



**CITY OF SOUTH PASADENA  
PUBLIC ART COMMISSION**

**AGENDA  
SPECIAL MEETING  
MONDAY, DECEMBER 9, 2024 AT 6:00 P.M.**

**AMEDEE O. "DICK" RICHARDS JR. COUNCIL CHAMBERS  
1424 MISSION STREET, SOUTH PASADENA, CA 91030**

*South Pasadena Public Art Commission Statement of Civility*

*As your appointed governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.*

**NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY**

The South Pasadena Public Art Commission Meeting will be conducted in-person from the Amedee O. "Dick" Richards, Jr. Council Chambers, located at 1424 Mission Street, South Pasadena, CA 91030.

The Meeting will be available:

- In Person Hybrid – City Council Chambers, 1424 Mission Street
- Via Zoom - **Webinar ID: 823 1334 6757**

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the three methods below.

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link:  
<https://us02web.zoom.us/j/82313346757>; or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID listed above.

**CALL TO ORDER:** Annalee Andres, Chair

**ROLL CALL:** Annalee Andres, Chair  
Rina Crystal Velasco, Vice-Chair  
Michael Seel  
Jeffrey Burke  
Deloris Piazza

**COUNCIL LIASON:** Janet Braun

**APPROVAL OF AGENDA**

Majority vote of the Commission to proceed with Commission business.

**PUBLIC COMMENTS AND SUGGESTIONS**

The Public Art Commission welcomes public input. If you would like to comment on an agenda item, members of the public may participate by means of one of the following options:

Option 1: Participate in-person at the City Council Chambers, 1424 Mission Street, South Pasadena.

Option 2: Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during comment portions of the agenda to speak for up to 3 minutes per item.

Option 3: Email public comment(s) to [PlanningComments@southpasadenaca.gov](mailto:PlanningComments@southpasadenaca.gov). Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record. Written public comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s). Please make sure to indicate: 1) Name (optional), and 2) Agenda item you are submitting public comment on. 3) Submit by no later than 12:00 p.m., on the day of the Commission meeting.

NOTE: Pursuant to State law, the Commission may not discuss or take action on issues not on the meeting agenda, except that members of the Commission or staff may briefly respond to statements

**PUBLIC COMMENT**

**1. Public Comment – General (Non-Agenda Items)**

**CONSENT CALENDAR**

**2. Minutes from Special September 23, 2024 Meeting**

Recommendation

It is recommended that the Commission review and approve the minutes.

**ADMINISTRATION**

**3. City Council Liaison Communications**

**4. Ad Hoc Committee Communications**

- Public Art Inventory
- Public Art Program Policy Handbook
- Roster of Local Artists

5. Commissioner Communications

6. Staff Liaison Communications

**ADJOURNMENT**

7. Adjourn to the regular next Public Art Commission meeting scheduled for March 10, 2025 at 6:30 PM

**PUBLIC ACCESS TO AGENDA DOCUMENTS**

The complete agenda packet may be viewed on the City’s website at:

<https://www.southpasadenaca.gov/government/boards-commissions/public-art-commission>

**ACCOMMODATIONS**



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division via e-mail at [CityClerk@southpasadenaca.gov](mailto:CityClerk@southpasadenaca.gov) or by calling (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City’s website as required by law.*

12/5/24

*Tatianna Marin*

Date

Tatianna Marin, Acting Assistant Planner

**MINUTES OF THE SPECIAL MEETING OF THE  
PUBLIC ART COMMISSION  
OF THE CITY OF SOUTH PASADENA  
THIS 23<sup>rd</sup> DAY OF SEPTEMBER 2024 AT 6:30 P.M.  
AMADEE O. “DICK” RICHARDS JR. COUNCIL CHAMBERS  
1424 MISSION STREET, SOUTH PASADENA, CA 91030**

<b>CALL TO ORDER/ROLL CALL</b>	<p>The meeting of the Public Art Commission (Commission) convened at 6:30 p.m.</p> <p>Commissioners Present: Rina Crystal Velasco (Vice-Chair), Michael Seel, Deloris Piazza, and Jeffrey Burke</p> <p>Commissioners Absent: Annalee Andres (Chair)</p> <p>City Council Liaison Present: Council Member Janet Braun</p> <p>Staff Present: Alison Becker, Community Development Deputy Director; Tatianna Marin, Acting Assistant Planner; and Lillian Estrada, Administrative Secretary</p>
<b>APPROVAL OF AGENDA</b>	<b>Unanimously approved (4 Ayes, 0 Noes)</b>
<b>PUBLIC COMMENT</b>	
<p><b>1. Public Comment – General (Non-Agenda Items)</b></p>	None.
<b>CONSENT CALENDAR</b>	
<p><b>2. Minutes from the Special May 20, 2024 Meeting</b></p>	<b>Approved (4 Ayes, 0 Noes)</b>
<b>ADMINISTRATION</b>	
<p><b>3. City Council Liaison Communications</b></p>	Council Member Janet Braun stated this was her first Public Art Commission Meeting and she was thrilled to be here.

<p><b>4. Ad Hoc Committee Communications</b></p> <ul style="list-style-type: none"> <li>• Public Art Inventory</li> <li>• Public Art Program Policy Handbook</li> <li>• Roster of Local Artists</li> </ul>	<p>Commissioner Jeffrey Burke reported that he took a walking tour of South Pasadena and documented art pieces, included in Commissioners’ packets. A robust brainstorming session about various murals and public art pieces ensued about the “living” document.</p> <p>Vice-Chair Velasco stated that she and Chair Andres were hoping to present sections of the Public Art Policy Handbook, at the next Public Art Commission Meeting.</p> <p>Vice-Chair Velasco reported that the Commission was hoping to get a list of artists and organizations with public art experience interested in being on an RFP list. A robust brainstorming session ensued and the Ad Hoc Committee stated they would incorporate this discussion and present an internal draft list at the next Public Art Commission Meeting.</p>
<p><b>5. Commissioner Communications</b></p>	<p>Commissioner Seel thanked staff for getting the minutes out early.</p> <p>Commissioner Burke stated this was his last meeting (and was corrected by other Commissioners that December was last meeting) and that he had been a City Commissioner for past 17 years.</p>
<p><b>6. Staff Liaison Communications</b></p>	<p>Acting Assistant Planner Tatianna Marin reported on the status of the Public Art Fund account of \$3,097.50. She added that staff provided an article in their packet about what the City of Glendale is doing with public art for the Commission’s consideration.</p>
<p><b>ADJOURNMENT</b></p>	
<p><b>11. Adjourn to the Regular Public Art Commission meeting scheduled for December 9, 2024 at 6:30 PM</b></p>	<p>By consensus, the Commission adjourned the meeting at 6:59 p.m.</p>

Approved By:

\_\_\_\_\_  
Rina Crystal Velasco  
Vice-Chair