



CITY OF SOUTH PASADENA
CITY COUNCIL

AGENDA

REGULAR MEETING
WEDNESDAY, MAY 1, 2024, AT 7:00 P.M.

AMEDEE O. “DICK” RICHARDS JR. COUNCIL CHAMBERS
1424 MISSION STREET, SOUTH PASADENA, CA 91030

South Pasadena City Council Statement of Civility

As your elected governing board, we will treat each other, members of the public, and City employees with patience, civility, and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all City business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

The South Pasadena City Council Meeting will be conducted in-person from the Amedee O. “Dick” Richards, Jr. Council Chambers, located at 1424 Mission Street, South Pasadena, CA 91030.

Public participation may be made as follows:

- In Person – Council Chambers, 1424 Mission Street, South Pasadena, CA 91030.
- Live Broadcast via the City website – http://www.spectrumstream.com/streaming/south_pasadena/live.cfm
- Via Zoom – **Webinar ID: 825 9999 2830**
- Written Public Comment – written comment must be submitted by 12:00 p.m. the day of the meeting by emailing to ccpubliccomment@southpasadenaca.gov.
- Via Phone – +1-669-900-6833 and entering the Zoom Meeting ID listed above.

Meeting may be viewed at:

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link:
<https://us06web.zoom.us/j/82599992830> or
3. By calling: +1-669-900-6833 and entering the Zoom Meeting ID listed above; and viewing the meeting via http://www.spectrumstream.com/streaming/south_pasadena/live.cfm

CALL TO ORDER: Mayor Evelyn G. Zneimer

ROLL CALL: Mayor Evelyn G. Zneimer
Mayor Pro Tem Jack Donovan
Councilmember Jon Primuth
Councilmember Michael A. Cacciotti
Councilmember Janet Braun

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Jack Donovan

PUBLIC COMMENT GUIDELINES

The City Council welcomes public input. Members of the public may comment on a non-agenda subject under the jurisdiction of the City Council or on an agenda item. Members of the public will have three minutes to address the City Council, however, the Mayor and City Council may adjust the time allotted, as needed.

Public Comments received in writing will not be read aloud at the meeting but will be part of the meeting record. Written public comments will be uploaded to the City website for public viewing under Additional Documents. When submitting a public comment, please make sure to include the following:

- 1) Name (optional), and
- 2) Agenda item you are submitting public comment on.
- 3) Submit by no later than 12:00 p.m., on the day of the City Council meeting. Correspondence received after this time will be distributed the following business day.

PLEASE NOTE: The Mayor may exercise the Chair's discretion, subject to the approval of the majority of the City Council, to adjust public comment time limit to less than three minutes, as needed.

Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

CLOSED SESSION ANNOUNCEMENTS**1. CLOSED SESSION ANNOUNCEMENTS****PUBLIC COMMENT****2. PUBLIC COMMENT – GENERAL (NON-AGENDA ITEMS)**

General Public Comment will be limited to 30 minutes at the beginning of the agenda. If speakers remain in the queue, they will be heard at the end of the meeting. Only Speakers who submit a Public Comment card within the first 30 minutes of Public Comment period will be queued up to speak.

PRESENTATIONS**3. PRESENTATION BY THE CLEAN POWER ALLIANCE****4. PROCLAMATION DECLARING MAY 6 – MAY 11, 2024, AS MUNICIPAL CITY CLERKS WEEK IN THE CITY OF SOUTH PASADENA****CHANGES TO THE AGENDA****5. REORDERING OF, ADDITIONS, OR DELETIONS TO THE AGENDA**

CONSENT CALENDAR**OPPORTUNITY TO COMMENT ON CONSENT CALENDAR**

Items listed under the Consent Calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless a public comment has been received or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance, or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

6. APPROVAL OF GENERAL CITY WARRANTS IN THE AMOUNT OF \$495,510.84; TRANSFERS IN THE AMOUNT OF \$52,951.00; ONLINE PAYMENTS IN THE AMOUNT OF \$23,854.63; VOIDS IN THE AMOUNT OF (\$3,476.33); PAYROLL IN THE AMOUNT OF \$822,812.53

Recommendation

It is recommended that the City Council approve the Warrants as presented.

7. REAPPROVE THE APPROPRIATION OF 2021 URBAN AREA SECURITY INITIATIVE GRANT FUNDS IN THE AMOUNT OF \$44,369 FOR FLOCK SAFETY, INC. AUTOMATED LICENSE PLATE READER CAMERAS

Recommendation

It is recommended that the City Council appropriate \$44,369 of the Urban Area Security Initiative Grant Funds to Homeland Security Grant account 274-4010-4019-8520-000 for payment to Flock Safety, Inc. for Automated License Plate Reader (ALPR) cameras. The appropriation was previously approved in FY 2021-2022 but was not carried over.

8. CONSIDERATION OF THE APPROVAL OF THE SECOND AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH MOORE IACOFANO GOLTSMAN, INC. (MIG), FOR A HOUSING ELEMENT IMPLEMENTATION ANALYSIS/FIT STUDY FOR FAIR OAKS AVENUE AND MISSION STREET IN AN AMOUNT NOT-TO-EXCEED \$38,660

Recommendation

It is recommended that the City Council consider the approval of the Second Amendment to the Professional Services Agreement with Moore Iacofano Goltsman, Inc., (MIG) for additional technical services for a Housing Element Implementation Analysis/Fit Study for Fair Oaks Avenue and Mission Street in the amount of \$38,660, for a new total not-to-exceed contract amount of \$82,910.

9. CONSIDER APPROVAL OF PAYMENTS TO ACCO ENGINEERED SYSTEMS, INC. FOR HVAC MAINTENANCE AND REPAIRS AT MULTIPLE CITY FACILITIES IN AN AMOUNT OF \$13,682.50, AND CONSIDER ENTERING INTO A MAINTENANCE AGREEMENT WITH ACCO ENGINEERED SYSTEMS, INC. IN AN AMOUNT NOT TO EXCEED \$80,000

Recommendation

It is recommended that the City Council:

1. Consider the approval of payments to ACCO Engineered Systems, Inc. (ACCO) for invoices related to HVAC maintenance and repairs at multiple City facilities in the amount of \$13,682.50; and
2. Consider authorizing the City Manager to enter into a Maintenance Agreement with ACCO Engineered Systems, Inc. for HVAC maintenance and repairs at multiple City facilities in an amount not to exceed \$80,000.

ACTION/DISCUSSION

- 10. **CONSIDERATION AND DISCUSSION OF RE-ESTABLISHING THE FINANCE AD HOC COMMITTEE, INCLUDING ITS MEMBER COMPOSITION, AND DISCUSSION REGARDING ITS SCOPE AS IT RELATES TO THE STUDY, REVIEW AND ANALYSIS OF THE CITY'S FINANCES AND RELATED OPERATIONS FOR THE PURPOSE OF ADVISING THE CITY COUNCIL AND IF CREATED, SELECTING ITS MEMBERS**

Recommendation

It is recommended that the City Council discuss and/or take action to re-establish a Finance Ad Hoc Committee, including discussion and/or action on its member composition and scope, related to the study, review and analysis of the City's finances and related operations for the purpose of advising the City Council.

- 11. **REVISITING THE DISCUSSION AND AN UPDATED ANALYSIS OF ALL THE CITY'S COMMISSIONS AS IT RELATES TO THEIR STRUCTURE, EFFICIENCY AND EFFECTIVENESS FOR CITY COUNCIL DISCUSSION AND FURTHER DIRECTION**

Recommendation

It is recommended that the City Council review and discuss the staff report analysis and provide direction, if any.

PUBLIC COMMENT – CONTINUED

- 12. **CONTINUED PUBLIC COMMENT – GENERAL**
This time is reserved for speakers in the Public Comment queue not heard during the first 30 minutes of Item No. 2. No new speakers will be accepted at this time.

COMMUNICATIONS

- 13. **COUNCILMEMBER COMMUNICATIONS**
The time allotted to speak per Councilmember is three minutes. Additional time will be allotted at the end of the City Council meeting agenda, if necessary.
- 14. **CITY MANAGER COMMUNICATIONS**

ADJOURNMENT

FOR YOUR INFORMATION

FUTURE CITY COUNCIL MEETINGS

May 15, 2024	Special Joint City Council Meeting with the Finance Commission (Budget Discussion)	5:00 P.M.
May 15, 2024	Regular City Council Meeting	7:00 P.M.
June 5, 2024	Special Joint City Council Meeting with the Finance Commission (Budget Discussion)	5:00 P.M.
June 18, 2024	Special Joint City Council Meeting with the Finance Commission (Budget Discussion)	TBD

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

City Council meeting agenda packets, any agenda related documents, and additional documents are available online for public viewing on the City’s website:

<https://www.southpasadenaca.gov/government/city-council-meetings/2024-council-meetings>

Regular meetings are live streamed via the internet at:

http://www.spectrumstream.com/streaming/south_pasadena/live.cfm

AGENDA NOTIFICATION SUBSCRIPTION

If you wish to receive an agenda email notification please contact the City Clerk’s Division via email at CityClerk@southpasadenaca.gov or call (626) 403-7230.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk’s Division at (626) 403-7230 or cityclerk@southpasadenaca.gov. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

CERTIFICATION OF POSTING

*I declare under penalty of perjury that I posted this notice of agenda for the meeting to be held on **May 1, 2024**, on the bulletin board in the courtyard of City Hall located at 1414 Mission Street, South Pasadena, CA 91030, and on the City, website as required by law, on the date listed below.*

4/25/2024

/S/

Date

Mark Perez, Deputy City Clerk