



**CITY OF SOUTH PASADENA
LIBRARY/COMMUNITY CENTER COMPREHENSIVE SITE PLAN AD HOC COMMITTEE**

**MINUTES
THURSDAY, JANUARY 2, 2025, AT 7:00 P.M.**

CALL TO ORDER: Staff Liaison

ROLL CALL:

PRESENT

- Janet Braun (Mayor, City of South Pasadena)
- Vacant (Councilmember, City of South Pasadena)*
- Leslie Albe Field (Member, Community Services Commission)
- Alexandria Levitt (President, Senior Citizens' Foundation of S. Pasadena)
- Vacant (Member, Library Board of Trustees)*
- Rich Elbaum (At-Large Member)
- Tony Hou (At-Large Member)
- Gene Kim (At-Large Member)
- Victoria Rocha (At-Large Member)
- Dean Serwin (At-Large Member)
- Julia Wang (At-Large Member)
- Jasmine Wong (At-Large Member)

ABSENT

- Tom Afschar (At-Large Member)
- Kristen Dubé (Board member, Friends of the South Pasadena Library)

Cathy Billings, Library Director, announced a quorum. She also noted that there are two vacant positions on the Committee (Zneimer and Richards). The City Council will be presented with the committee composition to appoint individuals to fill these vacancies.

CITY STAFF PRESENT:

Cathy Billings, Library Director; Lucy Hakobian, Community Services Director; were present at Roll Call at 7:03 p.m.

PUBLIC COMMENT

1. PUBLIC COMMENT – GENERAL (NON-AGENDA ITEMS)

None

PRESENTATIONS**2. COMMITTEE MEMBER INTRODUCTIONS**

At-Large Member Kim introduced himself to the Committee.

ACTION/DISCUSSION**3. REORDERING OF, ADDITIONS, OR DELETIONS TO THE AGENDA**

None

4. APPROVAL OF MINUTES OF NOVEMBER 7, 2024, LIBRARY/COMMUNITY CENTER COMPREHENSIVE SITE PLAN AD HOC COMMITTEE MEETING

A motion was made by At-Large Member Roch, seconded by At-Large Member Serwin and approved by roll call vote to approve Item No. 4. The motion carried 10-0-2-0, by the following vote:

AYES: Braun, Albe, Levitt, Elbaum, Hou, Kim, Rocha, Serwin, Wang, Wong

NOES: None

ABSENT: Afschar, Dubé

ABSTAINED: None

5. TARGETED OUTREACH DISCUSSION

A discussion was held regarding targeted outreach to South Pasadena organizations, and several additional groups were identified for inclusion. The following organizations need to be added to the outreach list: Chabad Jewish Center, Care First, student organizations and clubs, Renew Church, So Pasadena Gives, Buy Nothing, South Pasadena Tenants Union, Friends of the South Pasadena Library, Senior Citizens' Foundation, music and art schools, and organizations that rent the Library Community Room for special events. Once these organizations are added, email addresses and contact information will be included for further outreach.

6. SITE PLANNING MESSAGING DISCUSSION

An engaging discussion took place with fruitful information with respect to the site planning messaging:

- One Community, All Generations
- Frequently Asked Questions
- Transparency messaging and wish list
- Center-Square-Campus concept
- Envision-Community-Resources
- Envisioning Our Future: A Library and Community Center for All Generations
- Envisioning (gathering information)-Resource center
- What makes this concept different now that it will become reality?
- Collaboration opportunities
- A statement from the City Council to clarify purpose
- Effectively communicating the reasoning behind this project

- Emphasizing parking, accessibility, and the senior citizen vision
- Adding FAQs to the website for better community engagement
- Timeline, envisioning, design and finance
- Effectively communicate the why

COMMUNICATIONS

7. COMMITTEE MEMBER COMMUNICATIONS

None

8. STAFF COMMUNICATIONS

None

PUBLIC COMMENT – CONTINUED

9. CONTINUED PUBLIC COMMENT – GENERAL

This time is reserved for speakers in the public comment queue not heard during the first 30 minutes of Item 1. No new speakers will be accepted at this time.

Sally Kilby mentioned that there are currently many other groups requesting funding. She suggested that the Committee explore potential funding opportunities through Senator Perez and Assemblymember Fong’s offices.

Yvonne LaRose requested that her written comment be acknowledged in the meeting. She expressed concerns about parking constraints and the importance of integrating the library and senior center with community services. Additionally, she emphasized the need to ensure that the needs of senior citizens are addressed and inquired about how the Morton Fig tree will be maintained during future construction.

ADJOURNMENT


There being no further matters, Library Director Billings adjourned the Regular Meeting of the Library/Community Center Comprehensive Site Plan Ad Hoc Committee at 8:33 P.M. to the next Regular Library/Community Center Comprehensive Site Plan Ad Hoc Committee meeting scheduled for February 6, 2025.

Respectfully submitted:

Signed by:


 45FCB45A0AE349D...
 Lucy Hakobian
 Community Services Director

APPROVED:

Signed by:


Cathy Billings
Library Director

ATTEST:

Signed by:


Lucy Hakobian
Community Services Director

*Approved at the Library/Community Center Comprehensive Site Plan Ad Hoc Committee:
February 6, 2025.*