



City of South Pasadena  
**SB 381 IMPLEMENTATION STATUS & TIMELINE**  
December 14, 2022

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**BLUE Text = Public Meeting**

\*Denotes estimated date

**PENDING COMPLETION**

**December 2022:** Lead and asbestos estimation of unoccupied homes.

**Winter 2022-2023:** Caltrans sends purchase and sales agreements for unoccupied homes to the City.

**\*January 2023:** City staff receives final inspection reports and cost estimates for unoccupied homes.

**\*January/February 2023:** SB 381 Ad-Hoc Implementation Committee and/or Community Meeting to provide an update on unoccupied homes.

**\*Winter/Spring 2023:** Schedule item at a City Council Meeting for Council to authorize City Manager to execute purchase and sales agreements for unoccupied homes.

**\*Spring 2023:** City Council and/or Community Meeting to provide an update.

**Spring/Summer 2023:** City/Caltrans close escrow on unoccupied homes.

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**COMPLETED**

**September 28, 2021:** Governor Newsom signed Senate Bill 381 (SB 381) into law.

**November 15 2021:** Staff attend SPPF Board Meeting and discussed potential partnership for inspecting historic unoccupied properties.

**December 1, 2021:** South Pasadena City Council received an update on SB 381 and established the SB 381 Ad-Hoc Implementation Committee consisting of Mayor Pro Tem Jon Primuth and Council Member Jack Donovan.

**March 18, 2022:** Caltrans released SB 381 Notice of Proposed Emergency Rulemaking.

**March 28, 2022:** Caltrans posted the regulations on oal.ca.gov and opened the 5-day public comment period.

**April 4, 2022:** City submitted public comment to Caltrans regarding SB 381 Emergency Rulemaking.

**April 7, 2022:** Regulations were adopted by the Office of Administrative Law (OAL) and became effective immediately.

**April 20, 2022:** City Council received an update on SB 381 and authorized staff to release a Request for Proposals (RFP) for inspection and repair estimates for the unoccupied Caltrans surplus homes. The City Council also directed staff to release of a Request for Qualifications (RFQ) for a Housing Related Entity (HRE) and potential Community Land Trust (CLT) consultant.

**June 30, 2022:** City received Caltrans solicitation letter soliciting City's interest in purchasing 20 unoccupied properties.

**July 20, 2022:** City Council received update and approved a memorandum of understanding (MOU) with the South Pasadena Preservation Foundation (SPPF) to inspect and evaluate the historic unoccupied surplus Caltrans properties, and to identify the character-defining features.

**July 27, 2022:** City Council directed City Manager to send response letters regarding the City's interest to purchase unoccupied surplus properties listed as Priorities 3 (unoccupied non-historic properties) and 4SP (unoccupied historic properties) in the solicitation letter.

**July 29, 2022:** The City responded in writing and expressed interest in purchasing SB 381 Priority 3, unoccupied non-historic properties.

**August 12, 2022:** The City responded in writing and expressed interest in purchasing SB 381 Priority 4SP, unoccupied historic properties.

**Summer 2022:** City solicited an inspection services vendor for scope of repairs and estimated cost of repairs.

**September 12, 2022:** City Manager's Office hosted a Community Listening Session in the South Pasadena Council Chambers.

**September 13 & 14, 2022:** Caltrans contact information emailed out to residents and interested persons who attended the Community Listening Session.

**September 27, 2022:** City and partner agencies including Caltrans District 7 staff, California Highway Patrol Officers, and a representative from Senator Portantino's Office met with City staff and SB 381 Ad-Hoc Committee Members to discuss communication and coordination in assisting tenants and residents.

**September 30, 2022:** City staff and Caltrans District 7 staff held an update meeting to discuss inspection process and utilities.

**October 5, 2022:** City Council approved award of contract for inspection services vendor.

**October 2022:** City, Caltrans, and inspections vendor coordinated utilities and prepare for inspections.

**October 31, 2022:** Sewer and termite inspections of unoccupied homes began and were completed at the end of November.

**November 2, 2022:** City Council received SB 381 update.

**November 3, 2022:** City Manager's Office, Community Development Department, and Caltrans hosted a Community Meeting to continue communication efforts.

**November 15, 2022:** Building and chimney inspections of unoccupied homes began and were completed the first week of December.