



SOUTH PASADENA PUBLIC LIBRARY



INTERNET USAGE AND USER AGREEMENT

The South Pasadena Public Library provides free Internet access for the informational, educational, and recreational benefit of our patrons. The Library does not monitor and has no control over the information on the Internet and cannot be held responsible for its content. Restriction of a child's access to the Internet is the responsibility of the parent/legal guardian as with other library materials. Wireless Internet access is available throughout the Library and a library card is not required to use this service. Parents/Guardians, please be aware that the Library provides unfiltered Internet access and staff cannot monitor Internet usage of minors.

Internet Overview-The user understands that the South Pasadena Public Library does not condone, authorize or permit any person to receive materials over the Internet that may be classified as indecent or obscene or which are unlawful. Library staff is not able to provide in-depth training on the use of the equipment.

Internet Time- A user's valid South Pasadena Public Library card is required to sign-up for PC Internet access. Time on the Internet is limited to a total of three sessions per day per user (consecutive or not). Users may use either the 30 minute Internet terminals or the 15 Minute Express Internet terminal or a combination of both for no more than 90 minutes per day. A user may only sign-up (in-person) for the current day. If the user does not sign in within 5 minutes of the reserved time, the reservation will be automatically cancelled but the user may sign up for a later time if space is available. Additional productivity software is available on the Internet PCs.

Printing- A copy card must be purchased in order to print from a terminal.

Inappropriate Usage- Misuse (determined by the Librarian-in-Charge) of the computers or Internet access procedures will result in loss of computer and library privileges. Users may not illegally copy copyrighted software. The user agrees not to use their own software programs and not to download any information onto the hard drive of the computer.

Inappropriate Material- The Library staff member may immediately end an Internet or WI-FI session if material that is inappropriate to the Library setting is displayed. **Inappropriate materials include, but are not limited, to pornography and visual content that is sexually graphic or features nudity or extreme violence.** Users will not use the Internet for any purpose that violates the United States, State or local laws to transmit, threatening, obscene, or harassing materials, or to disrupt others.

Library Equipment- Users will refrain from damaging equipment, or altering software, materials or data. Users will also avoid any action that damages or disrupts a computer system. Users will not introduce computer viruses or destructive programs into the workstations.

Terminal Usage- Users shall respect the rights, privacy and sensitivities of others and refrain from reading their screens or interrupting them during their sessions. **No more than one person at a time at an Internet terminal.**

Closing- Internet terminals automatically turn off 5 minutes before closing time.

Internet Agreement —

- **All Internet users** — must use a library card to log-on for Internet use.
- **A User from age 13 to 18**
 - Should show his/her library card to the Librarian at the Reference Desk when first applying to use an Adult Internet computer.
 - On future occasions, the minor should proceed directly to the Adult sign-up computer with his/her library card to use the Adult Internet computer. The minor can also ask for help at the Children's desk to use the Internet computer in the Children's room.
 - A letter will be sent to the parent/legal guardian informing them that the minor is an approved Internet user..
- **For users under 13**
 - A parent/legal guardian must accompany the child and sign below in the presence of a Library staff member when first applying for their child to use the Internet. The child is also then approved for subsequent use of an Internet computer.

Thank you for your cooperation.

The user agrees to comply with all of the terms of this Internet User's Agreement by signing below:

Today's Date: _____ User's Birth Date: _____

Parent's/Legal Guardian's signature is required for users under 13 years of age.

(Please print) _____ (Please print) _____
User's Name _____ Parent's/Legal Guardian's Name _____

User's signature _____ Parent's/Legal Guardian's Signature _____

Address _____
Number Street City State Zip Code

Phone # _____ User's Library Card # _____