



**CITY OF SOUTH PASADENA
CITY COUNCIL
AND
HOUSING AUTHORITY - BOARD OF DIRECTORS**

AGENDA

**SPECIAL MEETING
WEDNESDAY, APRIL 17, 2024, 7:01 P.M.**

**AMEDEE O. "DICK" RICHARDS JR. COUNCIL CHAMBERS
1424 MISSION STREET, SOUTH PASADENA, CA 91030**

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

The joint special meeting of the South Pasadena City Council and the South Pasadena Housing Authority will be conducted in-person from the Amedee O. "Dick" Richards, Jr. Council Chambers, located at 1424 Mission Street, South Pasadena, CA 91030 and the teleconference location. Pursuant to Assembly Bill 361 Government Code Section 54953, subdivision (e)(3), the City Council may conduct its meetings remotely and may be held via video conference.

Public participation may be made as follows:

- In-Person – Council Chambers, 1424 Mission Street, South Pasadena, CA 91030 and the teleconference location.
- Live Broadcast via the City website – http://www.spectrumstream.com/streaming/south_pasadena/live.cfm
- Via Zoom – **Meeting ID: 825 9999 2830**
- Written Public Comment – written comment must be submitted by 12:00 p.m. the day of the meeting by emailing to ccpubliccomment@southpasadenaca.gov.
- Via Phone – +1-669-900-6833 and entering the Zoom Meeting ID listed above.

Meeting may be viewed at:

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link:
<https://us06web.zoom.us/j/82599992830>; or
3. By calling: +1-669-900-6833 and entering the Zoom Meeting ID listed above; and viewing the meeting via http://www.spectrumstream.com/streaming/south_pasadena/live.cfm

CALL TO ORDER:

Mayor/Chair

Evelyn G. Zneimer

ROLL CALL:

Mayor/Chair

Evelyn G. Zneimer

Mayor Pro Tem/Vice Chair

Jack Donovan

Councilmember/Authority Member

Jon Primuth

Councilmember/Authority Member

Michael A. Cacciotti

Councilmember/Authority Member

Janet Braun

PUBLIC COMMENT

SPECIAL SESSION AGENDA ITEM

1. CONSIDERATION OF A RESOLUTION OF THE SOUTH PASADENA HOUSING AUTHORITY SETTING THE DATE, TIME AND PLACE OF ITS REGULAR MEETINGS

Recommendation

It is recommended that the Board of the South Pasadena Housing Authority consider adoption of the Resolution setting the date, time, and place of its regular meetings.

RESOLUTION

A RESOLUTION OF THE SOUTH PASADENA HOUSING AUTHORITY SETTING THE DATE AND TIME AND PLACE OF ITS REGULAR MEETINGS

CERTIFICATION OF POSTING

*I declare under penalty of perjury that I posted this notice of agenda for the meeting to be held on **April 17, 2024**, on the bulletin board in the courtyard of City Hall located at 1414 Mission Street, South Pasadena, CA 91030, and on the City website as required by law, on the date listed below.*

4/11/2024	/S/
Date	Amber Tardif, Deputy City Clerk



Housing Authority Agenda Report

ITEM NO. 1

DATE: April 17, 2024

FROM: Arminé Chaparyan, City Manager *LF for AC*

PREPARED BY: Roxanne Diaz, City Attorney

SUBJECT: **Consideration of a Resolution of the South Pasadena Housing Authority Setting the Date, Time and Place of its Regular Meetings**

Recommendation

It is recommended that the Board of the South Pasadena Housing Authority consider adoption of the Resolution setting the date, time and place of its regular meetings.

Executive Summary

The proposed Resolution is a housekeeping item to formally set the date, time and place of the regular meetings of the South Pasadena Housing Authority ("Housing Authority").

Background and Analysis

Health and Safety Code 34283 provides that a housing authority provide for the time and place of holding their regular meetings by resolution. The proposed Resolution is a housekeeping matter regarding the time and place of meetings. The proposed Resolution provides that the Housing Authority regular meetings shall be at the same date and time of the regular meetings of the City Council, which is the first and third Wednesdays of each month at 7:00 p.m., and the meetings will take place in the City Council Chambers. If there is no business for the Housing Authority to conduct, the Resolution contains language that the regular meeting is considered cancelled without any further action by any member of the Housing Authority or staff.

Fiscal Impact

There is no fiscal impact related to the adoption of this Resolution.

Attachment: Resolution

ATTACHMENT 1

Resolution

RESOLUTION ____

A RESOLUTION OF THE SOUTH PASADENA HOUSING AUTHORITY SETTING THE DATE AND TIME AND PLACE OF ITS REGULAR MEETINGS

WHEREAS, the City of South Pasadena created a housing authority pursuant to provisions of State law;

WHEREAS, Health and Safety Code Section 34283 provides that a housing authority set the time and place of regular meetings by resolution;

WHEREAS, the Board of Directors of the City of South Pasadena Housing Authority desires to set the time and place of its regular meetings to be concurrent with regular meetings of the City Council of the City of South Pasadena and at the same location;

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE SOUTH PASADENA HOUSING AUTHORITY HEREBY RESOLVES AS FOLLOWS:

Section 1. Recitals. The Board of Directors hereby finds that the above recitals are true and correct and are

Section 2. Regular Meetings. The regular meetings of the South Pasadena Housing Authority (“Housing Authority”) shall be held at the same time and place and concurrently with regular meetings of the South Pasadena City Council, which is currently held the first and third Wednesdays of every month at the hour of 7:00 p.m. in the Council Chambers, located at 1424 Mission Street, South Pasadena, California. If the day for a regular meeting of the Housing Authority falls on a day declared by the provisions of law to be a holiday, then such regular meeting shall be held on the next succeeding day, not a holiday, at the hour and place herein described for such meeting.

Section 3. Circumstances Under Which A Regular Meeting Is Cancelled. In the event an agenda for a regular meeting of the Housing Authority is not posted timely in accordance with the provisions of Section 54954.2 of the Government Code, such regular meeting is cancelled without any further action of the Housing Authority or any officer of the Housing Authority, except as may be required by the Ralph M. Brown Act.

Section 4. Special and Adjourned Meetings. The Housing Authority may hold special meetings or adjourn its regular meeting to other dates and times and locations as may be necessary subject to compliance with the noticing requirements of the Ralph M. Brown Act, Government Code Section 54950 et. seq., and the Health and Safety Code, as applicable.

Section 5. This Resolution shall be in full force and effect immediately upon its passage and adoption thereof. To the extent there is any inconsistency between this Resolution and any other resolution previously adopted on the same matter, this Resolution shall prevail and the portions of the previously adopted resolution shall be automatically repealed and have no further force or effect.

Section 6. The Housing Authority Secretary shall certify to the passage and adoption of this Resolution by the Board of Directors and shall cause the same to be listed in the records of the Housing Authority.

PASSED, APPROVED AND ADOPTED ON this 17th day of April 2024.

Chair Evelyn Zneimer

ATTEST:

APPROVED AS TO FORM:

Secretary

Roxanne Diaz, Housing Authority
Counsel