



# City Of South Pasadena

## Public Works Department

1414 Mission St – South Pasadena – CA -91030

Phone (626) 403 7240 \_ Fax (626) 403 7241

Email: publicworkspermits@southpasadenaca.gov

### Application for Block Party

1. Provide the City of South Pasadena (“City”) a petition from the block party area with one signature per household. At least 80% of the residents affected by the closure need to indicate that they have read the requirements and whether they are in favor or opposed to the block party. You must make a good faith effort to contact each household affected by the closure.
2. The City requires clear and unobstructed access be maintained for emergency vehicles.
3. The City does not provide traffic control devices for these events. The responsibility will be that of the applicant.
4. Access shall be provided to residents and guests during the duration of the closure.
5. It is the applicant’s responsibility to clean the streets after the block party is over.
6. No open containers are allowed on public streets per PC 647(F). (S.P.M.C. 31.6-2)
7. The City prohibits excessively loud music. (S.P.M.C. 19A.7)
8. The City will not be held responsible for any injuries, accidents or liabilities that might occur during this party.
9. Return your application with the appropriate forms at least 30 days prior to the proposed party to the Public Works Department 1414 Mission St. South Pasadena, CA 91030 for any questions, please call 626-403-7240. You will be notified by letter indicating if the street closure has been approved.
10. By signing below, I hereby certify that the traffic control for the event will be set up in full accordance with the approved traffic control map provided with the approved permit.

**I have read and understand the rules and requirements listed above:**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_



# CITY OF SOUTH PASADENA

## Public Works Department

Initial Fee: \$278  
 Renewal Fee: \$112  
 Special Event Insurance \$125

Permit Number: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Application Address: \_\_\_\_\_

Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Street to be Blocked (ex: on Mission St between Mound Ave and Fremont Ave):  
 \_\_\_\_\_

Event Date: \_\_\_\_\_ Time of Event: \_\_\_\_\_

Each signatory understands that the City will not be responsible for any injuries arising out of the use of its streets for block parties.

Each signatory is responsible for his/her own safety and the safety of family and guests.

Use of personal fireworks in the City is illegal and violators will be prosecuted. (S.P.M.C. 14.2)

**Please sign petition acknowledging that you have read and understand the attached requirements.**

Address	Name & Signature	Date

Attach additional sheets if necessary.