



**CITY OF SOUTH PASADENA
LIBRARY/COMMUNITY CENTER COMPREHENSIVE SITE PLAN AD HOC COMMITTEE**

**MINUTES
THURSDAY, AUGUST 1, 2024, AT 7:00 P.M.**

CALL TO ORDER:

The Special Meeting of the Library/Community Center Comprehensive Site Plan Ad Hoc Committee was called to order by Library Director Cathy Billings on Thursday, August 1, 2024, at 7:07 P.M. The South Pasadena Senior Center is located at 1102 Oxley Street, South Pasadena, California.

ROLL CALL:

PRESENT

Janet Braun	Councilmember, City of South Pasadena
Evelyn Zneimer	Mayor, City of South Pasadena
Kristen Dubé	Board Member, Friends of SP Library
Leslie Albe Field	Member, Community Services Commission
Alexandria Levitt	President, Senior Citizens' Foundation of SP
Bianca Richards	Member, Library Board of Trustees
Tom Afschar	At-Large Member
Rich Elbaum	At-Large Member
Victoria Rocha	At-Large Member
Dean Serwin	At-Large Member

ABSENT

Tony Hou	At-Large Member
Gene Kim	At-Large Member
Julia Wang	At-Large Member
Jasmine Wong	At-Large Member

Cathy Billings, Library Director, announced a quorum.

CITY STAFF PRESENT:

Cathy Billings, Library Director, Lucy Hakobian, Deputy Community Services Director; Melissa Snyder, Community Services Supervisor were present at Roll Call.

PUBLIC COMMENT

1. PUBLIC COMMENT – GENERAL (NON-AGENDA ITEMS)

None

2. BROWN ACT TRAINING PRESENTED BY ASSISTANT CITY ATTORNEY STEPHANIE CAO

Assistant City Attorney Cao provided Brown Act training.

3. PRESENTATION BY PROJECT ADVISOR HARRY CORDER: AN OVERVIEW OF THE SITE PLANNING PROCESS

Project Advisor Harry Corder provided an overview of the site planning process.

ACTION/DISCUSSION

4. REORDERING OF, ADDITIONS, OR DELETIONS TO THE AGENDA

None

5. CONSIDERATION OF A RESOLUTION TO ESTABLISH THE DAY, TIME, AND LOCATION OF REGULAR LIBRARY/COMMUNITY CENTER COMPREHENSIVE SITE PLAN AD HOC COMMITTEE MEETINGS

COMMITTEE ACTION AND MOTION

A motion was made by At-Large Member Rocha, seconded by At-Large Member Serwin, and approved by roll call vote to approve Item No. 5. The motion carried 10-0-4, by the following vote:

AYES: Zneimer, Braun, Dubé, Field, Levitt, Richards, Afschar, Elbaum, Rocha, Serwin

NOES: None

ABSENT: Hou, Kim, Wang, Wong

6. RECEIVE AND DISCUSS INSTRUCTIONS FOR REVIEWING PROPOSALS FROM SITE PLANNING CONSULTANTS AND REVIEW NEXT STEPS IN THE SELECTION PROCESS

Library Director Billings provided instructions on the next steps in the selection process. Those who are interested in taking part of the interview should email Library Director Billings.

COMMUNICATIONS

7. COMMITTEE MEMBER COMMUNICATIONS

8. STAFF COMMUNICATIONS

PUBLIC COMMENT-CONTINUED


9. CONTINUED PUBLIC COMMENT-GENERAL

This item is reserved for speakers in the public comment queue not heard during the first 30 minutes of Item 1. No new speakers will be accepted at this time.

ADJOURNMENT


There being no further matters, Library Director Billings adjourned the Special Meeting of the Library/Community Center Comprehensive Site Plan Ad Hoc Committee at 8:26 P.M. to the next Regular Library/Community Center Comprehensive Site Plan Ad Hoc Committee meeting scheduled for September 5, 2024.

Respectfully submitted:

Signed by:



45FCB45A0AE349D...
Lucy Hakobian
Deputy Community Services Director

APPROVED:

Signed by:


4C5535747A664BA...
Cathy Billings
Library Director

ATTEST:

Signed by:


45FCB45A0AE349D...
Lucy Hakobian
Deputy Community Services Director

*Approved at the Library/Community Center Comprehensive Site Plan Ad Hoc Committee:
September 5, 2024*