



**CITY OF SOUTH PASADENA
FINANCE COMMISSION
SPECIAL MEETING AGENDA
THURSDAY, MAY 30, 2024 at 6:30 p.m.
CITY COUNCIL CHAMBERS
1424 MISSION STREET, SOUTH PASADENA, CA 91030**

South Pasadena Finance Commission Statement of Civility

As your appointed governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made today will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

The South Pasadena Finance Commission Meeting will be conducted in-person from the Council Chambers, Amedee O. "Dick" Richards, Jr., located at 1424 Mission Street, South Pasadena.

The Meeting will be available:

- In Person Hybrid – City Council Chambers, 1424 Mission Street
- Via Zoom – **Webinar ID:** 813 0563 0158

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the three methods below.

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link: <https://us06web.zoom.us/j/81305630158>
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID (813 0563 0158).

CALL TO ORDER

Chair

Peter Giulioni Jr.

ROLL CALL

Chair

Peter Giulioni Jr.

Vice Chair

Sheila Rossi

Commissioner

Cynthia Quade

Commissioner

Y-Le Ho

COUNCIL LIAISON:

Councilmember

Janet Braun

ELECTED TREASURER:

City Treasurer

Zhen Tao

PUBLIC COMMENT GUIDELINES

The City welcomes public input. Members of the public may comment on the agenized items only. Members of the public will have three minutes to address the Commission, however, the Chair may adjust the time allotted, as needed.

If you would like to comment on an agenda item, members of the public may participate **by means of one of the following options:**

Option 1:

Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during comment portions of the agenda to speak for up to 3 minutes per item.

Option 2:

Email public comment(s) to fcpubliccomment@southpasadenaca.gov

Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record. Written public comments will be uploaded online for public viewing under Additional Documents and available at the City Clerk’s Counter for viewing. There is no word limit on emailed Public Comment(s). Please make sure to indicate:

- 1) Agenda item you are submitting public comment on.
- 2) Submit by no later than May 30 at 12PM

NOTE: Pursuant to State law, the Commission may not discuss or take action on issues not on the meeting agenda, except that members of the Commission or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

Presentations

- 1. **Commissioner Analysis Revisit**

ADJOURNMENT

PUBLIC ACCESS TO AGENDA DOCUMENTS


The complete agenda packet may be viewed on the City’s website, www.southpasadenaca.gov.

Meeting recordings will be available for public viewing after the meeting. Recordings will be uploaded to the City’s YouTube Channel no later than the next business day after the meeting.

The City’s YouTube Channel may be accessed at:

https://www.youtube.com/channel/UCnR169ohzi1AlewD_6sfwDA/featured

ACCOMMODATIONS

 The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230 or CityClerk@southpasadenaca.gov. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

CERTIFICATION OF POSTING

*I declare under penalty of perjury that I posted this notice of agenda for the meeting to be held on **May 30, 2024**, on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law, on the date listed below.*

5/29/2024

/S/

Date

Stephanie Pinto

Commission Analysis Revisit

Prepared By: City Manager's Office

Background

February 2022

- Staff presented a comprehensive analysis of all advisory bodies that looked at efficiencies, effectiveness, and opportunities to implement best practices.

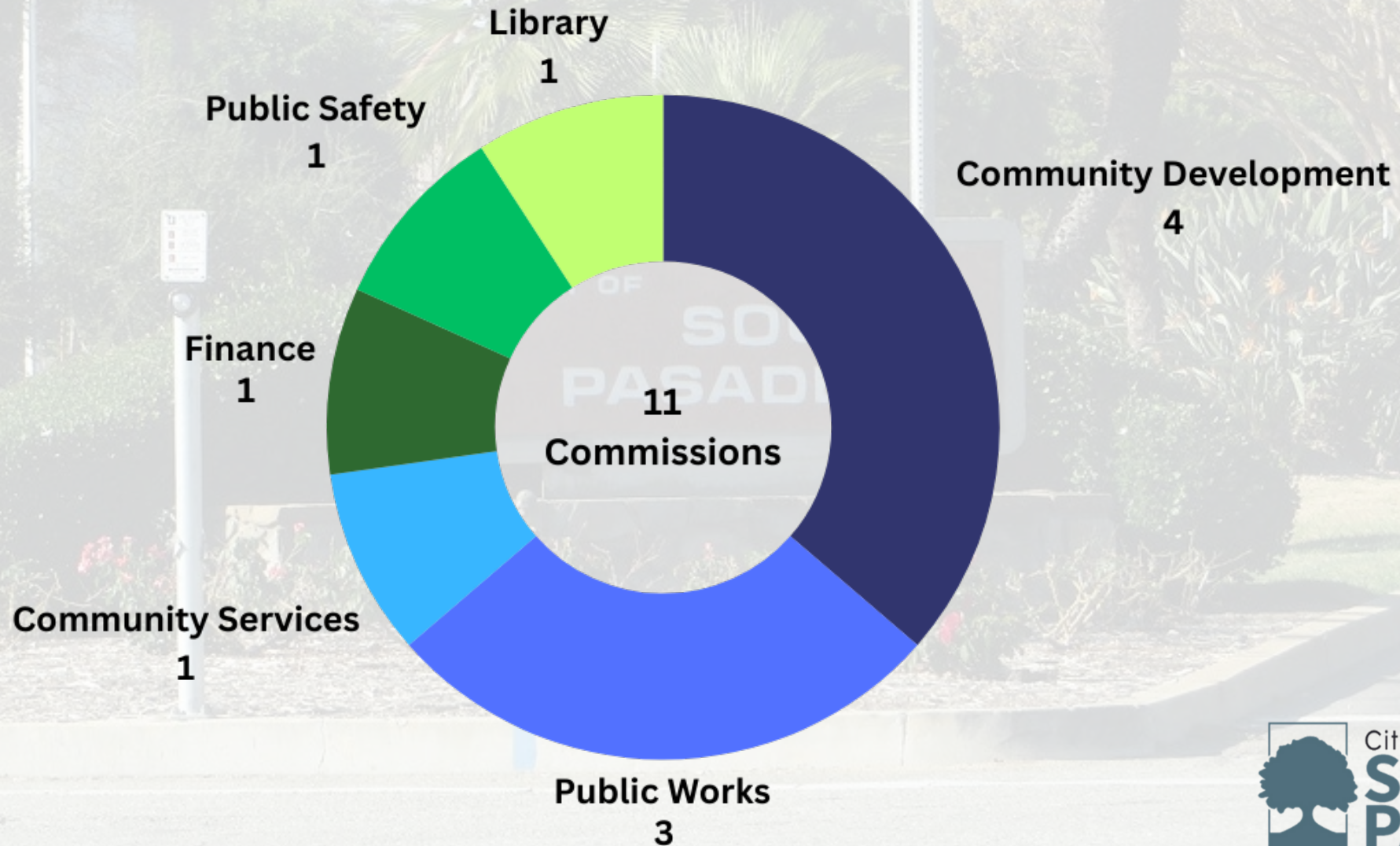
April 2022

- As a result of direction from the City Council, Staff returned to the City Council, which resulted in the consolidation of 3 Commissions, the dissolving of 2 Ad Hoc Committees, reducing meeting frequency of 2 Commissions, and increased commitment to training and recognition efforts.

May 2024

- At the request of the City Council, staff returned with a revisit analysis on this item focused on hours and costs. Following the City Council discussion at the May 1, 2024 City Council meeting, staff was directed to solicit further input from the Commissions on opportunities for consolidation and efficiencies.

Commissions Today



Initial Survey Results

Based on initial survey sent out earlier this year.

Commission	Annual # of Scheduled Meetings	Average # of Commissioner Hours Per Meeting	# of Commissioners	Annual # of Commissioner Hours Each	Annual # of All Commissioner Hours
Community Services	12	4	7	48	336
Planning	12	5	5	60	300
Cultural Heritage	12	3	5	36	180
Design Review	12	3	5	36	180
Natural Resources	12	5	7	60	420
Public Works	6	3	5	18	90
Public Art	3	3	5	8	38
Mobility and Transportation	12	4	5	48	240
Library	12	3	5	36	180
Finance	12	18	5	216	1080
Public Safety	10	3	7	30	210

We Want to Hear From You!

- Consolidation Opportunities
- More efficiencies
- Feedback on Work Plan development process
- Anything else you would like staff to know?

Follow Up Survey



Two Upcoming Virtual Input Sessions:

- Monday, May 13 at 1 p.m.
- Thursday, May 16 at 1 p.m.
 - Meeting I.D: 226 442 7248 (no password)

Contact Us:

- (626) 403-7210
- Mhaddad@southpasadenaca.gov