WITH THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS FOR THE ACTIVE STREETS MISSION-TO-MISSION 2024 EVENT

Recommendation

It is recommended that the City Council consider approval of a Memorandum of Agreement (MOA) between the San Gabriel Valley Council of Governments (SGVCOG) and the Cities of Alhambra, San Gabriel, and South Pasadena for the Active Streets Mission-to-Mission 2022 Event and commit staff time towards the required in-kind match.

PUBLIC COMMENT – CONTINUED

18. CONTINUED PUBLIC COMMENT – GENERAL

This time is reserved for speakers in the Public Comment queue not heard during the first 30 minutes of Item No. 2. No new speakers will be accepted at this time.

COMMUNICATIONS

19. COUNCILMEMBER COMMUNICATIONS

Time allotted to speak per Councilmember is three minutes. Additional time will be allotted at the end of the City Council meeting agenda, if necessary.

20. CITY MANAGER COMMUNICATIONS

ADJOURNMENT

FOR YOUR INFORMATION

FUTURE CITY COUNCIL MEETINGS

March 20, 2024	Regular City Council Meeting	7:00 P.M.
April 17, 2024	Regular City Council Meeting	7:00 P.M.
May 1, 2024	Regular City Council Meeting	7:00 P.M.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

City Council meeting agenda packets, any agenda related documents, and additional documents are available online for public viewing on the City’s website:

<https://www.southpasadenaca.gov/government/city-council-meetings/2024-council-meetings>

Regular meetings are live streamed via the internet at:

http://www.spectrumstream.com/streaming/south_pasadena/live.cfm

AGENDA NOTIFICATION SUBSCRIPTION

If you wish to receive an agenda email notification please contact the City Clerk’s Division via email at CityClerk@southpasadenaca.gov or call (626) 403-7230.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk’s Division at (626) 403-7230 or cityclerk@southpasadenaca.gov. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

CERTIFICATION OF POSTING

*I declare under penalty of perjury that I posted this notice of agenda for the meeting to be held on **March 6, 2024**, on the bulletin board in the courtyard of City Hall located at 1414 Mission Street, South Pasadena, CA 91030, and on the City, website as required by law, on the date listed below.*

3/4/2024

/S/

Date

Mark Perez, Deputy City Clerk