



**CITY OF SOUTH PASADENA
CULTURAL HERITAGE COMMISSION**

**AGENDA
REGULAR MEETING
THURSDAY, SEPTEMBER 19, 2024 AT 6:30 P.M.**

**AMEDEE O. "DICK" RICHARDS JR. COUNCIL CHAMBERS
1424 MISSION STREET, SOUTH PASADENA, CA 91030**

South Pasadena Cultural Heritage Commission Statement of Civility

As your appointed governing board we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

The South Pasadena Cultural Heritage Commission Meeting will be conducted in-person from the Amedee O. "Dick" Richards, Jr. Council Chambers, located at 1424 Mission Street, South Pasadena, CA 91030.

The Meeting will be available:

- In Person – Council Chambers, 1424 Mission Street, South Pasadena
- Via Zoom: <https://us02web.zoom.us/j/82268359053> **Meeting ID: 822 6835 9053**

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the two methods below.

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link:
<https://us02web.zoom.us/j/82268359053>

CALL TO ORDER: Chair Conrado Lopez

ROLL CALL: Chair Conrado Lopez
Vice-Chair Kristin Morrish
Commissioner William Cross
Commissioner Jeremy Ding
Commissioner Scott Severson

COUNCIL LIAISON: Mayor Pro Tem Jack Donovan

APPROVAL OF AGENDA

Majority vote of the Commission to proceed with Commission business.

DISCLOSURE OF SITE VISITS AND EX-PARTE CONTACTS

Disclosure by Commissioners of site visits and ex-parate contact for items on the agenda.

PUBLIC COMMENT GUIDELINES (Public Comments are limited to 3 minutes)

The Cultural Heritage Commission welcomes public input. If you would like to comment on an agenda item, members of the public may participate by one of the following options:

Option 1:

Participate in-person at the Council Chambers, 1424 Mission Street, South Pasadena

Option 2:

Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during comment portions of the agenda to speak for up to 3 minutes per item.

Option 3:

Email public comment(s) to PlanningComments@southpasadenaca.gov.

Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record. Written public comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s). Please make sure to indicate:

- 1) Name (optional), and
- 2) Agenda item you are submitting public comment on, and
- 3) Submit by no later than 12:00 p.m., on the day of the Cultural Heritage Commission meeting.

NOTE: Pursuant to State law, the Cultural Heritage Commission may not discuss or take action on issues not on the meeting agenda, except that members of the Cultural Heritage Commission or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

PUBLIC COMMENT**1. Public Comment – General (Non-Agenda Items)****CONSENT CALENDAR ITEM****2. Minutes from the Regular Meeting of July 18, 2024****PUBLIC HEARING**

3. **1725 Bank Street, Project No. COA24-0010** – A request for a Certificate of Appropriateness (COA) for a 620 square-foot first floor addition and a 738 square-foot second floor addition to an existing 2,430 sq. ft. two-story single-family dwelling at 1725 Bank Street (APN: 5320-005-018). In accordance with the California Environmental Quality Act (CEQA), the project qualifies for a Categorical Exemption under Section 15301, Class 1 (Existing Facilities) and Section 15331, Class 31 (Historical Resource Restoration/Rehabilitation).

Recommendation:

Finding the project exempt from CEQA pursuant to Sections 15301 and 15331. Approve the Certificate of Appropriateness, subject to the conditions of approval.

4. **1831 Laurel Street, Project No. COA24-0011** – A request for a Certificate of Appropriateness (COA) for a 963-square-foot first floor addition, 753 second floor addition, construction of a new 233 square-foot front porch and 530 square-foot rear porch at a single-family dwelling located at 1831 Laurel Street (APN: 5320-022-005). In accordance with the California Environmental Quality Act (CEQA), the project qualifies for a Categorical Exemption under Section 15301, Class 1 (Existing Facilities) and Section 15331, Class 31 (Historical Resource Restoration/Rehabilitation).

Recommendation:

Finding the project exempt from CEQA pursuant to Sections 15301 and 15331. Approve the Certificate of Appropriateness, subject to the conditions of approval.

5. **203 Oaklawn Avenue, Project No. MIL24-0001** – The Cultural Heritage Commission (CHC) will review and make a recommendation to the City Council for a proposed Mills Act Contract application (Project No. MIL24-0001) for a residence at 203 Oaklawn Avenue (APN: 5317-014-015). In accordance with the California Environmental Quality Act (CEQA), the project qualifies for an exemption under the CEQA Guidelines Section 15308, Class 8 (Actions by Regulatory Agencies for Protection of the Environment).

Recommendation:

Finding the project exempt from CEQA pursuant to Section 15308. Staff and the Subcommittee of the Cultural Heritage Commission recommend that the Commission make a recommendation to the City Council to enter into a Mills Act contract for 203 Oaklawn Avenue.

- 6. **1209 Indiana Avenue, Project No. MIL24-0002** – The Cultural Heritage Commission (CHC) will review and make a recommendation to the City Council for a proposed Mills Act Contract application (Project No. MIL24-0002) for a residence at 1209 Indiana Avenue (APN: 5314-010-061) that is a Designated Historic Landmark (#60). In accordance with the California Environmental Quality Act (CEQA), the project qualifies for a Categorical Exemption under Section 15308, Class 8 (Actions by Regulatory Agencies for Protection of the Environment).

Recommendation:

Finding the project exempt from CEQA pursuant to Sections 15308. Staff and the Subcommittee of the Cultural Heritage Commission recommend that the Commission make a recommendation to the City Council to enter into a Mills Act contract for 1209 Indiana Avenue.

ADMINISTRATION

- 7. **Comments from City Council Liaison**
- 8. **Comments from Commissioners**
- 9. **Comments from Subcommittees**
- 10. **Comments from Staff**

ADJOURNMENT

- 11. **Adjourn to the Regular Cultural Heritage Commission meeting scheduled for October 17, 2024 at 6:30 PM.**

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Cultural Heritage Commission meeting agenda packets are available online at the City website: <https://www.southpasadenaca.gov/government/boards-commissions/cultural-heritage-commission/cultural-heritage-commission-agendas>

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

Michael Donovan

9/12/2024

Date

Michael Donovan, Associate Planner